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A. GENERAL INFORMATION

CDS-A1. Address Information

University at Buffalo
Buffalo, New York
14260
(716) 645-2000
http://www.buffalo.edu/

Office of Admissions

1-888-UB-ADMIT (toll-free)
http://www.buffalo.edu/admissions/

Undergraduate Admissions
University at Buffalo
15 Capen Hall
Box 601660
Buffalo, NY 14260-1660
E-mail: Undergraduate Admissions
ub-admissions@admissions.buffalo.edu

Graduate Admissions
University at Buffalo
410 Capen Hall
Buffalo, NY 14260-1608
E-mail: Graduate Admissions
gradschl@buffalo.edu

CDS-A2. Source of institutional control

Public

CDS-A3. Classify your undergraduate institution:

Coeducational College

CDS-A4. Academic year calendar

Semester

CDS-A5. Degrees offered by your institution

University at Buffalo Degree Programs and Degrees Awarded:
http://www.provost.buffalo.edu/oia/OIA_Web_Docs/Degree_Info/UBDEGPRG.pdf

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B. ENROLLMENT AND PERSISTENCE

CDS-B1. Institutional Enrollment—Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2001.

	FULL-TIME		PART-TIME	
	Men	**Women**	**Men**	**Women**
Undergraduates				
Degree-seeking, first-time freshmen	1638	1352	16	14
Other first-year, degree-seeking	959	727	47	74
All other degree-seeking	5758	4807	664	659
Total degree-seeking	8355	6886	727	747
All other undergraduates enrolled in credit courses	43	37	246	249
Total undergraduates	8398	6923	973	996
First-professional				
First-time, first-professional students	274	259	3	1
All other first-professionals	713	665	10	5
Total first-professional	987	924	13	6
Graduate				
Degree-seeking, first-time	897	775	162	270
All other degree-seeking	870	871	1100	1256
All other graduates enrolled in credit courses	13	10	130	264
Total graduate	1780	1656	1392	1790

Total all undergraduates: **17290**

Total all graduate and professional students: **8548**

GRAND TOTAL ALL STUDENTS: **25838**

CDS-B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2001.

	Degree-seeking First-time First year	Degree-seeking Undergraduates	Total Undergraduates (degree and non-degree)
Nonresident aliens	96	736	848
Black, non-Hispanic	245	1145	1442
American Indian or Alaskan Native	6	59	69
Asian or Pacific Islander	257	1293	1580
Hispanic	120	489	618
White, non-Hispanic	2063	9233	11583
Race/ethnicity unknown	233	740	1150
Total	3020	13695	17290

Persistence

CDS-B3. Number of degrees awarded by your institution from July 1, 2000, to June 30, 2001.

Certificate/diploma	0
Associate degrees	16
Bachelor's degrees	3037
Postbachelor's certificates	0
Master's degrees	1552
Post-master's certificates	31
Doctoral degrees	294
First professional degrees	502
First professional certificates	0

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2001 Web-based survey.

For Bachelor's or Equivalent Programs

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1995. Include in the cohort those who entered your institution during the summer term preceding fall 1995.

CDS-B4. Initial 1995 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: **2622**

CDS-B5. Of the initial 1995 cohort, how many did not persist and did not graduate for the following reasons: deceased, permanently disabled, armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: **0**

CDS-B6. Final 1995 cohort, after adjusting for allowable exclusions: **2622**
(Subtract question B5 from question B4)

CDS-B7. Of the initial 1995 cohort, how many completed the program in four years or less (by August 31, 1999): **849**

CDS-B8. Of the initial 1995 cohort, how many completed the program in more than four years but in five years or less (after August 31, 1999 and by August 31, 2000): **477**

CDS-B9. Of the initial 1995 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2000 and by August 31, 2001): **135**

CDS-B10. Total graduating within six years (sum of questions B7, B8, and B9): **1461**

CDS-B11. Six-year graduation rate for 1995 cohort (question B10 divided by question B6): **56%**

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2000 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: deceased, permanently disabled, armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

CDS-B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2000 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2001? **85 %**

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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

CDS-C1. **First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2001. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total men who applied	**8317**
Total women who applied	**7699**
Total men who were admitted	**5231**
Total women who were admitted	**4820**
Total full-time, first-time, first-year (freshman) men who enrolled	**1634**
Total part-time, first-time, first-year (freshman) men who enrolled	**15**
Total full-time, first-time, first-year (freshman) women who enrolled	**1352**
Total part-time, first-time, first-year (freshman) women who enrolled	**13**

CDS-C2. **Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**
Do you have a policy of placing students on a waiting list? **No**

Admission Requirements

CDS-C3. High school completion requirement
High school diploma is required and GED is accepted

CDS-C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students? **Require**

CDS-C5. **Distribution of high school units required and/or recommended.**
Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent).

