Retention Guidelines for Log Files

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Category: IT Policy
Responsible Office: CIO Office

Summary

Log file retention times are specified in these guidelines, which supplement the *Log File Access and Retention Policy*

Procedures

LOG FILE RETENTION TIMES

The default server log retention time is 30 days, except as shown in the table below:

Log File Type	Retention Time
IDM Audit	6 months
UBAD Login	6 months
UNIX Auth/Login	6 months

LOG FILE DESTRUCTION PROCEDURE

The three-pass DOD 5220.22-M method is suitable. In general, log files should be selected for deletion according to last modification time.

Contact Information

For more information about these guidelines, contact the

Office of the CIO
517 Capen Hall
University at Buffalo
716-645-7979

Related Information

University Documents:
Log File Access and Retention Policy
Data Classification Standard
Data Access and Security Policy

Other Documents:
All UB IT policies can be found http://www.buffalo.edu/ubit/policies.html

Related Links:
Linked Title of Related Informational Item