

Minutes

Executive Committee Meeting October 6, 2016 276 Kapoor Hall, South Campus

Present Members of the Committee: Domenic Licata, David Love, Debra Stamm, Christine Stumm, Ryan Taughrin, Susan Ott, Tim Tryjankowski, Chris Keough, Nora Renda, Fran Fiscus and Kesha Lanier

Present Invited Guests: Maribeth Tamsen, Philip Glick, and Erika Grande

Absent Members of the Committee: Sarah Piraino, Joshua Wallace, and Jennifer Lawrence

Chairs Report:

- Elections Committee is preparing a system to validate voting
 - Executive Committee will approve the list of valid staff
 - All names will be entered into the system
 - Votes kept in separate file from the names
 - Voting only once
 - Chair of the Executive Committee will provide votes
- PSS Staff Recognition application is on the PSS website.
- Marketing Committee would like to recognize staff on the PSS website
 - Outside activities, accomplishments.
- Professional Clothing Drive is underway with locations throughout the campus. Drop off at the October 27th PSS Senate/General Membership Meeting
- SUNY Got Your Back list of needed items and volunteers needed
- Provost Zukoski asked the Professional Staff Senate for 5 nominations for the Decanal Review of Dean Shibley
- UBreathe Free will be forming a task force to address policy on campus
 - Meet with Dr. Cappuccino at Roswell and Dr. Giovino Public Health UB
 - COAL is onboard
 - P Glick has requested President Tripathi charge the committee personally
 - Unions are on board
 - Student Living needs to get onboard
 - By the end of the year a Policy will be in place
- SUNY Shared Governance Award committee met and will submit award to President in November. In process of listing all Shared Governance
 - General Education curriculum
 - Shared Governance Test – any two pillars of Shared Governance-they are Faculty, Staff, Students, Administration, Councils and Alumni
 - Members of both senates and S. Sullivan and J. Corra.
 - No member of UB Council on committee
 - Deadline is November 15th
 - Drafting letter and sharing with Senates
 - Preferred Name issue

- D. Licata and P. Glick met with Jimmy Corra, Chair of COAL, and all 7 leaders of Student Associations judicial Affairs liaison, Student Life advisor
 - Parking
 - Support for Graduate Students and TA
 - Support for International Students
 - UBreathe Free – split, but no one disagreed that smoking was bad, this is for smoking in common space and breathing second hand smoke
 - Faculty Senate has already included COAL on the Executive Committee
 - This in one of the items, adding COAL to the PSS Executive Committee
 - Faculty and Professional Staff Senates ask COAL to allow FS and PSS representative to sit on COAL
 - Items discussed were shared– greening the commons
 - P Glick: I took away two things...Students are libertarians and don't want the government bugging them and that was their push back for not smoke but when we informed them about second hand smoke they understood that. One item they are passion about is...
 - Parenting on campus is difficult for students, staff and faculty – discuss campus child care. More daycare on campus, more areas where women can breastfeed on campus.
 - P Glick has already started communication with Provost Zukoski about more day care on all the campuses.
- Equity Diversity and Inclusion
 - Will hold a Life and Learning Workshop on October 20th Resources and Rights for parenting students. Lactation rooms.
 - P. Glick mentioned We all need to be flexible to make SUNY work or everyone. Appendix 42 in the UUP contract talks about flexibility.
- UB Stampede and Pedal Party
 - Saturday October 21st
 - 65 Riders
 - Met 2 goals
 - Built up the community and bike awareness and sustainability
 - Got those from North Campus to come to South Campus
 - Biked up State Route 517 – Millersport Highway – Newsman from Channel 2, Adam Begnini was injured in a bike accident on that stretch near 290.
 - Discussion of not using this as a Bike Route because it is too dangerous, but others state it is a bike route and if not there.
 - Happy to be part of the discussion and if it leads to working with the Town of Amherst or State, great.
 - UBNOW wrote an article on the event
 - Highlighted Hayes Hall and Solar Stand
 - PSS received support from Faculty Senate, UUP and logistical support for Special Events. Charged for electrical, garbage, Amherst Police. Total cost about \$2200. More than anticipated.

MOTION to accept the Report: 1st T. Tyrjankowski 2nd Chris Keough

Vice Chairs Report:

- Bylaws Committee – Constitution and Bylaws presented to the General Membership on September 22, 2016 for acceptance and was received.