	Units Recommended
Total academic units	17
English	4
Mathematics	3
Science	3
Of these, units that must be lab	
Foreign language	3
Social studies	4
History	
Academic electives	
Other *(specify)*	

Basis for Selection

CDS-C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies: **N/A**

CDS-C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
Academic				
Secondary school record	☒	☐	☐	☐
Class rank	☒	☐	☐	☐
Recommendation(s)	☐	☐	☒	☐
Standardized test scores	☒	☐	☐	☐
Essay	☐	☐	☒	☐
Nonacademic				
Interview	☐	☐	☐	☒
Extracurricular activities	☐	☐	☒	☐
Talent/ability	☐	☐	☒	☐
Character/personal qualities	☐	☐	☐	☒
Alumni/ae relation	☐	☐	☐	☒
Geographical residence	☐	☐	☐	☒
State residency	☐	☐	☐	☒
Religious affiliation/commitment	☐	☐	☐	☒
Minority status	☐	☐	☒	☐
Volunteer work	☐	☐	☒	☐
Work experience	☐	☐	☐	☒

SAT and ACT Policies

CDS-C8. Entrance exams

A. Does your institution make use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first year, degree-seeking applicants? **Yes**

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.
SAT I or ACT scores are required.
SATII scores are not used at all.

In addition, does your institution use applicants' test scores for placement or counseling?
Placement **– Yes**
Counseling – **No**

B. Does your institution use the SAT I or II or the ACT for placement only?
The SATI or the ACT is required.

C. Latest date by which SAT I or ACT scores must be received for fall-term admission **N/A**

D. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students): ***SAT1/ACT not required of foreign applicants***

Freshman Profile

CDS-C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2001 who submitted national standardized (SAT/ACT) test scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores **96%**
Percent submitting ACT scores **21%**

	25th Percentile	75th Percentile
SAT I Verbal	500	600
SAT I Math	520	630
ACT Composite	22	27

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math
700-800	4	7
600-699	24	33
500-599	48	46
400-499	21	13
300-399	3	1
200-299	0	0

	ACT Composite
30-36	10
24-29	47
18-23	39
12-17	4
6-11	0
Below 6	0

UB-1. Fall 2001 Enrolled Freshmen/Average Scores - Recentered:
SAT I Verbal **551**
SAT I Math **575**
ACT Composite **24**

CDS-C10. **Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).**

Percent of total first-time, first-year (freshman) students who submitted high school class rank: **77%**

Section of High School Graduating Class	Percent
Top Tenth	21
Top Quarter	56
Top Half	92
Bottom Half	8
Bottom Quarter	1

CDS-C11. **Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.**

Percent of total first-time, first-year (freshman) students who submitted high school GPA: **96%**

GPA Range	Percent
3.0-4.0	55
2.0-2.99	42
1.0-1.99	3
0-1.0	0

CDS-C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: **3.1**

Admission Policies

CDS-C13. **Application fee**
Amount of application fee: **$30**
*Can be **waived** for applicants with financial need.

CDS-C14. **Application closing date**
Application closing date (fall): **N/A**
Priority date: **11/1**

CDS-C15. **First-time, first-year students are accepted for terms other than the fall.**

CDS-C16. **Notification to applicants of admission decision sent**
On a rolling basis beginning (date): **12/15**

CDS-C17. **Reply policy for admitted applicants**
Must reply by **May 1** or within 2 weeks if notified thereafter

CDS-C18. **Deferred admission:** Does your institution allow students to postpone enrollment after admission? **No**

CDS-C19. **Early admission of high school students:** Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? **Yes**

CDS-C20. **Common application:** Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted? **No**
Is your college a member of the Common Application Group? **No**

UB-2. Are campus visits required of new students? **No**

UB-3. Are admissions interviews required of new students? **No**

UB-4. Tuition deposit amount: **$150**

UB-5. Tuition deposit is refundable until: **May 1**

UB-6. Is the application fee refundable? **No**

UB-7. Are there special requirements for admission to specific programs? **Yes (auditions -music; portfolio- art)**

UB-8. List special programs or policies for applicants who are not normally admissible due to academic deficiencies and/or economic disadvantages:

- Learning Disabled students are accepted under the same requirements as other students.
- Equal Opportunity Program
- Athletics
- Individualized Admission Programs
- Collegiate Achievement Program

Early Decision and Early Action Plans

CDS-C21. **Early decision:** Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? **Yes**

First or only early decision plan closing date	**11/1**
First or only early decision plan notification date	**12/1**

For the Fall 2001 entering class:

Number of early decision applications received by your institution	**403**
Number of applicants admitted under early decision plan	**259**

CDS-C22. **Early action:** Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college? **No**

D. TRANSFER ADMISSION

Fall Applicants

CDS-D1. Does your institution enroll transfer students? **Yes**
If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? **Yes**

CDS-D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2001.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	2065	1435	873
Women	1970	1412	800
Total	4035	2847	1673

Application for Admission

CDS-D3. Indicate terms for which transfers may enroll:
Fall, Spring, Summer

CDS-D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman? **Yes**
The minimum number of credits and the unit of measure: **24 semester hours**

CDS-D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript				X	
College transcript(s)	X				
Essay or personal statement					X
Interview					X
Standardized test scores				X	
Statement of good standing from prior institution(s)				X	

CDS-D6. If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): **N/A**

CDS-D7. If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): **2.0**

CDS-D8. List any other application requirements specific to transfer applicants: **N/A**

CDS-D9. List application priority, closing, notification, and candidate reply dates for transfer students.
Applications are reviewed on a continuous rolling basis for both Fall and Spring semesters.

