

# Awarding Excellence and Outstanding Service

*The Awards Committee of the Professional Staff Senate is pleased to announce this year's call for nominations for three awards:*



- The **Chancellor's Award for Excellence in Professional Service** provides SUNY-wide recognition for superlative performance and outstanding achievement by professional service staff.
- The **Outstanding Service Award** recognizes services to the university and the community of noteworthy scope and depth.
- The **Outstanding Service to the Professional Staff Senate Award** recognizes outstanding service by an individual or group to the Professional Staff Senate.

The professional Staff Senate Awards committee encourages the identification, nomination, and recognition of candidates that represent the full breadth of diversity at UB. Special Consideration will be given to individuals who have made contributions to the betterment of the University, including those related to the University's commitment of increasing inclusive excellence. Nominated candidates should have a record of collaboration with faculty, staff and/or students from diverse backgrounds, which includes, but is not limited to race, ethnicity, gender, LGBTQ+, disability and veteran status.

For information, email PSS Awards Committee Chair Christa Greenberg ([cmgreen@buffalo.edu](mailto:cmgreen@buffalo.edu)) and Vice Chair Carl Lam ([carllam@buffalo.edu](mailto:carllam@buffalo.edu)).

Award recipients will be recognized at the PSS Awards Event in October 2026.

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543 Capen Hall  
North Campus

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The Professional Staff Senate

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## PROFESSIONAL STAFF AWARDS PROGRAM 2025-2026

### CHANCELLOR'S AWARD FOR EXCELLENCE IN PROFESSIONAL SERVICE

This award recognizes individuals who have repeatedly sought improvement of themselves, their campuses and, ultimately, the State University of New York and, in so doing, have transcended the normal definitions of excellence. Eligible individuals are currently serving in professional service capacities, have completed at least three years of continuous full-time service in the position for which they are nominated, and are in a position with more than 50 percent of their assignment in non-teaching services. Note: Please also pay close attention to the Nomination Checklist and note the suggestions included in the Chancellor Award packet. Any member of the university community may submit a nomination. The nomination must include the following:

- The Nomination Form;
- The nominator's summary letter of support;
- The nominee's current curriculum vitae;
- The nominee's current detailed position description or signed performance program; and
- A maximum of five letters of support with one each from a current or past direct supervisor, a colleague and a constituent

**Completed nominations must be submitted to the secure UB Box link no later than 4:00 p.m. on Friday, December 19, 2025.**

### OUTSTANDING SERVICE AWARD

This award recognizes professional excellence and outstanding service of noteworthy scope and depth which is beyond that encompassed by the job description. The service must focus on the betterment of the community as a whole, but may be associated with university initiatives. The service may include religious, charitable, scientific, educational, artistic, literary or civil involvements that enhance the quality of life. Eligible individuals are current full-time professional staff employees who have completed at least two years of continuous full-time professional staff service by January 2025. Note: Previous winners are ineligible for five years after receiving the award. Any member of the university community may submit a nomination. The nomination must include the following:

- The Nomination Form;
- The nominee's current curriculum vitae;
- The nominee's current detailed position description or signed performance program;
- A maximum of five letters of support, with one letter describing professional excellence and no more than four letters describing service (Note: Two letters must be from external community members); and
- The nominator's summary letter of support

**Completed nominations must be submitted to the secure UB Box link no later than 4:00 p.m. on Friday, March 6, 2026.**

### OUTSTANDING SERVICE TO THE PROFESSIONAL STAFF SENATE AWARD

This award recognizes an individual member of the professional staff or a group of professional staff members who have provided outstanding service to the Professional Staff Senate (PSS) as a member of the Executive Committee or as a member of a standing or ad-hoc committee or task force of PSS. Any current member of the professional staff may submit a nomination. The nomination must include the following:

- The Nomination Form;
- The nominee's current curriculum vitae;
- The nominee's current detailed position description or signed performance program (Note: Group nominees are exempt from this requirement);
- A maximum of four letters of support; and
- The nominator's summary letter of support (three pages maximum)

**Complete nominations must be submitted to the secure UB Box link no later than 4:00 p.m. on Friday, March 6, 2026.**

### NOMINATION FORMS

Nomination packets for all three awards are available at [www.pss.buffalo.edu/awards.php](http://www.pss.buffalo.edu/awards.php).