



Minutes of the Exec Committee

September 7, 2017

Convener: Dom Licata

Officers Present: Dom Licata, Tim Tryjankowski, Hugh Jarvis

Executive Members Present: Kevin Baron, Charlie Baxter (for Lisa Kulka), Don Erb, Phil Glick, Daniel Kelly, Chris Keough, Keisha Lanier, Lisa Pano (for Nara Renda), Debra Stamm

Executive Members Absent: Eileen Fleischmann*, Kat Kielar, Nara Renda*, Maribeth Tamsen* (* excused)

Guests: Doug Levere

Parliamentarian: (absent)

Staff: Lindsay Allen

Recorder: Hugh Jarvis

Meeting called to order by Dom Licata at 2:37 p.m.

Quorum reached: 5 senators and 3 officers present at commencement of meeting.

Supporting documents on Box: <https://buffalo.app.box.com/folder/36852863063>

PRESENTATION OF AGENDA

- **Motion to adopt Agenda: Chris Keough (Lisa Pano) Passed.**

REVIEW OF PAST MEETING MINUTES

- **Motion to approve Minutes from June 1, 2017: Chris Keough (Lisa Pano). Passed.**
<https://buffalo.app.box.com/file/218185161935>

SPECIAL PRESENTATION(S)

- **Introduction of new officers & members – Dom Licata**
- **Orientation for new and returning EC members – Dom Licata**

CHAIR'S REPORT – Dom Licata

- **Motion to accept: Dan Kelly (Lisa Pano). Passed.**

Vice Chair's Report – Tim Tryjankowski

Details of each committee, including

- **Sustainable Living Fair – Sept. 27, 2017, 10:00-2:00 pm. Volunteers needed.**
- **Motion to accept: Don Erb (Dan Kelley). Passed.**



New Business

Report from the Budget Committee – Tim Tryjankowski

- New chair needed.
- Recommendations:
 - proposal to rename to ‘Budget Advisory Cmt’ (see report in Box).
 - proposal to adjust charge (see report in Box).
- Discussion whether to include Staff Assistant as voting member on cmt. No consensus.
- **Motion to accept report but table consideration of recommendations: Kesha Lanier (Don Erb). Passed.**

Report from Breathe Free UB – Dom Licata

- UB currently has mandatory policy to enforce healthy working environment.
- **Motion to accept: Kevin Baron (Chris Keough). Passed.**

Special Parliamentarian Appointment Committee – Dom Licata

- **Exec Cmt volunteer sought to join special cmt. Chris Keough volunteered.**

Report on the Landscape Resolution Initiative – Doug Levere

- Progress report from Sustainable Living Cmt, with draft of ‘**PSS Resolution Supporting the Improvement of the University at Buffalo Landscape**’.
- Next steps,
 - show President a draft.
 - request for informal comment by Exec Cmt members.
 - Phil Glick will move same document forward to Faculty Senate for endorsement.

UNFINISHED BUSINESS [none]

Motion to Adjourn: Don Erb (Chris Keough). Passed. 4:36 pm.

Attendance sign in sheet(s) housed in the PSS office.

Meeting audio recording available in the PSS office.