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- Continuous Improvement Committee – event on October 12th 9am - 11am
- Slow Roll a success
- Clothing Drive collection at October PSS meeting
- Sustainable Living Fair took place on September 29th and over 1000 staff students and faculty participated.
- Web Committee is looking for 2 staff to join the committee
- Marketing and Communication Branding and How To should be out by next week and then a request for a committee chairs meeting
- Elections would like to appoint Cassandra Walker-Whiteside

MOTION to accept the Report: 1st K. Lanier 2nd S. Ott

MOTION to appoint Cassandra Walker-Whiteside 1st K. Lanier 2nd F. Fiscus

- PSS is made up of a dozen committees and subcommittees and because there has been a lack of coordination with communication sent out by those committees. There has been confusion over the fact they are working with the PSS, and we want the PSS recognized. Too often PSS is omitted or deep into the announcement.
- Working on an annual report of all items PSS has done this past year.
- Congratulations to the Sustainable Living Fair for outstanding fair great synergy , vendors talking with each other and energy on the floor. Therapy dogs, raptures, great event.

Request to reappoint Lauren McGowan from Area I to Area II 1st C. Keough 2nd N. Renda

Request to appoint Michael Yates to area III. 1st T. Tryjankowski 2nd R. Taughin

- UB Shared Governance Committee for Student Affairs Support
 - Joint task force recognizing veterans are struggling. We have a wonderful office at UB.
 - It has come to the attention of PSS of all the struggles of PTSD and as a student.
 - Kids veterans are sitting next to...biggest problem they have today... their phone broke.
 - Dan Ryan favorite quote – they spilled hot chocolate on their UGHs
 - Different struggles veterans deal with possible provide safe spaces and joint task force.
 - President Tripathi celebrated UB was named one of the top 5 schools and some students are saying maybe not.
 - K. Lanier discussed Affirmative Action and Federal contractors are to recruit veterans. Speak with students on services offered.
 - PGlick: If a student identifies as a veteran what do we offer them?
 - K. Lanier: we need to outreach. Certain jobs have a preference.
 - PGlick: School of Management reaches out
 - SOtt: McNair Program is federally funded. Upcoming Veterans Upward Bound – would be a tremendous amount of money to UB for veterans. Grant competition.
 - PGlick: What is Upward Bound?
 - SOtt: Upward Bound is a support network specifically there's science or veterans. Receive knowledge for ways to maintain in the community.

D. Licata has requested Susan Ott, Kesha Lanier, Fran Fiscus and Ryan Taughin to sit on the Task Force. Motion: 1st S. Ott 2nd N. Renda

Motion to add the following charge the Elections Committee with monitoring current senator's terms, notifying the Executive Committee when there are vacancies, and how to fill vacancies. Also to recruit new senators. 1st T. Tryjankowski 2nd C. Keough

- Provost also asked for names for Dean Michael Cain Decanal Review
- Authenticate Voter List Process:
 - PSS membership list will be generated
 - Review for Faculty Members, Clinical Professors that have a staff line with UBF.
 - Notice omissions or names that are not staff to be removed

- Budget Oversight Committee Co-Chair:
 - Budget Oversight Committee was charged and voted on last year.
 - Problems with receiving information.
 - Through the Summer D. Licata and D. Love set up a system to track and report to General Membership and this committee what we are spending our money on.
 - Worked with Provost Office to allow information to present how much money and how to spend it.
 - Changed the format, but looking for Executive Committee member to sit on the committee.
 - Quarterly reports.
 - D. Licata, D. Love participated on the budget process.
 - PSS want to be transparent
 - After Anna retired, D. Licata, D. Love and P. Glick were asked with setting up the budget. With the belief setting up the state allocated budget, and self-funded portion off, where the Provost office added all monies together.

Motion to accept Susan Ott as Vice Chair 1st F. Fiscus 2nd C. Keough

K. Lanier

Motion to appoint Susan Bagdasarian to Area V 1st T. Tryjankowski 2nd K. Lanier

Video of SUNY's Got Your Back (<http://www.buffalo.edu/equity/ubhasyourback.html>)
Social Media – Tweets from UB Communication and D. Licata offered PSS Site for a tweet.
Volunteers needed sorting on October 18th and filling bags on Wednesday, October 19th

Take Back The Night – October 19th in Alunmi Arena 7:30 pm Katie Koestner – first to speak out about college rape.

Presented by SBI Health and Safety services

Gender Institute Fall Symposium- October 28th – Sexual Violence Focus

Motion to Adjourn meeting at 3:37pm 1st T. Tryjankowski 2nd S. Ott