CDS-D10. Does an open admission policy, if reported, apply to transfer students? **No**

CDS-D11. Describe additional requirements for transfer admission, if applicable:
Applicants with fewer than 24 semester hours will be admitted on the basis of high school and college academic performances. Many majors require a higher GPA to enter at junior level as well as supplemental procedures (essays, interviews, audition, portfolio). There are earlier application filing dates for architecture, art, health sciences, management and engineering programs. Architecture, art, nuclear and medical technology, nursing, occupational therapy, pharmacy and physical therapy admit fall entry.

Transfer Credit Policies

CDS-D12. Report the lowest grade earned for any course that may be transferred for credit: **D**

CDS-D13. Maximum number of credits or courses that may be transferred from a two-year institution: **No max**

CDS-D14. Maximum number of credits or courses that may be transferred from a four-year institution: **No max**

CDS-D15. Minimum number of credits that transfers must complete at UB to earn an associate degree: **N/A**

CDS-D16. Minimum number of credits that transfers must complete at UB to earn a bachelor's degree: **30**

CDS-D17. Describe other transfer credit policies: **N/A**

Formal Articulation Programs

UB-9. If you have formal articulation programs with other institutions (either two-year or four-year), indicate the names of these institutions:
University at Buffalo Articulation Reporting Information Evaluation System
http://aries.buffalo.edu/

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PLACEMENT AND CREDIT POLICIES

UB-10. College Board Advanced Placement Program

a. Advanced Placement Official: **Jennifer Gottdiener**
(716) 645-6729
jgott@buffalo.edu

b. Number of freshmen entering in Fall 2001 who received placement and/or credit on the basis of AP Examinations: **530**

c. Is sophomore standing available through AP examinations? **Yes**

d. Number of year-long AP courses (or equivalent combinations) required for sophomore standing: **30 credits**

e. Number of enrolled students who qualified for regular or conditional sophomore standing in fall 2001: **N/A**

f. Columns 1 and 3: Indicate the lowest AP grade (1-5) at which credit and/or placement is awarded.
Column 2: Indicate number of credit hours a student will receive for the grade specified in column 1.

	(1) Credit Grade (Minimum)	(2) Credit Hours Awarded	(3) Placement Grade (Minimum)
Art History	3	6	3
Art, Studio: Drawing	3	6	3
Art, Studio: General	3	6	3
Biology	3	7	4
Chemistry	3	10	4
Computer Science A	3	4	4
Computer Science AB	3	4	4
English, Language and Composition	3	3	4
English, Literature and Composition	3	3	4
Environmental Studies	3	3	4
French, Language	3	8	4
French, Literature	3	6	4
German, Language	3	6	3
Government and Politics, US	3	3	4
Government and Politics, Comparative	3	3	4
History, European	3	3	4
History, US	3	6	4
Human Geography (new)			
Latin, Literature	3	8	4
Latin, Vergil	3	8	4
Macroeconomics	3	4	4
Mathematics, Calculus AB	3	4	4
Mathematics, Calculus BC	3	8	4
Microeconomics	3	4	4
Music Literature	3	3	4
Music Theory	3	3	4
Physics B	3	10	3
Physics C, Electricity and Magnetism	3	4	4
Physics C, Mechanics	3	4	4
Psychology	3	3	4
Spanish, Language	3	6	3
Spanish, Literature	3	3	4
Statistics	3	4	4

UB-11. College Board College-Level Examination Program

a. CLEP Official: **Jennifer Gottdiener**
(716) 645-6729
jgott@buffalo.edu

b. Number of freshmen entering in Fall 2001 who received credit on the basis of CLEP examinations: **20**

c. Number of total students entering in Fall 2001 who received credit on the basis of CLEP examinations (including freshmen): **23**

d. Indicate the maximum score at which credit is generally awarded. Score ranges are on a 20-80 scale for all examinations as of July 1, 2001, when CLEP will be solely a computer-based test (CBT). Indicate your policy for CLEP CBT on this page. The American Council on Education (ACE) recommends awarding credit for scores of 50 for all computer-based CLEP examinations.

