

## Minutes of the Executive Committee – APPROVED

Feb. 9, 2023 (Zoom, business conducted)

**Convener:** Tim Tryjankowski

**Officers Present:** Tim Tryjankowski (Chair), Don Erb (Vice Chair), Catherine Donnelly (Secretary)

**Executive Members Present:** Kimberly Behun, Jaclyn Bodack, AJ Franklin, Lauren Galgovich, Chris Keough, Tim Matthews, Sherene Milizia, RJ Multari, Susan Ott, Melinda Saran, Eileen Sirianni, Fred Stoss, Tony Walezczak

**Absent/Excused:** Rita Ferri, Hugh Jarvis, Carl Lam, Lisa Zander

**Members/Guests:** none

**Parliamentarian:** Rachel Poole

**Staff:** Jessica Naish

**Recorder:** Catherine Donnelly

**Meeting called to order** by Tim Tryjankowski at 3:00 p.m.

**Quorum reached:** 10 members and 3 officers present.

**Supporting documents in Box.com folder in  
Professional Staff Senate/ Meetings/ Executive Committee Meetings/**

### PRESENTATION OF AGENDA – Tim Tryjankowski

- Motion to adopt Agenda: **Chris Keough (Susan Ott) Passed.**

### REVIEW OF PAST MINUTE(S) – Tim Tryjankowski

- Minutes available in Box folder.
- Motion to approve Minutes from previous meeting: **Susan Ott (Jaclyn Bodack) Passed.**

### CHAIR'S REPORT – Tim Tryjankowski

- Welcome back. Many events since we last met.
- I attended the SUNY-wide faculty senate plenary. RJ Multari will present more details later. There may be an opportunity for a PSS member to win a seat as a SUNY-wide Faculty Senate alternate.
- As a CGL campus governance leader – Fred Stoss and I are invited to observe the plenary but not participate. We did hear the new chancellor but were not invited to participate in his UB visit.



- We have VP Hubbard and then Provost Weber will be our guests at the next two general meetings. Please send questions we can share with them.
- Shared governance day will be March 7. We will move our March 9 meeting and conduct limited business as part of a joint meeting with the UB faculty senate on March 7 via Zoom. Fred Stoss is inviting Chancellor King, SUNY Faculty Senate president Keith Landy and UB President Tripathi a chance to discuss their vision for shared governance at that meeting. More details to come.
- I challenge our committees to design some CPR trainings and offerings this semester in light of what happened on the NFL field. I think it appropriate for UB to have the best prepared professional staff so we can soon boast to media and prospective UB families that UB is safer now because we trained to save the lives of others.
- Wanted to honor the memory of a former PSS member who recently passed away – Walter Simpson. He was “UB GREEN” to many of us.
- Please remember to nominate someone for our PSS recognition each month. Last meeting we met with Mary Clare. Since then, I have met with Vivian and will see Jessica next week.
  - In discussion, Don Erb nominated Barbara McCabe, who is a recent Chancellor award winner and someone who raises service dogs.
- **Motion to receive chair’s report: Chris Keough (Tony Walesczak) Passed.**

## VICE-CHAIR’S REPORT – Don Erb

- *Awards Committee:* Working on the Chancellor’s award candidates.
- *Budget Advisory Committee:* Many requests for funds, but all within guidelines.
- *Constitution and Bylaws:* Bylaws are under review to align with the approved election changes.
- *Election Committee:* Officer slate has been completed and will be mailed to all PSS this month.
- *Inclusion and Diversity:* Next event is Feb. 23: Why Digital Accessibility is Fundamental for Inclusion. They will also cosponsor the May 4 Inclusive Excellence Summit. Details have been emailed.
- *Marketing and Communication:* Jacqueline Conroy doing a great job getting the monthly newsletter out.
- *Recreation and Wellness Committee:* Will be hosting a paint night on Feb. 23 from 7-9 at CFA for 20 people. Need to fill these seats! Want to keep doing unique events.
- *Retirees Committee:* No update this month.



- *Staff Development / Welcome Committee*: Great response to the Lessons Learned from the Pandemic event in January. A few member changes: Maggie Grady is joining but Jerry Kramer is retiring and Kelly Henesey needed to step away.
- *Sustainable Living Committee*: Will host a paint recycling event on May 24.
- *Welcome Committee*: Planning new member welcome for the summer.
- **Motion to receive: Chris Keough (Lauren Galgovich). Passed.**

## SECRETARY'S REPORT – Cathy Donnelly

- EC Update:
  - Lisa Patterson has stepped down. She will remain a senator.
  - Tony Waleszczak has agreed to move from the alternate position to serve on the EC, effective immediately. The elections committee is checking who will be the next alternate.
- PSS Update:
  - We have two individuals who have self-nominated for a senate position.
    - Neil Savoy, Provost
    - Mark Mariglia, Dental School
  - Allen Williams has stepped down from their senator position.
  - **Motion to accept this slate of changes: Tim Matthews (Chris Keough) Passed**

## UNFINISHED BUSINESS

- Child Care Committee Report was shared. Discussion included the following:
  - Sherene Milizia raised several comments about better utilizing graduate students as float teachers during their course of study at the centers already on our campuses. Suggested looking into the use of student assistant funding to help make this happen. This will also allow international students to gain experience. Also raised the possibility of parents working to offset their costs.
  - Kim Behun wanted to see a more supportive tone to really suggest that the PSS wants to see this move forward. Also wanted data shared in the report to be clearer since NYS has very specific guidelines and ratios for childcare. Want to be clear how the comparison data matches.
  - Want to share with Laura before she comes to talk. Then perhaps we can revise the report to send to the president and provost.
- Shared Governance Day will be on March 7. The EC will join with the Faculty Senate. We do conduct required business only and then listen to the FS and invited speakers.

## NEW BUSINESS

- RJ Multari shared updates from the SUNY-wide meeting. Chancellor King spoke and he's very prepared for working in NYS. He has added senior leadership for student success and retention.
  - State budget looking good for highered but still preliminary.
  - SUNY investigating how to best fund hospitals under their umbrella and how to promote diversity, equity, inclusion and social justice in programming. Also considering life credit options.
  - Brightspace is on deck, UB is leaving BlackBoard as one of the final schools to make the change.
  - Promoting free open educational resources to use with students and UB received kudos for leading the charge with microcredentials.
- Two agenda to consider: Feb. 23 and March. 23.
  - **Motion to accept Feb. 23 agenda: Tony Walesczak (Kim Behun) Passed**
  - **Motion to accept March 23 agenda: Melinda Saran (Kim Behun) Passed**

## ADJOURNMENT

**Meeting ended at 3:53 p.m.**