

MINUTES
PSS EXECUTIVE COMMITTEE MEETING
November 5, 2015, 2:30-4:30 P.M.
443 Kapoor Hall, UB South Campus

PSS Officers Present:

Domenic Licata, Chair. David Love, Vice Chair

PSS Officers Absent:

Sarah Piraino, Recording Secretary

*Note: PSS Staff Assistant, Maribeth Tamsen will be recording the minutes for today's meeting in the absence of Sarah Piraino.

PSS Senator Attendance:

See sign-in sheet

PSS Attendance (Guests/Others):

See sign-in sheet

Guest Presenters:

- UB President, Satish K. Tripathi: <https://www.buffalo.edu/president/biography.html>
- Provost Charles F. Zukoski: <http://www.buffalo.edu/provost/about.html>

1. Call to Order: Domenic

The meeting was called to order by Domenic Licata, Chair at 2:33 p.m.

Motion to accept today's meeting agenda; unanimously approved.

2. Approval of Minutes: Domenic

Motion to postpone October 2015 minutes until the next meeting of the Executive Committee due to absence of PSS Recording Secretary; unanimously approved.

3. Reports: Chair and Vice Chair:

- Chair's Report: Domenic Licata

Overview: SUNY Plenary report, Newsletter from Plenary, Diversity and Inclusion, Terri Miller, OPT IN SELF IDENTIFIER – students will have option to self-identify on applications, Latino student population has increased 137% 10 years, Caucasian declined 9% in 10 years, SUNY will need to continue to be an economic development driver, SUNY Excels UB, submitted 11 proposals, 2 resolutions passed, academic freedom, modification of Family Medical Leave Act (FMLA), maintenance of effort of legislation, PSS Area Roadshows, PSS Officers, Senators and Executive Senators to assist and identify locations on the three UB campuses, Senator recruitment overview, need to increase senators or lower the ratio, PSS Parliamentary search, more than 10 interested in the position, #SGCE, November 16th at 5:30 Honors College, Phil Glick – Twitter, Ed Brodka – LinkedIn, Live tweeting from @ubpss.

Motion to accept report; unanimously approved

- Vice Chair Committee Report: David Love

Committee Report Overview: PSS Mentoring Committee, Mentor call out, PSS Staff Development Conference needs assistance in planning,

Motion to accept report; unanimously approved

4. Guest Presenters: UB President Tripathi and Provost Zukowski
Question & Answer Discussion Overview: Four million dollar donation to UB from the Wilson Foundation, endowment orthopedic. PSS Senator Kat K. Q: UB enrollment numbers, A: UB is in good shape with enrollment targets, enrollment is up, plans to shift enrollment to Business from Arts & Sciences, increase undergraduate and graduate enrollment. Provost discussion: SUNY Excels, Where are we going in 5 years, research 17 different metrics, track and make projections. Target: 60% of freshman to graduate in 4 years from current 52%, ten years ago it was in the 30%, PSS Senator Marianne S. Q: UB student services. A: Provost: Finish in Four (FIF), culture change to higher expectation. President: advisors would tell students they will not be able to graduate in 4 yrs. Need to challenge the students. Provost: tracking performance and interest. Key courses, guiding students into majors that they can graduate in four years, six year graduation rate target from 70 to 75%, loss 30% of students from UB, discussion of how to keep more students at UB, set the standard higher for enrollment as currently seen in UB Engineering, bring in more students in to maintain the higher graduation percentage. Students are signing up for FIF if there is an understanding this will assist them in that they will be able to enroll in necessary courses. Senator Chris K. Q: Winter session and success. A: Provost: by all measures it was a success. More than half of the students taking winter session courses are non-UB students. Winter session courses are popular and students offer positive feedback. UB Faculty agree think worth time. PSS Senator Kat K. Q: The new UB General Education Curriculum. A: Provost: last November 2014 approved by the senate. Course offerings submitted by each school, Deans spoke with Faculty regarding the need for changes to the gen ed curriculum. The deadline to submit a new course for approval was October 16, 2015. 109 freshmen courses were proposed. No new revenue and credit hours needed. The cost is three million dollars per year to get the new program enacted. President: Staff development and training, number of resources. Goal: to increase our number of Faculty and Staff at UB. Working with students, unique traits of our current student population, they come to UB with pre-set expectations and knowledge of the University. PSS Senator Marianne S. Q: Daemen College and UB students leaving UB to attend other local colleges. A: President: Bob Jenko is currently working with programs at local WNY peer institutions. Provost: Daemen college offers three year program options and guarantees major approval for our mutual students. Students must meet specific requirements. A: President: Many other schools are working on plans for conjoined majors and acceptances with UB. Binghamton offers its students the option to take course at community college and then transfer to the university. Seamless transfer one-third in undergrad is transferrable. PSS Senator Hugh J. Q: UB's downtown campus, parking and commuter pilot program and Metro pass. A: President: A garage will be provided. Metro pass option, not a parking problem, but transportation. Learning from other cities where the system needs to be looked at. Currently have a shuttle. NFTA prices were too high. Patients are the priority and will need to have first option for parking, then faculty, staff and doctors. Goodrich and Ellicott Streets may increase 900 spaces. Buffalo City Council will need to approve and finalize this process. PSS Senator Kat K. Q: Shared governance philosophy macro and micro perspectives. PSS involvement in university decisions, projects, searches. A: President: continue to work with PSS to determine what the staff needs are? A: Provost: Shared governance is a loaded term, what does it mean? Rules of engagement and who has authority, transparency in procedures, policy framework, sharing information at all levels. PSS Chair Domenic L. A: Working on the definition of shared governance. Q: When will Professional Staff at UB be engaged and called on as advisors? Shared governance award and if we can be recognized by SUNY? Q: Faculty Senate Chair Phil G. Q: We have been talking about shared governance a lot, UB administration is responsible, keeping communication open. Faculty Senate has a definition