EXAMINATION	CREDIT GRANTING SCORE	CREDIT HOURS AWARDED
American Literature	47	3
Analyzing & Interpreting Literature	47	3
Composition, Freshman	44	3
English Composition		
English Composition with Essay	420	3
English Literature	46	3
Humanities	420	3
Algebra	46	4
Algebra-Trigonometry	45	4
Biology	46	6
Chemistry	47	4
Calculus with Elem. Functions	41	4
College Mathematics	500	3
Natural Sciences	420	3
Trigonometry	50	3
French, Level 1	42	5
French, Level 2	50	4
German, Level 1	37	3
German, Level 2		
Spanish, Level 1	45	5
Spanish, Level 2	53	3
American Government	47	3
Educational Psychology, Intro. To	47	3
United States History I	47	3
United States History II	46	3
Human Growth & Development	45	3
Macroeconomics, Principles of	44	4
Microeconomics, Principles of	41	4
Psychology, Introductory	47	3
Social Sciences & History	420	3
Sociology, Introductory	49	3
Western Civilization I	46	3
Western Civilization II	47	3
Accounting, Principles of	45	6
Business Law, Introductory	51	3
Information Systems & Computer	52	3

App.		
Management, Principles of	46	3
Marketing, Principles of	50	3

INTERNATIONAL EDUCATION

UB-12. For International students, the following entrance exams are required:
SAT I or ACT <u>required</u> if graduated from an American high school

UB-13. Is TOEFL (Test of English as a Foreign Language) generally required of International student freshman applicants, or may it be submitted in place of the SAT I or ACT requirement? **TOEFL required**

UB-14. What is the minimum TOEFL score required of International student freshman applicants? **550**

UB-15. What is the average TOEFL score of enrolled International freshman? **560**

UB-16. Is conditional academic admission offered to applicants whose English skills will not permit them to pursue academic course work in their first term? **Yes**

UB-17. What is the application fee for undergraduate International students? **$30.00**

UB-18. What is the Fall 2001 application closing date for undergraduate International applicants? **rolling**

UB-19. Are undergraduate International students admitted during a term other than the fall? **Yes**
If yes, please indicate other application deadline: **rolling**

UB-20. Please state the maximum number of credits that International undergraduate students may take during all summer sessions in a given academic year. **Summer (all sessions): total 9-12 hours**
Fall and Spring: at least 12 hours

UB-21. Which of the following services are available to International students?
International student advisor **Yes**
Special International student orientation program **Yes**
Housing during summer months for International students **Yes**
English as a Second Language program on campus for International students **Yes**

UB-22. Is a financial statement required of international applicants? **Yes**
1.) Original bank statement of $16,063 or original bank letter of the student's sponsor for $16,063.
2.) Student financial support form with the sponsor's signature or affidavit of support.

UB-23. Is an advance deposit (in addition to tuition/room deposits required of all students) required of international applicants? **Yes - $150.00**

UB-24. Is a preapplication form required of international applicants? **No**

UB-25. Is there a separate application form required of international applicants? **Yes**

UB-26. What is the number of International countries represented at the university?

Degree Seeking Students:	**Undergraduate Student Countries**	**70**
	Graduate Student Countries	**92**
	Total Countries for Fall 2001	**106**

UB-27. What are the seven most represented countries at the university?
China, India, South Korea, Taiwan, Canada, Japan, Malaysa

UB-28. Please check which special services are offered for International applicants:
English lab **Yes**

Special counselors/advisors	**Yes**
International student housing	**Yes**
International student center	**Yes**
ESL program/classes	**Yes**
Special orientation	**Yes**
Other (please list)	

UB-29. Please state international student contact at the university.

Dir. International Student/Scholar Services
(716) 645-2258

E. ACADEMIC OFFERINGS AND POLICIES

CDS-E1. Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

- ☒ Accelerated program
- ☒ Cooperative (work-study) program
- ☒ Cross-registration
- ☒ Distance learning
- ☒ Double major
- ☒ Dual enrollment
- ☒ English as a Second Language (ESL)
- ☒ Exchange student program (domestic)
- ☐ External degree program
- ☐ Other (specify):
- ☒ Honors program
- ☒ Independent study
- ☒ Internships
- ☐ Liberal arts/career combination
- ☒ Student-designed major
- ☒ Study abroad
- ☒ Teacher certification program
- ☐ Weekend college

CDS-E2. Has been removed from the CDS.

CDS-E3. Areas in which all or most students are required to complete some course work prior to graduation:

- ☒ Arts/fine arts
- ☒ Computer literacy
- ☒ English (including composition)
- ☒ Foreign languages
- ☒ History
- ☒ Other (describe): American Pluralism
- ☒ Humanities
- ☒ Mathematics
- ☐ Philosophy
- ☒ Sciences (biological or
- ☒ Social science

UB-30. Please describe the general education requirements that all undergraduate students must complete.
General Education Requirements: http://undergrad-catalog.buffalo.edu/genframe.htm

UB-31. List associate degrees, bachelor's degrees, master's degrees, doctoral degrees, first professional degrees, majors leading to associate degree, majors leading to bachelor's degree:
University at Buffalo Degree Programs and Degrees Awarded
http://www.provost.buffalo.edu/oia/OIA_Web_Docs/Degree_Info/UBDEGPRG.pdf

UB-32. Give the total number of undergraduate courses being offered in the 2001-2002 academic year as reflected in your institution's catalog; not the number of sections: **1442**

UB-33. Are extensive evening or early morning classes available at the undergraduate level? **Yes**

UB-34. List domestic off – campus semester – away study programs: **Washington Semester**
Washington Program (Buffalo Evening News)
New York State Assembly and Senate Program

UB-35. List any additional specific or unique academic programs not yet noted: **Evening program for adults**

Library Collections
Report the number of holdings. Refer to the 2000 IPEDS Academic Libraries Survey, Part D, for corresponding equivalents.

