



## **Civic Engagement Research Fellowship Program for Grant Development, Round Two, 2015-2016**

***Application deadline: Tuesday, September 29, 2015***

The Civic Engagement Research Fellowship Program advances community-based research and scholarship that address social and policy challenges. Such research requires collaboration with a non-UB partner and will confront issues that may be local or global.

This Fellowship for Grant Development supports community-based research projects that have the potential to evolve into larger studies that not only advance knowledge, but will also make a difference in the lives of external constituencies and have the potential to affect policy and practice. This Fellowship is dedicated to supporting the preparation and submission of external grant proposals for community-based research projects.

### **Eligibility**

Proposals are invited from UB full-time faculty members. Fellows will receive up to \$5,000 as direct grant support. The fellowship is for the 2015-16 academic year ending June 30, 2016, extensions may be granted for fall 2015 awards. Former Civic Engagement Research Fellowship recipients and applicants are eligible to apply.

Faculty members who are selected will be designated "UB Civic Engagement Research Fellows." Fellows will be asked to share their experience with other members of faculty at a Civic Engagement forum, to forward a copy of the grant proposal once completed, to provide a brief final report, and they are encouraged to participate in other activities of the CEPP initiative.

### **Application Criteria**

*Key criteria in the selection process for Civic Engagement Research Grant Fellows will be:*

- Evidence of community-based research and collaboration with an **external** partner. The external partner may be an appropriate non-UB individual, group, or organization (local to global) with close involvement with the issue being studied.
- Potential for external funding and a plan for sponsored research proposal. Be specific as to the government agencies or foundations to which you will apply.
- Contribution and significance of the research to public policy and to the lives of the partner's constituencies.
- Academic record or promise of the applicant.

### **Application Procedure**

#### ***Activities Supported:***

Direct grant support is provided to pursue external funding opportunities. This support helps defray direct costs only and is limited to activities related to the development of external grants including grant writing, hiring grant consultants, statistical or other technical assistance necessary for a competitive proposal, travel to visit potential funders (foundations, agencies), and workshops or other activities to further the submission of sponsored research proposals .

## Application Procedure (continued)

### **Application deadline and submissions:**

Submit completed proposals by email, with attached curriculum vitae and signed letter of support to Laura Mangan at [Lmangan@buffalo.edu](mailto:Lmangan@buffalo.edu) by **Tuesday, September 29, 2015**.

**Application** (maximum of 3 pages, excluding cover sheet, c.v., and budget. Minimum 11 point type, 1" margins.)

- **Cover Sheet with Applicant, Project, and Grant Information:** Attach a c.v. for each member of faculty (indicating in detail previous and upcoming research support including grants, fellowships, leaves, etc.).
- **Name and Description of Research Project:** Include your research question and research methodology, and the necessity for external funding to accomplish the research.
- **Plan for external funding applications, be specific as to why external funding is needed to for your project:** Include:
  1. A summary of your grant ideas
  2. Details of any preliminary work already done
  3. Information about any potential funders.
- **Nature and Relevance of Partnership for this Research:** Identify a research partner outside the academy, describe their role, and potential benefit of the collaboration to both the research partner and your research.
- **Expertise of Faculty Applicant:** Describe your prior work and/or publications in the area of your proposed research. If this is a new area of research, explain how you came to it.
- **Anticipated Work Product(s) for this Project:** Indicate potential scholarly contributions including publications, exhibitions, presentations, and other outcomes.
- **Detailed budget**

### **Also include:**

- **Letter of Support from Collaborating Partner:** Letter should express clear support for the proposed research project and also identify the partner's role in, or contribution to, the research. This letter may be sent after the deadline for applications upon receipt of the award.
- **Departmental Approval Form:** include the signed form (below) from the applicant's department chair.

**Selection Process:** The Civic Engagement and Public Policy Faculty Advisory Committee will coordinate reviews of all grant writing fellowship applications and make decisions regarding grant support.

*CEPP Faculty Advisory Committee Fall 2015: Susan Vivian Mangold (Chair), Law Sharmistha Bagchi-Sen, Geography Paul Creighton, Pediatric and Community Dentistry Diane Elze, Social Work Thomas Feeley, Communication Kathryn B. Friedman, Regional Institute Robert Granfield, Sociology Heather Orom, Community Health and Health Behavior Laurene Tumiel-Berhalter, Family Medicine; Social and Preventive Medicine Alfred Price, Urban and Regional Planning Coordinator: Laura Mangan, [Lmangan@buffalo.edu](mailto:Lmangan@buffalo.edu).*

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### Civic Engagement and Public Policy

9 Norton Hall, University at Buffalo, The State University of New York, Buffalo, 14260-1800  
T: 716.645.5376 E: [Lmangan@buffalo.edu](mailto:Lmangan@buffalo.edu) W: [www.buffalo.edu/ub2020/civic](http://www.buffalo.edu/ub2020/civic)

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Deadline for application: Tuesday, September 29, 2015

## Cover Sheet

### Applicant Information *(duplicate for multiple applicants)*

Applicant name and credentials	
Position title	
Department and school	
Contact information	

### Project Information

Title of research project	
Name of community research partner	
<i>(Insert additional partner names if applicable)</i>	

### Grant Information

Name(s) of granting agencies and/or foundations to be targeted	
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**Abstract** (100 words max)

**Civic Engagement Research Fellowship for Grant Development,  
Round Two, 2015-16**

Letter of Support from Department Chair

To: UB Civic Engagement Research Fellowships Review Committee

From: Chair of .....

As Chair of my department, I offer my approval for faculty member,

.....,

to receive a research grant of up to \$5,000 should the application to be a University at Buffalo Civic Engagement Research Fellow be successful. I understand that up to \$5,000 will be transferred from the UB 2020 Civic Engagement and Public Policy Strategic Strength account to my department's operating budget, and that **my department will provide administrative support** to reimburse research expenditures by the grant recipient.

\_\_\_\_\_  
Chair signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department

Return this signed form with the application to:

[Lmangan@buffalo.edu](mailto:Lmangan@buffalo.edu) or  
Laura Mangan, Coordinator  
Civic Engagement & Public Policy  
9 Norton Hall, University at Buffalo