and the need for Professional Staff to also define. PSS Senator Douglas Q: During the last President State of University Address there was mention of UB South campus alterations, what are the time frames? A: President: the time frame is based on resources available. Capital money needs to be looked at. Building new is more difficult, changes to existing structures are easier to finance. If we had the money we would start tomorrow. A: Provost: Dental medicine multi-millions of money in financing and endowments. South campus is priority. PSS Senator Hugh J. Q: UUP contracts regarding on-call/re-call policies. A: President: Laura Hubbard can assist with these questions. General Discussion: shifting away from Humanities to Business trend in student enrollment. A: President: Shift in Law school enrollment, enrollment down, job market. Provost: conversation regarding student debt, implications and suppress in revenue within the state and across the country. A: President: no certainty that the budget will increase, future planning on how to do things more efficiently moving forward. A: Provost: society is interested in education quality, SAT and graduate programs, faculty grants. As a society we want higher education and UB is top with that.

President and Provost concluded at 3:34 p.m.

5. Unfinished Business: Domenic:

Formation of the PSS Budget Oversight Committee: PSS Policy and Governance Committee will draft the committee guidelines.

Motion to postpone this action until next meeting; unanimously approved

6. New Business: Domenic

Discussion: Membership and PSS area designations: continuation of review.

Motion to table until next meeting called by Domenic L. followed by a discussion between Joe Mantione and Kat K. Motion was unanimously approved.

Discussion: PSS Parliamentary appointment: more than 10 candidates, Dom: thank you to Richard G. for assistance as temporary Parliamentarian at this time.

Motion to postpone appointment of the Parliamentarian until next month; unanimously approved.

Discussion: PSS Senator nominations. We need more Senators for all designated PSS areas. Names of nominated senators were submitted for approval of the Executive Committee. Eight candidate names by senators at orientation and have been submitted and have accepted the positions. Positions will be to serve in current term until expiration June 30, 2017.

Motion to accept and approve the slate of eight new Senators called by Domenic L. followed by a discussion about the option of electing Senators for staggering terms. Motion was unanimously approved. All eight new Senators will be notified by the PSS Election Committee.

Discussion: Greening the Commons Initiative resolution. Domenic L. provided background on how this resolution was enacted at UB. The use of Styrofoam on campus in the UB Commons by our vendors, currently only one vendor within this group actively participates in recycling. This resolution was brought forward by the PSS Sustainability Committee. UB students will deliver a letter to vendors regarding their concerns as addressed by this resolution on Friday, November.

A motion was called to action by Hugh J. to accept the resolution; discussion between Kesha L., Kat K., Hugh J., Anne Marie L., Domenic L., Phil G., unanimously approved. Kat K. requested a minimum of 48 hours prior to vote, approved.

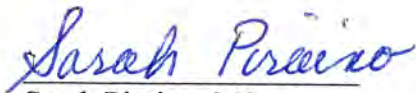
7. Next Meeting

The next meeting of the PSS Executive Committee will be held on Thursday, December 3rd, 2015 at 2:30 pm in 567 Capen Hall, UB North Campus.

8. Adjourn

There being no further business, upon motion duly made and unanimously approved, the meeting was adjourned at 4:19 pm.