CDS-E4. Books, serial backfiles, electronic documents, and government documents (titles) that are accessible through the library's catalog: **3,256,131**

CDS-E5. Current serial subscriptions (paper, microform, electronic): **26,832**

CDS-E6. Microforms (units) : **5,297,079**

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CDS-E7. Audiovisual materials (units): **158,000**

UB-36. LIBRARY FACILITIES

Number of bound volumes:	**3,106,748**
Periodical subscriptions:	**21,262**
CD-ROM titles:	**2,143**
Government documents:	**N/A**
Number of Commercial Online Services:	**18 separate commercial on-line services which gave us access to over 2500 full text journals and 30 different reference sources.**

UB-37. Any additional library facilities/collections: **Poetry/Rare Books Collections and University Archives**

UB-38. What is the name of the main library? **Lockwood Library**

UB-39. Names/Number of other libraries on campus:

- Architecture & Planning Library (APL)
  http://ublib.buffalo.edu/libraries/units/apl/
- Business / Government Documents Reference Center
  http://ublib.buffalo.edu/libraries/units/lml/Government_Doc/index.html
- Health Sciences Library (HSL)
  http://ublib.buffalo.edu/libraries/units/hsl/
- Law Library
  http://ublib.buffalo.edu/libraries/units/law/
- Lockwood Library
  http://ublib.buffalo.edu/libraries/units/lml/
- Music Library
  http://ublib.buffalo.edu/libraries/units/music/
- Poetry & Rare Books Collection
  http://ublib.buffalo.edu/libraries/units/pl/
- Science & Engineering Library (SEL)
  http://ublib.buffalo.edu/libraries/units/sel/
- Undergraduate Library (UGL)
  http://ublib.buffalo.edu/libraries/units/ugl/
- University Archives
  http://ublib.buffalo.edu/libraries/units/archives/

UB-40.

Does your library maintain an On-line Public Access Catalog (OPAC)?	**Yes**
If yes, is it accessible from computers other than those located in the library?	**Yes**
Are other college library catalogs available through your OPAC?	**Yes**

UB-41.

Does your library maintain its own World Wide Web page?	**Yes (see above)**
If yes, does your library provide electronic reserves on its Web page?	**Yes**

F. STUDENT LIFE

CDS-F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2001 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	2	3
Percent of men who join fraternities	NA	2
Percent of women who join sororities	NA	2
Percent who live in college-owned, -operated, or -affiliated housing	69	21
Percent who live off campus or commute	31	79
Percent of students age 25 and older	1	13
Average age of full-time students	18	21
Average age of all students (full- and part-time)	18	22

CDS-F2. Activities offered Identify those programs available at your institution.

☒ Choral groups	☒ Marching band	☒ Student government
☒ Concert band	☒ Music ensembles	☒ Student newspaper
☒ Dance	☒ Musical theater	☒ Student-run film society
☒ Drama/theater	☐ Opera	☒ Symphony orchestra
☒ Jazz band	☒ Pep band	☒ Television station
☒ Literary magazine	☒ Radio station	☒ Yearbook

CDS-F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps)
Army ROTC is offered at a cooperating institution: Canisius College

CDS-F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

☒ Coed dorms	☒ Special housing for disabled students
☐ Men's dorms	☒ Special housing for international students
☐ Women's dorms	☐ Fraternity/sorority housing
☒ Apartments for married students	☐ Cooperative housing
☒ Apartments for single students	

☒ Other housing options (specify): Cluster of housing for special interest; groups like honor students, computer students, engineering students, pre-health/med students. Minority Academic Achievement program students (MAAP) and specially equipped rooms for disabled students.

UB-42. University-Operated Housing:

Total Capacity:	**6400**
% Undergraduates who live on campus:	**21%**
Capacity in Traditional Dorms:	**4978**
Capacity in Apartments:	**1422**

UB-43. Campus housing is available for all unmarried students regardless of year? **Yes**

UB-44. Does school provide assistance in locating off-campus housing if on-campus housing is not available? **Yes**

UB-45. Room deposit amount: **$200**

UB-46. Room deposit is refundable until: **May 1 for Fall semester, Dec. 1 for Spring semester**

UB-47. Are all students allowed to have a car on campus? **Yes**

UB-48. Is alcohol permitted on campus to students of legal age? **Yes**
Please see article 1.90 in The Guide to Residence Hall Living for additional restrictions:
http://www.ub-housing.buffalo.edu/resguide00.pdf

UB-49. Please list the microcomputer/terminal locations (for student use) at your university:
Academic Units, Residence Halls, and Libraries

UB-50. List museums and other specific academic building/equipment on campus, specifying type:
Art center, Anderson Gallery, Anthropology museum, Pharmacy museum, concert hall with pipe organ, nature preserve, Health Sciences center, national earthquake center, document analysis and recognition center, nuclear reactor, numerous research centers.

