

Minutes of the Executive Committee –APPROVED

June 6, 2019

Convener: Dom Licata

Officers Present: Dom Licata, Tim Tryjankowski, Hugh Jarvis

Executive Members Present: Cheryl Bailey, Charlie Baxter, Don Erb, Dan Kelly, Lisa Pano/Mclaughlin, RJ Multari, Ben Poremski, Kevin Westling

Executive Members Absent: Kevin Baron, Chris Cheung, Chris Keough

Members/Guests: Russ Crispell, Jim Gordon, Christina Hernandez, Jim Jarvis, Chris Putrino

Parliamentarian: Rachel Poole

Staff: Lindsay Allen

Recorder: Hugh Jarvis

Meeting called to order by Dom Licata at 2:30 p.m.

Quorum reached: 7 senators and 3 officers present.

Supporting documents in Box.com folder in Professional Staff Senate/ Meetings/ Executive Committee Meetings



PRESENTATION OF AGENDA – Dom Licata

- **Motion to adopt Agenda: Dan Kelly (Charlie Baxter). Passed.**

REVIEW OF PAST MINUTE(s) – Dom Licata

- **Motion to approve University Shared Governance minutes from March 5, 2019: Don Erb (Dan Kelly). Passed. (Will now need to go to full senate at next meeting.)**
- **Motion to approve EC Minutes from May 2, 2019: Lisa Pano/Mclaughlin (Kevin Westling). Passed.**

CHAIR'S REPORT – Dom Licata

- Awards ceremony – 154 guests including Pres. Tripathi, Graham Hammill as MC, success
- SUNY University Faculty Senate – new rep is Cemal Basaran (RJ Multari is alternate)
- Senate elections – many open slots, discussion among Elections Cmt and officers and decision to have simple ballot, wanted to have write-in nominations but could not be tackled at this time
- Electoral area reorganization, as requested by EC, was discussed at length by Policy & Governance Cmt, considered 'at large' members, how not to discourage heavily engaged units like the Libraries, but ultimately decided to keep existing structure; if EC is still interested in a reorg we will need to form a task group
 - Discussion: poor nominations in current elections suggests topic is still relevant; could help with reinvigoration of PSS; although EC tasked P&G, perhaps this wasn't of interest to them; could look for best practices elsewhere; will need to revisit regularly
 - **Motion to create a task force, chaired by Tim Tryjankowski, to research alternatives to electoral area representation and report back to EC in October: Charlie Baxter (Lisa Pano/Mclaughlin). Passed.**
- Kapoor Hall name revocation, approved by UB Council, now on to Albany for approval.
- SUNY Shared Governance Award – presented to UB June 4
- SBI dissolution – notes from meeting with Pres. Tripathi and Prov. Weber (students will retain control over their funds but with more direct accountability); contrasted with June 3 report by Mike Brown (COAL rep) to UB Council
- 2017-19 draft report of PSS being prepared by the Chair, to reach President June 27; requests comment by EC and committee chairs
- Sarah Paraino memorial (former PSS Secretary) – colleagues have started a path to raise funds (brick – bench – tree depending on the amount raised)
- Upcoming Events
 - Friday August 9 – PSS BBQ at UB on the Green
 - TBD August – PSS planning meeting
- **Motion to receive: Don Erb (Cheryl Bailey). Passed.**

VICE-CHAIR'S REPORT – Tim Tryjankowski

- Budget Advisory Cmt – working on spending plan for next fiscal year
- Sustainability Cmt – Plant Exchange next week; summer-long alternative transportation program; beginning to plan for fall fair
- Mentoring Cmt - Lunch Bunch at 50 participants; planning next professional development conference
- Inclusion & Diversity Cmt – 190 attendees at summit, went very well
- Marketing Cmt – May newsletter went out
- Recreation & Wellness Cmt – kayaks are in water 5-8 p.m. daily, now need to be named
- August retreat - planned for incoming EC members & chairs

- **Farewell to Dom** – presented him with a gavel and lauded him for his many accomplishments as Chair, including his diligence, eloquence and service to UB and PSS.
- **Motion to receive: Charlie Baxter (Don Erb). Passed.**

SECRETARY'S REPORT – Hugh Jarvis

- (none)

UNFINISHED BUSINESS

- (none)

NEW BUSINESS

- Request for items for next joint senate / general meeting. None offered.

