

Minutes of the Professional Staff Senate Executive Committee

Thursday, March 2nd, 2017

Convener: Domenic Licata, Chair

Present: Fran Fiscus, James Gordon, Christopher Keough, Kesha Lanier, Domenic Licata, David Love, Susan Ott, Nora Renda, Christine Stumm, Tim Tryjankowski, Joshua Wallace.

Absent: Susan Buttacio, Philip Glick, Geraldine Kremer, Lisa Kulka, Jennifer Lawrence, Sarah Piraino, Ryan Taughrin, Debra Stamm, Rachel Stern

Guests: Lindsay Allen, Chris Bartolome, Erika Grade, Janiece Jankowski

Recorder: Lindsay Allen

Meeting **called to order** by PSS Chair Licata. 7 Executive Committee members, 3 Officers, and 4 guests present.

Agenda accepted, passed with no debate.

Approval of **minutes** from **February 2nd** meeting changed/amended by PSS Chair Licata. Changes accepted and passed with no debate. Minutes accepted and passed with no debate. PSS Chair Licata extended thanks to Tim Tryjankowski for recording minutes for 2/2 meeting. PSS Chair Licata extended thanks to Lindsay Allen, Office of Shared Governance Interim Staff Assistant, for recording minutes for 3/2 meeting.

Chair's Report – PSS Chair Licata, motion to accept – yes – Accepted.

PSS Chair Licata stated that the meeting is being live broadcasted via **Periscope**. Jim Gordon moderating. 86 viewers by end of meeting.

UB Club – Minecraft Event from 10am – 2pm on Saturday, March 4th in the Student Union. All are encouraged to attend, with families.

Shared Governance Day taking place on Tuesday, March 7th will include several presenters, including student presenters, headliner SUNY Fredonia President Ginny Horvath, UB Chief of Police, UUP Reps, SUNY Senate Members. Many invitations were sent out.

Office of University Shared Governance
The Professional Staff Senate

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Also on 3/7, PSS Vice Chair David Love will represent PSS at **UB Business Day** – will be presenting on Community Involvement, the structure of the Staff Senate, etc. Please email PSS Vice Chair Love with suggestions on material to present.

UB Women in STEM – 3rd Annual Summit, Wednesday April 5th. PSS fully supports UB Women in STEM Summit.

UBreathe Free Now – The committee met on 2/22 and established that UBreathe Free Now has an official home in the Shared Governance Office. The committee would like to have a policy in place by commencement, since all commencements will be smoke-free. The name however, will be changing to conform to current branding guidelines by UB Communications – “UB Breathe Free Now”.

Elections Committee – Congratulations extended to all 3 who were voted in (Dom, Tim, Hugh).

Marketing & Communications – **PSS Newsletter** is currently being worked on.

Sustainable Living Committee presenting today – Janiece Jankowski

Motion to accept PSS Vice Chair Love’s report – Accepted.

Sue Ott presented on **Budget Oversight Committee** – Report is accepted.

Will be holding a retreat in April.

Reimbursements will be happening, moving forward. Must move along to happen in a timelier manner. Frustration on this felt by all. Lindsay Allen is helping on this – will be adding check list from the Office of the Provost Budget folks to Box – Lindsay confirmed with PSS Vice Chair Love.

Sustainable Living Committee – Janiece Jankowski – Report Accepted.

Re-treesing UB – several ideas for replanting, asked for \$500 from PSS to invest in plants.

Sue Ott suggested contacting Amherst Garden Club for plant donations and/or volunteers. Joshua Wallace suggested contacting SUNY Environmental Science & Forestry &/or Cornell Cooperative Extension for plant/tree donations.

Committee would like to have a bulb exchange on Earth Day.

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Recycling event will be held at the end of April.

Committee currently looking for members.

PSS Chair Licata commended Janiece Jankowski for her creativity and dedication to this committee.

Setting the agenda for meeting of Senate & General Membership – duty of Executive Committee – no changes are necessary.

Presentation by **Chris Bartolome, UBPD Assistant Chief of Police**, on Active Shooters & general discussion on campus security issues.

RUN HIDE FIGHT, video from DHS.

Crime is decreasing on campus, but fear is increasing.

UB Alert System – sign up for text alerts; call UBPD at 645-2222 in emergency (put on speed dial)

Have preparedness plans for individual offices.

For non-emergency/non-time specific issues, send an email to UBPD.

How can PSS offer support to UBPD in their effort to keep campus safe? Tim and Dom asked this to Chris. Chris said PSS can help by spreading the message that UBPD is helping, and to let UBPD know of incidents (ie. Planned protests can be interfered upon by UBPD before a problem occurs)

Action Items (if any):

Set dates to meet with 3 remaining senatorial committees;

Contact senators to plan events to meet – on or off campus, interaction is encouraged – funds for refreshments – let officers know if you need help.

Next meeting: Thursday, March 16th, 2017 – Ryan McPhearson, transit issues, wage works

Motion to adjourn meeting by PSS Chair Licata at 4:17pm, motion accepted.