UB-51. Services for learning disabled students:
Remedial Math, English, reading, note-taking services, readers, tutors, talking books, tape recorders, learning center and extended time for tests.
Disability services: **Same**

ATHLETICS
List the intercollegiate and intramural sports sponsored by your institution. Indicate if athletic scholarships are available for each specific sport:

	Intercollegiate		Intramural		Scholarships		Club Sports	
	Men	Women	Men	Women	Men	Women	Men	Women
Badminton			X	X			X	X
Baseball	X				X			
Basketball	X	X	X	X	X	X		
Boxing								
Crew		X				X	X	
Cross-Country	X	X	X	X	X	X		
Cycling							X	X
Diving	X	X			X	X		
Drug Free Powerlifting							X	X
Fencing								
Field Hockey								X
Football (tackle)	X				X			
Football (non-tackle)			X					
Gymnastics							X	X
Ice Hockey							X	X
Judo							X	X
Lacrosse							X	X
Racquetball			X	X				
Roller Hockey							X	X
Rugby							X	X
Seido Karate							X	X
Skiing							X	X
Soccer	X	X	X	X	X	X		
Softball		X	X	X		X		
Squash			X	X				
Swimming	X	X			X	X		
Tae Kwon Do							X	X
Tennis	X	X	X	X	X	X		
Track and Field	X	X			X	X		

Ultimate Frisbee							**X**	**X**
Volleyball		**X**	**X**	**X**		**X**	**X**	
Weight Lifting							**X**	**X**
Wrestling	**X**				**X**		**X**	**X**

Intercollegiate Athletic Association Membership: **NCAA – Div IA, NAIA**

CAREER PLANNING AND PLACEMENT
http://www.student-affairs.buffalo.edu/career/

Career Resource Center:
http://www.mgt.buffalo.edu/crc/

G. ANNUAL EXPENSES

Provide 2001-2002 academic year costs for the following categories that are applicable to your institution.

CDS-G1. Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2001-2002 academic year. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are ***not*** included in tuition (e.g., registration, health, or activity fees.)

	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTIONS:		
PUBLIC INSTITUTIONS In-district:	3400	3400
In-state (out-of-district):	3400	3400
Out-of-state:	8300	8300
NONRESIDENT ALIENS:	8300	8300
REQUIRED FEES:	1330	1330
ROOM AND BOARD: (on-campus)	6209	6209
ROOM ONLY: (on-campus)	3629	3629
BOARD ONLY: (on-campus meal plan)	2580	2580

CDS-G2. Number of credits per term a student can take for the stated full-time tuition **12 minimum, 18 maximum**

CDS-G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)? **No**

CDS-G4. If tuition and fees vary by undergraduate instructional program, describe briefly: **N/A**

CDS-G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	750	750	750
Room only:			3574
Board only:		2580	2580
Transportation:	500	500	500
Other expenses:	720	720	720

CDS-G6. Undergraduate per-credit-hour charges:

In-state (out-of-district):	$137/hour
Out-of-state:	$346/hour
Nonresident Aliens:	$346/hour

H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

CDS-H1. Enter total dollar amounts **awarded** to full-time and less than full-time degree-seeking undergraduates **(using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates)** in the following categories. Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based gift aid" on the last page of the definitions section.)**

Indicate the academic year for which data are reported for **items H1**, **H2**, **H2A**, and **H6** below:
☐ 2001-2002 estimated or ☒ 2000-2001 final

	Need-based	Non-need-based
	$	$
Scholarships/Grants		
Federal	17,293,666	
State	13,573,811	
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	2,098,978	994,157
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	316,750	
Total Scholarships/Grants	33,283,205	994,157
Student loans from all sources (excluding parent loans)	90,708,607	
Federal Work-Study	1,712,540	
State and other work-study/ employment		4,956,111
Total Self-Help	92,421,147	4,956,111
Parent Loans		14,611,386
Tuition Waivers		
Athletic Awards		3,032,097

CDS-H2. Number of Enrolled Students Receiving Aid: List the number of degree-seeking full-time and less-than-full time undergraduates who applied for and received financial aid. Aid that is non-need-based but that was used to meet need should be counted as need-based aid. Numbers should reflect the cohort receiving the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2001 cohort)	4,860	16,091	4,379
b) Number of students in line **a** who were financial aid applicants (include applicants for all types of aid)	3,620	10,940	2,811
c) Number of students in line **b** who were determined to have financial need	2,641	10,628	1,134
d) Number of students in line **c** who received any financial aid	2,627	8,016	1,002
e) Number of students in line **d** who received any need-based gift aid	1,755	5,354	623
f) Number of students in line **d** who received any need-based self-help aid	2,486	7,636	954
g) Number of students in line **d** who received any non-need-based gift aid	109	346	13
h) Number of students in line **d** whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	2,475	6,004	54
i) On average, the percentage of need that was met of students who received any need-based aid. Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	58%	70%	55%
j) The average financial aid package of those in line **d.** Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	$5,780	$7,491	$5,914
k) Average need-based gift award of those in line **e**	$3,359	$3,426	$3,243
l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line **f**	$3,918	$4,482	$2,932
m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line **f** who received a need-based loan	$2,271	$2,942	$2,800

