

MINUTES
PSS EXECUTIVE COMMITTEE MEETING
April 7, 2016
567 Capen Hall, UB North Campus

PSS Officers Present:

Domenic Licata, Chair. David Love, Vice Chair. Sarah Piraino, Recording Secretary.

PSS Officers Absent:

None

PSS Senator Attendance:

See attachment (sign-in sheet)

Guest Speaker: University at Buffalo Communications:

1. Call to Order: Domenic
The meeting was called to order by Domenic Licata, Chair at 2:30 p.m.
2. Approval of Minutes: Sarah

Domenic: motion to adopt the adjusted agenda.

Discussion: agenda continues to update until date of meeting, not adequate time for EC Senators to review.

***Upon motion by Geri K. and seconded by Eileen F. the agenda for today's meeting was unanimously approved.**

***Upon motion by Kat K. and seconded by Christopher K. the minutes of the March PSS Executive Committee of 2016 were unanimously approved.**

3. Chair's Report: Domenic Licata
 - March 30th Meeting with the President: Domenic L. and Philip G.
Annual planning retreat, semi-semester planned shared governance meetings with the Vice Presidents also inclusion in the President's annual planning retreat.
 - Anti-Semitic Graffiti.
Capen Hall library basement and Networked printers in the PSY and GEO departments, UBPD reports in the last five years: 83 instances of graffiti and 4 were hate related. Note: to always use the UB Network for safety and concerns.
 - Enacted State Budget
Potential to increase out-of-state tuition by 10%
Budget
Removed stipulation on conversion of sick days
No tuition increase for in-state students
 - University Club events 4/27/ 16 Tiffen Re-branding event
 - PSS Annual Awards Lunch: May 18th, 2016

*Chair's Report concluded at 2:52 PM

***Motion to accept the Chair reports; Ilene F., first, Hugh J. second; unanimously approved.**

4. Committee Report: David Love

- See attached PSS Committee report from 4/7/2016

***Motion to accept the Vice Chair reports; Kat K, first, Hugh J. second; unanimously approved.**

5. Unfinished Business: Domenic

- Report: Proposed amendments to the PSS Constitution and ByLaws

***Discussion: there were three members who sent in updates to the report. We need a cut off date so that we do not continue to receive updates on this report. Currently, there is no deadline for comments.**

Decision: send out a reminder, the date of the special meeting is the deadline. The special meeting will be announced ten days in advance.

***Motion to postpone movement to accept the report until we call a special meeting and discuss/review. First, Christopher K., second Gerri K.**

- Attendance: PSS Senators
Review of attendance tracking of Senators. Moving forward will continue to include attendance sheets indicating Senator attendance at all PSS events. Emails will be sent from Dom to those Senators who miss a meeting without notifying PSS indicating the correct procedures for absences and current policy for Senatorial attendance at our PSS events.
- Bylaws updates/review: Elections Processes
Terms of Office, Removal of Officers, Voting, Replacement of Elected Officers, Elections of Senators, Executive Senators, review of PSS designated areas.

***Motion to move forward with these proposals accepted by Kat K.; second by Gerri K. unanimously approved.**

- **PSS Budget Oversight Committee**
Discussion: Conduct this business via email, members may not prefer to do so much business via email.

***Motion: discuss this business via email, motion failed by a vote of +7 -2**

***Motion: revisit this item next meeting; First Kesha K., Kat K.; unanimously approved.**

6. New Business: Domenic

- Proposed changes to Parliamentarian appointment
Discussion: Qualification, term, appointment of our current Parliamentarian, Graduate student fall outside of the definitions as stated within our bylaws.

***Motion to strike from our records until next meeting as this item was not on our original agenda; Kat K. first, Hugh J. second.**

- Professional Staff Appointments to Faculty Senate committees
Discussion

7. New PSS Senator Nomination:

1. Terri Budek (Area III)
2. Lisa Kulka (Area II)

***Motion to approve Senatorial nominations by Domenic L; approved by Gerri K., second by Hugh J. unanimously approved. Candidates will be notified by the PSS Elections committee next week.**

***Motion to extend the time of the meeting from 3:15pm-3:45pm by Domenic L., First by Kat K., second by Hugh J.; unanimously approved.**

8. Guest Presenters: UB Communications: start time at 3:03pm
UB President Tripathi says that we need to have one overall consistent brand. Brand def. at UB, begins with having a brand strategy. The promise we make to our target audience, the journey we take. The experience we create and the messages that we deliver. Reviewed survey findings, foundation of UB's authentic positioning.

9. Next Meeting

**No May 2016 EC PSS Meeting

10. Adjourn

There being no further business, upon motion duly made and unanimously approved, the meeting was adjourned at 4:43 pm.

Respectfully submitted,

Sarah Piraino, MS
PSS Recording Secretary