

Candidate's Last Name _____

SUMMARY PRESENTATION COVER SHEET

CANDIDATE'S FULL NAME

CAMPUS NAME AND DEPARTMENT

AWARD FOR WHICH SUBMITTED

A Summary Presentation must be completed for each nomination submitted for the Chancellor's Awards for Excellence in Faculty Service, Librarianship, Professional Service, Scholarship and Creative Activities, and Teaching.

This is the primary documentation available to reviewers at the System-wide level explaining the rationale for the candidate's nomination for award and forms the basis for the review at the University-wide level.

Most importantly, the Summary Presentation must provide **specific** evidence of how the nominee **excels** in each selection criterion for the program for which the individual is being nominated. It should also highlight the nominee's most outstanding achievements. The Summary Presentation is limited to a maximum of five pages, excluding the cover page.

This form is also available online at <http://system.suny.edu/academic-affairs/faculty-staff-awards/>.