CDS-H2A. Number of Enrolled Students Receiving Non-need-based Grants and Scholarships: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who received non-need-based gift aid. Numbers should reflect the cohort receiving the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line **a** who had no financial need and who received non-need-based gift aid (exclude those receiving athletic awards and tuition benefits)	223	605	29
o) Average dollar amount of non-need-based gift aid awarded to students in line **n**	$3,110	$2,892	$2,610
p) Number of students in line **a** who received a non-need-based athletic grant or scholarship	32	99	14
q) Average dollar amount of non-need-based athletic grants and scholarships awarded to students in line **p**	$8,072	$7,805	$8,768

CDS-H3: Which needs-analysis methodology does your institution use in awarding institutional aid?
_x__ Federal methodology (FM)
___ Institutional methodology (IM)
___ Both FM and IM

CDS-H4. Percent of the 2001 undergraduate class who graduated between July 1, 2000 and June 30, 2001 and borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. **60%**

CDS-H5. Average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: **$16,189**

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

CDS-H6. Indicate your institution's policy regarding financial aid for undergraduate degree-seeking nonresident aliens:
College-administered need-based financial aid is available
If college-administered financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who received need-based or non-need-based aid:
25

Average dollar amount awarded to undergraduate degree-seeking nonresident aliens: **$300**

Total dollar amount of financial aid from all sources awarded to all undergraduate degree-seeking nonresident aliens:
$7500

Process for First-Year/Freshman Students

CDS-H7. List all financial aid forms domestic first-year (freshman) financial aid applicants must submit: **FAFSA**

CDS-H8. List off all financial aid forms nonresident alien first-year financial aid applicants must submit: **N/A**

CDS-H9. Indicate filing dates for first-year (freshman) students:
Priority date for filing required financial aid forms: 3/1

CDS-H10. Indicate notification dates for first-year (freshman) students (answer a or b):
Students notified on a rolling basis: **YES** If yes, starting date: **February**

CDS-H11. Indicate reply dates:
Students must reply by (date): **5/1**

Types of Aid Available

CDS-H12. Loans

FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)
- ☒ Direct Subsidized Stafford Loans
- ☒ Direct Unsubsidized Stafford Loans
- ☒ Direct PLUS Loans

FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)
- ☐ FFEL Subsidized Stafford Loans
- ☐ FFEL Unsubsidized Stafford Loans
- ☐ FFEL PLUS Loans

- ☒ Federal Perkins Loans
- ☒ Federal Nursing Loans
- ☐ State Loans
- ☒ College/university loans from institutional funds
- ☐ Other (specify): _____

CDS-H13. Scholarships and Grants

NEED-BASED:
- ☒ Federal Pell
- ☒ SEOG
- ☒ State scholarships/grants
- ☒ Private scholarships
- ☒ College/university gift aid from institutional funds
- ☐ United Negro College Fund
- ☒ Federal Nursing Scholarship
- ☐ Other (specify): _____

CDS-H14. Check off criteria used in awarding institutional aid. Check all that apply.

Non-need	Need-based		Non-need	Need-based	
X	X	Academics			Leadership
		Alumni affiliation	X	X	Minority status
	X	Art	X	X	Music/drama
X	X	Athletics		X	Religious affiliation
		Job skills	X	X	State/district residency
		ROTC		----------	

UB-52. Which of the following policies has your institution implemented to help students reduce or meet college costs?

Tuition and/or fee waiver for the following categories:

Adult students	**N/A**
Children of alumni	**N/A**
Senior citizens	**62 and older may audit a class at no cost**
Minority students	**see financial aid**
Family members enrolled simultaneously	**N/A**
Unemployed or children of unemployed workers	**N/A**
Unemployed of clergy/clergy commitment	**N/A**
Employees/families of employees	**Union contract benefits may apply**

UB-53. Tuition guarantee plans offered by your institution include:

Tuition at time of first enrollment guaranteed to all students for 4 (or 2) years?	**No**
Tuition at time of first enrollment guaranteed only to students making advance payment?	**No**
Tuition "futures" or advance payment program for parents of young children?	**No**

UB-54. Tuition payment plans offered by your institution:

credit card payment	**Yes**
installment payment	**Yes**
prepayment discount	**No**
deferred payment	**No**
external finance company	**No**

UB-55.

