

Return form to:

Patricia Kane at pec@buffalo.edu
Office of the Vice Provost for Faculty Affairs
552 Capen Hall
North Campus

Estimated number of total promotion/tenure cases _____ (**This number reflects the total of all four subtotals below**)

Subtotals:

- 1) Estimated number of promotion to Full Professor/Librarian cases _____
Anticipated date/s for submitting these Full Professor cases _____ NA _____
Note: Due October 1 for Full Professors/Librarians with an anticipated appointment date of July 1 in the subsequent year and December 1 for Full Professors with an anticipated appointment date of September 1 in the subsequent year

- 2) Estimated number of promotion to Associate Professor/Librarian cases _____
Anticipated date/s for submitting these Assoc. Professor cases _____
Note: Due October 1 for Associate Professors/Librarians with an anticipated appointment date of January 1 in the subsequent year. All additional dossiers are due February 1 of the spring semester. Early submissions are vigorously encouraged.
N.B. This deadline is not a due date but is the last possible submission date for all dossiers to be considered for review in that academic year.

Cases involving “newly appointed faculty” (these cases involve faculty with an offer to join UB with tenure, or for whom the tenure decision will occur in the first year of their appointment):

- 3) We are preparing a dossier for ___ new Associate Professor/s faculty member/s yes _____ no _____
Anticipated submission dates:

- 4) We are preparing a dossier for ___ new Full Professor/s faculty member/s yes _____ no _____
Anticipated submission dates:
