

MINUTES
PSS EXECUTIVE COMMITTEE MEETING
May 12, 2016
567 Capen Hall, UB North Campus

PSS Officers Present:

Domenic Licata, Chair. David Love, Vice Chair. Sarah Piraino, Recording Secretary.

PSS Officers Absent:

None

PSS Senator Attendance:

See attachment (sign-in sheet)

Guest Speaker: University at Buffalo Communications:

1. Call to Order: Domenic
The meeting was called to order by Domenic Licata, Chair at 2:39 p.m.
2. Approval of Minutes: Sarah

Domenic: motion to adopt the adjusted agenda.

Discussion: agenda continues to update until date of meeting, not adequate time for EC Senators to review.

***Upon motion by Geri K. and seconded by Eileen F. the agenda for today's meeting was unanimously approved.**

***Upon motion by Kat K. and seconded by Christopher K. the minutes of the March PSS Executive Committee of 2016 were unanimously approved.**

3. Chair's Report: Domenic Licata

- Ad Hoc Committee on sustainability, community friendly transportation. Looking at our campus' plan for bike friendliness and make suggestions.

*Motion: Hugh Jarvis: Motion to create a master plan, committee within PSS whose charge is to explore UB's approach to bike and traffic safety. Second, Kat Kieler.

Annual planning retreat, semi-semester planned shared governance meetings with the Vice Presidents also inclusion in the President's annual planning retreat.

- HeForShe, Stony Brook
Created by UN Women, a movement for gender equality. Closing the gender gap among men and women graduating. Working towards understanding each other. Partner with Wellness, discuss further with Kesha Lanier: meeting May 24th. Collaborate with Stony Brook on this effort.
- 2016 Spring Plenary SUNY: Dom attended last week. Report back, update and overview. The CGL group commended the Chancellor on her commitment to engage Professional Staff across SUNY. Binghamton used UB as a model for creation of

their Professional Staff Senate. Discussion about collaboration among PSS SUNY-wide.

- Upcoming Meeting: PSS EC Meeting. June 9th

Motion: Domenic to hold the meeting of 6/9 from 12-2pm. Hugh Jarvis second, unanimously approved.

- PSS Annual Awards Lunch: May 18th, 2016. Need help from our Senators with event. Please volunteer if you are free to assist. Contact Domenic.

*Chair's Report concluded at 3:02 PM

***Motion to accept the Chair reports; Domenic Licata, second Kat Kieler; unanimously approved.**

4. Committee Report: David Love

- See attached PSS Committee report from 4/7/2016

***Motion to accept the Vice Chair reports; Kat K, first, Hugh J. second; unanimously approved.**

5. Unfinished Business: Domenic

SUNY Shared Governance Award: Ad Hoc Committee. We need members to form a committee so that we can begin our application process which is due this October 2016.

Budget Oversight Committee: We need one member from the PSS EC Committee to serve on this committee. Volunteer requested by Domenic Licata. Kat Kieler requests that we send an email to Senators requesting a volunteer so that all have an opportunity.

PSS Staff Development Awards: Up to \$1000 per semester. Requirements were reviewed, must be a training for development that aligns with the mission of the PSS. Open periods for activity occurring Sept 1-Feb 28 and Mar 1-Aug 31. Application period 1st 3 weeks of August (1-19 2016); and the 1st 3 weeks of Feb (6-24 2017). \$1000 is the total limit of funds. Number of awards will vary depending on the amounts requested. Kat Kieler, suggestion to advertise this award distinguishing that these funds are separate from committee funds.

6. New Business: Domenic

- Two recent resolutions were proposed by the Faculty Senate at UB. Does the PSS EC want to adopt the two resolutions? Discussion.

1. Freedom of Expression Statement for the University at Buffalo, SUNY

***Motion: Kat Kieler, to adopt the Chicago Freedom of Expression Committee Report, the original "Academic Freedom of Expression" statement. Second, Hugh Jarvis; unanimously approved. Discussion: Keshia Lanier, request for more time to review both resolutions before**

adopting. Kat Kielar, the proposed resolution protects the institution, the Chicago version protects the staff, is better written and meets our needs. Hugh Jarvis, as staff we are held to different standards than faculty, we cannot adopt a document that trumps our job.

***Motion calls to vote: 4 yes, 3 no. Motion carries.**

***Motion to continue discussion: James Gordon, second Kesha Lanier; unanimously approved, motion carries.** Discussion: Gerri Kramer, confusing to adopt both resolutions, preference for Chicago version. James Gordon, permission to send this information to the Executive Committee, educational opportunity. Domenic Licata requests Sarah Piraino, PSS Recording Secretary to track down the UB FS original minutes that included information on tracking the origination of the proposed resolutions being discussed today. Sarah Piraino will report back and send this information out to the PSS Executive Committee. Dom will work to make this a topic for an upcoming General Membership meeting and work on seeking out a guest speaker.

*Action: Domenic Licata will forward this resolution to the UB President and report back. Also, working to create a resolution registry. Domenic will be holding a meeting with the President next week and include this as an item of discussion.

*Discussion closed at 3:39pm, tabled to June 2016 meeting.

- Resolution to adapt the FMLA policy where there would be a work load reduction which may include cessation of teaching duties but remaining on the payroll following the birth or adoption of a child.
Discussion: Kat Kielar, the language of this resolution is specifically tailored for faculty. Language and terms would need to be redefined for this to work for the professional staff. Domenic Licata explained that he brought this resolution for informational and educational purposes and not as a model for us to consider adopting as it does not suit the needs of professional staff. Kat Kielar, UB's HR offers CPM training for Supervisors at UB. It is not mandatory at this time, although many staff feel strongly that it should be. Hugh Jarvis, empower our peers through exposing information and HR documentation at the beginning of each academic year. Gerri Kramer, work-life balance needs to be better communicated and offered by Supervisors during this time of budget constraints.

*Action: Gerri Kramer will bring this information to the PSS Continuous Improvement Committee and the Professional Development Committee to begin discussing ways to implement our thoughts, ideas and suggestions. Gerri will report back to us on this matter.

*Kesha Lanier: request for members to assist in providing collaborative partnerships with the Rape Crisis Center. Seeking ways to get the University at Buffalo's various departments and units to assist in supporting and partnering this effort. Domenic Licata agreed that PSS will provide assistance with this initiative.

9. Next Meeting
June 9, 2016 Luncheon Meeting 12-2pm

10. Adjourn
There being no further business, upon motion duly made and unanimously approved, the meeting was adjourned at 4:15 pm.

Respectfully submitted,

Sarah Piraino, MS
PSS Recording Secretary