	Undergraduate		Graduate	
	$ Amount	**# Recipients**	**$ Amount**	**# Recipients**
Institutional Grants Unrestricted	**4,001,246**	**705**	**14,831,055**	**3,413**
Institutional Grants Restricted	**293,700**	**207**	**1,056,750**	**278**
Grants from External Sources	**1,041,868**	**740**	**267,535**	**86**
Other Government Grants	**33,000**	**22**	**46,774**	**3**
Institutionally funded loans	**90,858**	**66**	**313,454**	**153**
Other Loans (not FFELP, Perkins, or Direct)	**2,588,155**	**491**	**2,041,773**	**325**
Assistantships	**5,571,976**	**1,222**	**16,192,499**	**1,669**

UB-56. Percentage of all undergraduates who received some form of financial aid who participate in work-study: **14%**

UB-57. FTF is defined as degree – seeking, first – year (freshman) students awarded aid.
UG is defined as all degree – seeking undergraduates awarded aid (including FTF).
Range of individual UG scholarship/grant packages, per year:
$ 50 to $10,500
Range of individual FTF scholarship/grant packages, per year:
$50 to $10,500

UB-58. Check the types of payment plans available to undergraduate students:

America's Tuition Assistance Corp. (ATAC)	**No**
Education Plan, Inc.	**No**
Key Education Resources	**No**
Academic Management Services (AMS)	**No**
EFI Fund Management	**No**
Tuition Management Systems	**No**
Deffered payment plan	**No**
Family tuition reduction (tuition reduction for simultaneously enrolled family members)	**No**
Guaranteed tuition (tuition does not change during student's consecutive enrollment)	**No**
School's own payment plan(s)	**Yes**
other	**No**

Common Data Set 2001-2002

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

CDS-I1. Please report number of instructional faculty members in each category for Fall 2001.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:
(a) instructional faculty in preclinical and clinical medicine
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
(c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
(d) faculty on leave without pay, and
(e) replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis
Part-time: faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.
Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.
Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.
First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-time	Part-time	Total
a.) Total number of instructional faculty	1236	696	1932
b.) Total number who are members of minority groups	252	86	338
c.) Total number who are women	375	259	634
d.) Total number who are men	861	437	1298
e.) Total number who are nonresident aliens (international)			
f.) Total number with doctorate, first professional, or other terminal degree	1199	536	1735

CDS-I2. Student to Faculty Ratio

Report the Fall 2001 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2001 Student to Faculty ratio: **14 to 1**

CDS-I3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2001 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2001. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	420	513	428	236	118	206	113	2034

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SUB-SECTIONS	69	135	471	100	14	13	6	808

J. DEGREES CONFERRED

Degrees conferred between July 1, 2000 and June 30, 2001

Reference: IPEDS Completions, Part A

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP Categories to Include
Agriculture				1 and 2
Architecture			3	4
Area and ethnic studies			1	5
Biological/life sciences			3	26
Business/marketing		44	17	8 and 52
Communications/communication technologies			7	9 and 10
Computer and information sciences			3	11
Education			1	13
Engineering/engineering technologies		37	11	14 and 15
English			4	23
Foreign languages and literature			1	16
Health professions and related sciences			9	51
Home economics and vocational home economics				19 and 20
Interdisciplinary studies			2	30
Law/legal studies				22
Liberal arts/general studies		19	9	24
Library science				25
Mathematics			1	27
Military science and technologies				28 and 29
Natural resources/environmental science				3
Parks and recreation				31
Personal and miscellaneous services				12
Philosophy, religion, theology			1	38 and 39
Physical sciences			2	40 and 41
Protective services/public administration				43 and 44
Psychology			8	42
Social sciences and history			12	45
Trade and industry				46, 47, 48, and 49
Visual and performing arts			5	50
Other				
TOTAL	100%	100%	100%	

Common Data Set
Definitions 2001

- **All definitions related to the financial aid section appear at the end of the Definitions document.**

- Items preceded by an asterisk (*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

***Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term**.**

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

***Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

***Career and placement services:** A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See **Postsecondary award, certificate, or diploma.**

Class rank: The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

College-preparatory program: Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

Common Application: The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

***Community service program:** Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

Cooperative (work-study plan) program: A program that provides for alternate class attendance and employment in business, industry, or government.

***Counseling service:** Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See **Postsecondary award, certificate, or diploma.**

Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

First professional certificate (postdegree): An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

First professional degree: An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

***Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

Grade-point average (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

***Health services:** Free or low cost on-campus primary and preventive health care available to students.

High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Honors program: Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

Independent study: Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See **Nonresident alien.**

Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

***Learning center:** Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

***Legal services:** Free or low cost legal advice for a range of issues (personal and other).

Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

Master's degree: An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

***Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

***On-campus day care:** Licensed day care for students' children (usually age 3 and up); usually for a fee.

Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

***Personal counseling**: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See **Private for-profit institution.**

Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

***Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

***Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

***Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

***Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

***Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

***Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White, non-Hispanic: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

***Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

Financial aid definitions

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution.

Institutional and external funds: Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

Need-based gift aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based gift aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:
Non-need institutional grants
Non-need tuition waivers
Non-need athletic awards
Non-need federal grants
Non-need state grants
Non-need outside grants
Non-need student loans
Non-need parent loans
Non-need work

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Scholarships/grants from external sources: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.