Submit forms utilizing one of the options below. Note: email is not a secure form of communication, do not submit documents via email.
- Electronically via the Secure Document Upload Center - financialaid.buffalo.edu/forms/documentation-upload-center/. Submit your .pdf, .jpg, .jpeg, or .docx files with your UB Person Number included in the file name. **All Financial Aid Forms require your legal name.**
- Fax to 716-645-6566   • By mail to Financial Aid at 1Capen, Capen Hall, Buffalo, NY 14260

First Name:_____ Last Name: _____ Person Number: _____

The U.S. Department of Education was unable to verify your U.S. Citizenship or eligible non-citizenship status at the time your Free Application for Federal Student Aid (FAFSA) was processed. Your financial aid eligibility cannot be determined until your citizenship status has been confirmed.

Required Documentation

Check the status that applies to you and follow the instructions. **Write your UB Person Number at the top of all submitted documents.**

☐ **I am a U.S. Citizen.** Submit this form along with the documents listed below. Photocopies must be clear and legible.

1. Your *signed* Social Security Card; AND
2. **One** of the five documents listed below:
   a. U.S. Birth Certificate
   b. U.S. Passport (must be *signed*)
   c. U.S. Passport Card (copy front and back)
   d. Certificate of Naturalization/Citizenship (must be *signed*)
   e. Form FS-240 or FS-545 or DS-1350 with embossed seal of State Department (copy front and back)

(Update your status with the Social Security Administration to avoid this requirement in the future.)

☐ **I am an eligible non-citizen.** Submit this form along with the documents listed below.

1. Your *signed* Social Security Card; AND
2. **One** of the three documents listed below.

   a. Alien Registration Receipt Card with picture – front and back. (I-151, I-551, or I-551C with valid expiration date.)
   b. Arrival - Departure Record (1-94) with the INS stamp. (Proof of being processed for an I-551 with valid expiration date) The following statuses are allowed:
      - Refugee
      - Asylum Granted
      - Paroled (must confirm minimum of 1-year and status has not expired)
      - Conditional Entrant (valid only if issued before April 1, 1980)
      - Cuban/Haitian Entrant, status pending
   c. T-visa issued to student or T-1 visa issued to student's parent

The following designations are not eligible for financial aid:

- an F1, F2 or M1 student visa   - an Employment Authorization Card (I-688A)
- a J1 or J2 exchange visitor visa   - a G series visa (pertaining to international organizations)

Certification and Signature – Please handwrite your signature. Typed Signatures cannot be accepted.

I certify that all information provided in this document is true, complete and accurate to the best of my knowledge. I further understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. Also, purposely giving false or misleading information on this worksheet may lead to fines, jail sentences, or both. I authorize the University at Buffalo to make any change(s) necessary as a result of the updated information that I have provided.

Student Signature: _____ Date: _____
(Cannot be typed)