

Surg J. Geon

surg@buffalo.edu • 716-645-2231 • linkedin.com/in/surgeon

EDUCATION

University at Buffalo, The State University of New York

Bachelor of Science in Biomedical Sciences, May 20XX

Bachelor of Arts in Mathematics, May 20XX

GPA: 3.8/4.0

RELEVANT EXPERIENCE

University at Buffalo Department of Behavioral Medicine, Buffalo, NY

Senior Research Assistant, September 20XX to July 20XX

- Conducted approximately 5 laboratory sessions weekly investigating predictors of weight gain
- Measured height, weight, and body fat percentage in participants during sessions
- Input data utilizing details from experimental sessions into databases
- Trained new laboratory staff in running participants in sessions and entered data into databases

Sisters of Charity Hospital, Intensive Care Unit, Buffalo, NY

Health Services Volunteer, February 20XX to May 20XX

- Utilized organizational skills to ensure that patient charts were complete and up to date
- Conversed with patients and their families in order to provide emotional support
- Answered phone calls from doctors and patient families and directed them to the correct source

TEACHING EXPERIENCE

University at Buffalo Department of Mathematics, Buffalo, NY

Teaching Assistant for Survey of Calculus I, September 20XX to December 20XX

- Ran 2 weekly recitations for approximately 25 students to review course concepts
- Held weekly office hours for students facing difficulty with course material

University at Buffalo Department of Biology, Buffalo, NY

Teaching Assistant for Evolutionary Biology, September 20XX to December 20XX

- Directed a laboratory session once a week for approximately 20 students
- Collaborated with 3 other Teaching Assistants weekly to create quizzes to test student's understanding of course material

LEADERSHIP EXPERIENCE

National Residence Halls Honorary (NRHH), Buffalo, NY

President, May 20XX to Present

- Elected as the leader of the top 1% of leaders who live in the residence halls
- Organized 2 induction ceremonies for incumbent members of the honor society
- Attended regional and national conferences to discuss the organization and legislate new laws
- *Vice President of Recognition*, May 20XX to May 20XX
- Appraised and relayed "Of the Month" award nominees to the Review Committee

HONORS

University Honors College and Provost Scholar, Fall 20XX to Present

Outstanding Service and Leadership Pin, Spring 20XX

Phi Beta Kappa, Spring 20XX

Dean's List, Fall 20XX- Fall 20XX, Fall 20XX

SKILLS

Computer: Microsoft Office (Word, Excel, PowerPoint, Publisher), Windows (XP, Vista, 7)

Certifications: American Heart Association BLS for Healthcare Providers for **CPR and AED** (June 20XX), American Heart Association Heartsaver **First Aid** (June 20XX)