



University at Buffalo
The State University of New York

Civic Engagement and Public Policy Research Initiative (CEPP)

Gregory J. Dimitriadis Research Mentoring Fellowship 2015-2016

Letters of Intent: Outline Proposals due by 5:00 pm on September 22, 2015

Guidelines and Application Forms

This fellowship honors the legacy of Greg Dimitriadis (1969-2014), Professor of Educational Leadership and Policy in the UB Graduate School of Education, and founding member of the Civic Engagement and Public Policy (CEPP) Faculty Advisory Committee. He was an exceptional educator and mentor, committed to research, scholarship, and activism on issues of social justice, equity, and public policy.

All research and scholarship supported by CEPP Fellowships, including the Civic Engagement Research Mentoring Fellowship, advance community-based research and scholarship that address issues of social justice, equity, and public policy challenges. Such research requires collaboration with a non-academic partner and will confront issues that may range from local to global.

PURPOSE

The purpose of this one (1)-year fellowship is to support short-term mentoring for full-time faculty members or faculty teams at the University at Buffalo for community-based research projects. Mentors may be internal or external to the University at Buffalo. The planned program of mentoring may involve longer intense study in a continuous block of time or several shorter visits spread out over the 12-month period of the fellowship. The face-to-face exchange may take place at the mentor's institution or at professional conferences but at least one visit to UB is expected from an external mentor.

The fellowship is available to junior and senior faculty or research teams to further their program of community-based research and scholarship. Such research must involve collaboration with a community research partner. Awards for individual fellowships will not exceed \$5,000 and group fellowships will not exceed \$7,500, however, it is anticipated that most awards will be for less than the maximum.

Objectives

1. To assist the faculty member or team in developing a specific plan, to develop or strengthen a community-based research project or program, or transition to a new area of community-based research, and
2. To mentor the faculty member or team in developing a research proposal for extramural funding and/or provide critical review for proposals and manuscripts, and
3. To provide general advice to strengthen the likelihood of success in community-based research.

Funding

The main expenditure categories are:

- External mentors: honoraria for the external mentor(s) up to \$3,000 and travel funds for external mentors to meet with faculty members, including at least one visit by the external mentor to UB
- Internal mentors: funding up to \$1,500 to attend a professional conference with the mentee in order to network
- Honoraria: these may be made available for consultations by experts and reviews by individuals other than the mentors
- Supplies or other miscellaneous items: these can be included only if well justified and not available from the mentee's department.

Activities Supported by the Fellowship

The fellowship may be used to support a variety of activities relating to community-based research including, but not limited to:

- Developing a program of community-based research or refining an existing program of community-based research
- Learning a new methodology
- Writing a proposal(s) for external funding
- Switching to a new area of community-based research
- Developing a relationship with a mentor leading to research collaboration
- Attending an advanced or specialized community-based research training program
- Reviewing of grant proposals
- Developing or strengthening a collaborative relationship with a community research partner.

Activities Not Supported by the Fellowship

The fellowship will not support:

- Faculty salaries
- Honoraria for UB faculty mentors
- Research assistant salaries
- Research project expenditures (note: applicants may have received or have applied for other CEPP Research Fellowships that cover these expenses).

Mentor

Definition and responsibilities of the mentor:

- Is an expert in the topic area or methodology, for example, the mentor has an active program of research and scholarship, a history of major research funding and books or publications in peer reviewed or other scholarly journals
- Agrees to a targeted one-year period of mentoring
- Will meet periodically with the faculty member either at the mentor's home institution, at UB, or at professional meetings both plan to attend
- Makes at least one visit to UB, and may include a presentation at an appropriate forum - this expectation is for external mentors.

Outcomes

Outcomes may include:

- Scholarship (publications or equivalent)
- Development, establishment, or renewal of an active program of community-based research
- Acquisition of new knowledge or expertise
- Submission of grants for extramural funding.

SUBMISSION GUIDELINES

The application for the Mentoring Fellowship is a **two-step process**:

Step 1

Letter of Intent/Outline Proposal

An outline proposal should be submitted electronically by **5:00 pm on September 22, 2015** to CEPP Coordinator, Laura Mangan at Lmangan@buffalo.edu. The outline should be a maximum of two (2) pages in length (11 pt font and 1" margins), and should state briefly:

- the name, title, and contact information of the applicant(s)
- the title of the project
- the purpose of the mentoring
- the expected outcomes
- the name(s) of proposed mentor(s), and
- reasons why you believe your mentor(s) would be the best for your purpose.

Questions should be addressed to Laura Mangan at 645-5376, or by email to Lmangan@buffalo.edu.

Proposal Review

The CEPP Fellowship Review Committee will review all outline proposals. A short list of applicants will be chosen by October 1. These short-listed applicants will be asked to meet with a representative from the Review Committee. After this discussion, applicants will be asked to submit a full proposal by October 27 taking into consideration the recommendations by the CEPP Review Committee.

Further details about the Step 2 proposal requirements will be given to the selected applicants. These applicants will be expected to submit full proposals by October 27 that will be reviewed by the Fellowship Review Committee. Notification of awards will be anticipated by the second week of November and mentoring may commence immediately thereafter.

CEPP Faculty Advisory Committee Fall 2015: Susan Vivian Mangold, Law (Chair) Sharmistha Bagchi-Sen, Geography Paul Creighton, Pediatric and Community Dentistry Diane Elze, Social Work Thomas Feeley, Communication Kathryn B. Friedman, Regional Institute Robert Granfield, Sociology Heather Orom, Community Health and Health Behavior Laurene Tumiel-Berhalter, Family Medicine; Social and Preventive Medicine Alfred Price, Urban and Regional Planning Coordinator: Laura Mangan, Lmangan@buffalo.edu.

Civic Engagement and Public Policy Research Initiative

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