

Minutes of the Executive Committee – APPROVED

Oct. 13, 2022 (Zoom meeting, business conducted)

Convener: Tim Tryjankowski

Officers Present: Tim Tryjankowski (President), Don Erb (Vice Chair), Catherine Donnelly (Secretary)

Executive Members Present: Kimberly Behun, Jaclyn Bodack, Rita Ferri, AJ Franklin, Lauren Galgovich, Hugh Jarvis, Chris Keough, Carl Lam, Tim Matthews, Sherene Milizia, RJ Multari, Susan Ott, Lisa Patterson, Eileen Sirianni.

Absent/Excused: Fred Stoss

Members/Guests: Ryan McPherson, Tonga Pham

Parliamentarian: Rachel Poole

Staff: Jessica Naish

Recorder: Catherine Donnelly

Meeting called to order by Tim Tryjankowski at 3:00 p.m.

Quorum reached: 13 members and 3 officers present.

**Supporting documents in Box.com folder in
Professional Staff Senate/ Meetings/ Executive Committee Meetings/**

PRESENTATION OF AGENDA – Tim Tryjankowski

- Motion to adopt Agenda: **Sherene Milizia (Susan Ott) Passed.**

REVIEW OF PAST MINUTE(S) – Tim Tryjankowski

- Minutes available in Box folder.
- Motion to approve Minutes from previous meeting: **Tim Matthews (Sherene Milizia). Passed.**

Guest Speakers – Ryan McPherson & Tonga Pham

- Tonga shared that a current list of projects are found in the campus maps section of the [Administrative Services Gateway](#). Can also submit work order requests on the site.
 - Major construction is taking place on South Campus in Crosby Hall and Foster Hall. There is work taking place on North Campus in the Governor's complex and rehabbing classrooms in the NSC.

- Student Health Services moved to Maple Road and we outfitted the location even though we are renting it.
- There is a plan for public art around campus like the LGBTQ walkway in Knox Quad. Also planning to rehab Clark Hall.
- Future plans include an engineering building, a welcome center, and the removal of the Diefendorf Annex.
- Ryan shared info about the extreme weather patterns and impact in the US and worldwide.
 - UB purchasing electric vehicles and the vice president's visit highlighted UB's commitment to new energy.
 - Concur now has everyone who travels acknowledge their impact on the environment.
 - UB is committed to zero waste but really focused on decreasing waste. The Food Recovery Network helps get food that is not used on campus to people who need it. When asked about Blue Table, Ryan said he was open to any group who needs help, but that the FRN has take the initiative to move perishables quickly and the BT prefers non perishables.
 - Putting more solar panels on campus, on some roofs that can handle the weight (including snow!).

CHAIR'S REPORT – Tim Tryjankowski

- Attended the UB Council meeting – the meeting was brief with an overview of how impactful faculty hiring will perhaps move the needle on UB's top 25 rank aspirations. Provost Weber discussed the recent success of the minority faculty recruitment efforts. The governor's budget has given UB an additional \$12 million dollars to pay the salary of hopefully high-end faculty researchers. The council meeting also highlighted Dr. Aga and her success with the ReNew program.
- I also attended the President's senior leadership retreat on behalf of our PSS members. Day one of the retreat was focused on what should it mean to be a flagship institution.
- It was announced that with covid relief funds and such – and strong enrollment compared to other colleges – that UB is in some of their strongest financial situations ever. Graduate enrollment is really strong at masters and PhD levels compared to similar flagship schools. We are small in terms of undergrads and that is tuition revenue. UB is working plans to get more students to apply – more students offered to enroll (stronger yield) but also a stronger selectivity ratio. We also realize graduating high school senior numbers are getting smaller – especially in the north east. UB wants to attract students and maybe faculty from high population “red states” who might welcome time in our blue state – and we will use that to our advantage if we can.
- All encouraged to attend President Tripathi's State of UB address on Friday.
- **Motion to receive: Lauren Galgovich (Susan Ott). Passed.**

VICE-CHAIR'S REPORT – Don Erb

- *Awards Committee*: No update this month.
- *Budget Advisory Committee*: Has met and reviewed funds for the year. Monies were disbursed as requested last month along with support for a domestic violence event.
- *Constitution and Bylaws*: No update this month.



- *Election Committee:* Working on run-off elections for the open seats on the EC due to Andrew leaving UB and Virginia Stever moving positions to a new area. Details to be shared soon.
- *Inclusion and Diversity:* Department of Indigenous Studies event went well and new event on domestic violence awareness. Also collecting baby items for the Hispanic Heritage Council of Western New York. Flyer included in the presentation.
- *Marketing and Communication:* Please send info for the monthly newsletter and mid-month reminders to Jeremy Cooper.
- *Recreation and Wellness Committee:* Thanked EC for the kayaks, but it's too cold to use them now.
- *Retirees Committee:* Working on a benefit seminar for December.
- *Staff Development / Welcome Committee:* Planning a Life at UB event in January.
- *Sustainable Living Committee:* e-recycling and Blue Table event had over 200 drop-offs and many food items collected. Waiting for a final weight of these items.
- **Motion to receive: Lisa Patterson (Chris Keough). Passed.**

SECRETARY'S REPORT – Cathy Donnelly

- Waiting for the election committee's info to update areas and the EC.

UNFINISHED BUSINESS

- Committee reviewing the by-laws is underway. Hoping for a report soon.

NEW BUSINESS

- An employee was hit by a Stampede bus near the circle near Greiner. UB Security is aware of the traffic issues there. Perhaps a light is needed?
- Faculty Senate working on a proposal to change the calendar to create a holiday around Indigenous People's Day. RJ Multari shared some concerns about advising days, test grades and how best to help students decide if need winter classes etc. There are 8 possible calendars and some start much earlier in August. Wondering if this will impact retention.
- **Motion for Executive Session Chris Keough (Carl Lam) Passed**
- Working on the PSS listservs with Mark Ferguson. Is the EC OK with Jessica Naish being the primary owner with officers and committee chairs in an editor role as needed? Kim Behnun reminded us that two professional staff should be owners, so proposed officers with Jessica, knowing that updates will be needed after each election cycle.



University at Buffalo

Professional Staff Senate

University Shared Governance

- Need to approve agenda for the October PSS general meeting.

Motion to accept the Oct. 22 agenda: Susan Ott (Lauren Galgovich) Passed

ADJOURNMENT

Meeting ended at 4:32 p.m. *Attendance sign in sheet(s) available through the PSS office.*

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