



- Anesthesiology
- Dermatology
- Emergency Medicine
- Family Medicine
- Internal Medicine
- Neurology
- Neurosurgery
- Nuclear Medicine
- Obstetrics-Gynecology
- Ophthalmology
- Orthopaedics & Sports Medicine
- Otolaryngology
- Pathology
- Pediatrics
- Psychiatry
- Radiology
- Surgery
- Urology

For more:
ubmd.com

<<Date>>

<<Name of potential participant>>

<<Address>>

<<City, State, Zip>>

Re: <<insert the title of the study and the investigator's name>>

Dear <<insert name>>:

I am writing to let you know about an opportunity to participate in a research study about <<insert study topic>>. This study is being conducted by <<insert name of investigator>> at the <<insert affiliation>>. This study will <<insert brief description>>.

In compliance with applicable laws and policy, we examined medical records to identify potential research participants, such as you, for this study. Your treating physician, <<insert name>>, was informed of our intention to contact you for this research study and did not object.

If you would like additional information about this study, please call <<insert name of contact and contact information>>. Your agreement to be contacted or a request for more information does not obligate you to participate in this study.

If we do not hear from you, we may call you in order to provide you with more information and discuss this study. Of course if you have declined to participate, we will not call you.

Thank you for considering this research opportunity.

The letter should be signed by the investigator.