FAILURE TO SUBMIT PROTOCOL FOR EMERGENCY USE

March 28, 2013

*<Name of Principal Investigator>*

*<Address of Principal Investigator>*

*<Phone Number of Principal Investigator>*

*<Fax Number of Principal Investigator>*

*<Email Address of Principal Investigator>*

Dear *<Hailing of Principal Investigator>*:

The IRB requested that by close of business on *<Response Deadline Date>* you submit to the IRB a standing protocol for any future uses of the following test article in a life-threatening situation:

|  |  |
| --- | --- |
| Type of Review: | Emergency Use of A Test Article in a Life Threatening Situation |
| Title: |  |
| Investigator: |  |
| IRB ID: |  |
| IND or IDE: | *<Indicate “None” if there is none.>* |

This report has not been received by the IRB Office.

As of this date you will not be able to submit new research to the IRB until this information has been submitted.

Sincerely,

IRB Manager

cc: *<Protocol Contact>*

*<Chairman or Supervisor of the Principal Investigator>*