



Professional Staff Senate
Executive Committee
November 3, 2016

Attendance—see sign-in sheets

Documents sent in advance of today's meeting:

1. Minutes October 2016
2. Agenda

Meeting start: 2:38 PM

Called to order by: Domenic Licata (Quorum at the start of meeting 9/13 Senators)

1. Agenda

****Motion to adopt today's agenda called by Domenic Licata, PSS Chair: First: Susan Ott, Second Christopher Keough, unanimously approved.***

****Motion to adopt the minutes of September 2016 and October 2016 as prepared by PSS Recording Secretary, Sarah Piraino--called by Domenic Licata, PSS Chair: First: Keshia Lanier, Second: Nora Renda; unanimously approved.***

2. Chair's Report: Domenic Licata

- Senate Vacancies and Input on Area Rallocation
 - Area 1: need 10
 - Area 2: need 11
 - Area 3: 0 needed
 - Area 4: 0 needed
 - Area 5: need 14
- Goal: re-allocate Senatorial Areas from 5 to 20 areas.
- Discussion: bring back Senators whose term limits have expired with the goal of securing representation from each key campus unit.
- Senator Absenteeism: more than half of our senators have not met the attendance criteria this semester. As per our bylaws, we need to decide if we should remove these senators or change the bylaws.
 - Outcome: Letter will be sent to these members, personalized, include copies of the schedule.
- Support of University at Buffalo Diversification from Fossil Fuels;
 - Students led by Vanessa Dwyer
 - Statement "In Support of UB Divestment from Fossil Fuels"
 - Stewardship Committee advisory board on sustainable investments.

- How can PSS promote and support
- Outcome: Contact the PSS office if you have interest in becoming involved with this initiative or if you have ideas or suggestions in support of this effort.
- Renaming of UB Day of Shared Governance
 - “Faculty Senate & University Staff Day of Shared Governance” as updated by President Tripathi.
- Release Time Guidelines for UB Staff
 - Guidelines for Supervisors regarding using their discretion to release employees from their work obligations for special events.
 - Laura Hubbard will hear staff complaints and work with Supervisors who are not granting release time to their staff for participation in PSS events and activities.
 - Outcome: Next step will be to communicate this message campus wide in support of this effort.

****Motion to adopt Chair’s Report called by Domenic Licata, PSS Chair: First: Chris Kough, Second: Susan Ott, unanimously approved.***

3. Vice Chair Report, Committee Report; David Love

*See Attached Committee Report

****Motion to adopt Vice Chair’s Committee Report called by David Love, PSS Vice-Chair: First: Nora Renda, Second: Tim Tryjankowski, unanimously approved.***

4. Unfinished Business: None

5. New Business:

- Membership Roster
 - Discussion: There has been an ongoing struggle to obtain the best, most up-to-date information regarding our PSS active staff including members who are new hires or removed from UB. How can we obtain these lists in a timely fashion so that we can connect with new members and ensure that we are removing members appropriately? Problems, there may be academic lines that receive state funds or staff who are coded as faculty or faculty who may have dual roles?
 - Outcome: Send out an inquiry to new staff during voting to notify staff that they are added to the PSS listserv so they understand how to unsubscribe. There are some units not represented such as CSEA members. Email will be sent to EC members before 11AM tomorrow to request feedback and approval.

6. Special Order of Business. Domenic Licata, PSS Chair

- SUNY Shared Governance Award
 - Discussion: UB prepared a draft of accomplishments, committee was formed, resolution was proposed to the state, Spectrum printed a telling article regarding lack of transparencies in UB Administration, decision to suspend application at this time. President and Provost will continue to meet with Domenic and Phil to work on this award for the future, when we are ready for this award.

Adjourned at 4:34 PM

****Motion to adjourn** called by Domenic Licata, PSS Chair: First: Gerri Susan Ott, Second Nora Renda, unanimously approved.*