Respectfully submitted,



Sarah Piraino, MS
PSS Recording Secretary

Adapted from the notes submitted by Maribeth Tamsen, PSS Staff Assistant

*PSS Executive Committee Attendance
 November 5, 2015
 531 Capen Hall*

Area I: Health Sciences				
	<u>Name</u>	<u>Role</u>	<u>Term</u>	<u>Present</u>
	Lynn Emminger	Executive Committee	2015-17	✓
	Geraldine Kremer	Executive Committee	2015-17	✓
	Andrew Koenig	Alternate	2015-17	
	Jana Blaha	Senator	2015-17	
	Fred Covelli	Senator	2015-17	
	Thomas Dzimira	Senator	2015-17	
	Nargis Hossain	Senator	2015-17	
	Candy Morris	Senator	2014-16	
	Debra Stamm	Senator	2015-17	✓
	Christine Stumm	Senator	2014-16	
	Kevin Westling	Senator	2015-17	

Area II: Core Campus Units				
	<u>Name</u>	<u>Role</u>	<u>Term</u>	<u>Present</u>
	Marianne Sullivan	Executive Committee	2014-16	✓
	Ilene Fleischmann	Executive Committee	2014-16	
	Shatorah Donovan	Alternate	2015-17	
	Gloria Paveljack	Senator	2015-17	
	Kimberly Popielski Kriz	Senator	2015-17	

Area III: Student Support Services				
	<u>Name</u>	<u>Role</u>	<u>Term</u>	<u>Present</u>
	Kathleen Kielar	Executive Committee	2015-17	✓
	Timothy Tryjankowski	Executive Committee	2015-17	
	Susan Mann Dolce	Alternate	2015-17	

Rachel Blane	Senator	2015-17	
Chris Bragdon	Senator	2014-16	
Kristen Brill	Senator	2015-17	
David Emhof	Senator	2015-17	
Corey Hill	Senator	2015-17	
Stefanie Lizauckas	Senator	2015-17	
Susan Ott	Senator	2015-17	
Joseph Rizzo	Senator	2015-17	
Zachary Slaybaugh	Senator	2015-17	
Kirkshinta Turnipseed	Senator	2014-16	

Area IV: University Support Services

<u>Name</u>	<u>Role</u>	<u>Term</u>	<u>Present</u>
Christopher Keough	Executive Committee	2015-17	✓
Denise Wolfe	Executive Committee	2015-17	✓
James Gordon	Alternate	2015-17	
Michael McManaman	Senator	2014-16	
Kathleen O'Brien	Senator	2014-16	
Pamela Rose	Senator	2014-16	
Eileen Sirianni	Senator	2015-17	
Cherie Williams	Senator	2014-16	

Other Attendees:

<u>Name</u>	<u>Role</u>	<u>Term</u>	<u>Present</u>
Domenic Licata	PSS Chair	2015-17	✓
David Love	PSS Vice Chair	2015-17	✓
Sarah Piraino	Recording Secretary	2015-17	Absent
Satish Tripathi	President		✓
Charles Zukoski	Provost		✓
Philip Glick	Faculty Senate Representative	2015-17	✓
Richard Gronostajski	Parliamentarian (Temp)		✓
Patrice Cunningham	Student mentee from the REALM program		✓

Hugh Jarvis, Douglas Levere, Ann Marie Landel
 PSS Executive Committee Meeting November 5, 2015 531 Capen Hall

Resolution of the Professional Staff Senate: Greening the Commons

Endorsed by the PSS Sustainable Living Committee, November 4, 2015

Approved by the PSS Executive Committee, November 5, 2015

WHEREAS, the production of polystyrene (a synthetic resin also known by the brand name Styrofoam) has been identified by the EPA as the fifth largest source of hazardous waste; and

WHEREAS, polystyrene is not recyclable, takes at least five hundred years to decompose, and is a main pollutant of urban areas, oceans, bays, and other US water sources; and

WHEREAS, styrene, the main chemical found in polystyrene, is a dangerous neurotoxin and potential carcinogen linked to Parkinson's disease and leukemia, which can leach into hot and acidic food and beverages; and

WHEREAS, polystyrene is banned in an increasing number of cities and institutions concerned with the health and safety of people and the environment; and

WHEREAS, the majority of vendors within UB Commons continue to provide their products to customers in polystyrene containers; and

WHEREAS, First Amherst Development, property manager of the UB Commons, does not provide recycling (other than cardboard) for vendors and customers; and

WHEREAS, the University at Buffalo takes pride in being a sustainability leader through zero-waste food service and the use of compostable and recyclable implements; and

WHEREAS, UB Commons is not governed by the policies of UB but nonetheless affects the perception of our campus by faculty, staff, students and visitors; and

WHEREAS, a coalition of concerned students, staff and faculty have repeatedly contacted the vendors and management of UB Commons with concerns about polystyrene and recycling to no avail.

NOW, THEREFORE, BE IT

RESOLVED, that until the vendors and management of UB Commons eliminate the use of polystyrene and provide recycling to customers, the Professional Staff Senate will join with the Environmental Network and the Students for Sustainability Council in an information campaign highlighting the unsustainable practices in UB Commons; and be it further

RESOLVED, the PSS strongly encourages staff, faculty and students to voice their concerns to UB Commons vendors that their food be served in safe and compostable or recyclable containers; and be it further

RESOLVED, the PSS encourages staff, faculty and students to patronize and promote those vendors who have eliminated polystyrene and who provide recycling to their customers.