PROGRAM – Recreation & Wellness – Christina Hernandez (Student Life)

Scott Weber was also invited but is out of town.

- Christina is chair of a master planning steering committee - Wellness Center Task Force
- charged with setting a vision for wellness and recreation spanning all three campuses first for students, faculty, staff, then the community
- executive sponsors: Mark Alnutt, Laura Hubbard, Scott Weber
- steering committee (16 members) including 4 students (3 undergrad, 1 grad), 1 faculty, 11 professional staff and three sub-committees with members outside the steering committees
- RFP for consultants, 8 responses, 4 interviewed, and chose Cannon Design and Brailsford & Dunlavey; kicked off in April with student focus groups and UB site visits, benchmarking and audits
- focus is on financial and functional feasibility, NOT architecture, not a building
- will run mini surveys this summer at orientations
- will survey students and employees in fall
- final report due for December

NB. Separate master planning processes running for housing and also for the Union

Discussion:

Q/ should we consult high school students?

A/ Yes...

- need to be flexible in our planning and focus on an infrastructure that accommodates students' own practices, and be flexible to accommodate uses beyond just recreation and wellness (e.g. meetings)
- Q/ does the planning timetable support any implementation before full funding is realized?

A/ not really, but will share anything they learn

- PSS extended our willingness to participate in any ways possible.

PROGRAM – Use of State Listservs:

Jim Jarvis (Associate UB Counsel) & Chris Putrino (Employee Relations)

Jim Jarvis summarized policies that govern UB technology incl. email

- UB policy
 - authorized use must be "consistent with the education, research, and public service mission" of SUNY
 - limited incidental personal use is permitted ("good judgement")
 - limits:
 - no illegal activity
 - no interference with job responsibilities
 - must be consistent with UB as a state entity
 - user concerns: privacy, copyright, harassment/libel/slander, account access, security
 - prohibited: extensive game playing, chain letters, unauthorized monitoring of other accounts, flooding (multi cross-posting), private commercial purposes, political advertising or campaigning
 - UB reserves the right upon reasonable cause for suspicion to investigate further
- SUNY policy
 - no solicitations or ads for non-state purposes including religious, political, or not-for-profit activities
 - no commercial or personal purposes supporting 'for profit' or outside business activities
 - cannot connect to a commercial email system without prior management approval (e.g. student gmail accounts were approved)
 - cannot provide access to unauthorized third parties
- Q/ What about free speech?
 - A/ UB email is not an open public forum. Personal opinions are allowed, but not active promotion that is couple to commercial (or personal) gain.
- Q/ What about the issues PSS Connect encountered, with support for Ride for Roswell?
 - A/ One instance just supported one team, not the entire Ride, and also involved commercial benefit (encouraged patronage of a bar)
 - A/ One instance promoted illegal activity (sports betting).
- Q/ Could we create a PSS forum on a third party platform?
 - A/ Yes, if outside state resources and not UB branded.
- PSS Connect List
 - Safest formula
 - Stay on topic as per PSS mission
 - Avoid commercial activity
 - If a solicitation or ad, consider who it supports. It must be state sanctioned.
 - No political campaigning.
 - Do not violate the public trust.
 - "Business of the PSS" carries imprimatur of the university. PSS is "quasi approved" university business.
 - Past incidents were non-malicious good faith use... and not frequent
 - Not a huge concern for them
 - Request we clearly communicate the rules
 - Consider 3rd party forum if needed



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- Q/ Would 3rd party forum be protected from discrimination? A/ Not easily.
- Q/ Could we promote a 3rd party forum using normal PSS channels? A/ Yes.
- Q/ Can Connect be returned to un-moderated status? A/ Yes.

Motion to return the PSS Connect List to un-moderated status and educate users twice yearly. Charlie Baxter (Don Erb). Passed.

ADJOURNMENT

Motion to Adjourn: 4:28 p.m.

*Attendance sign in sheet(s) housed in the PSS office.
Meeting audio recording available in the PSS office.*