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February 11, 20XX

University at Buffalo   
Graduate Program Director   
Buffalo, NY 14260

Attn: Graduate Selection Committee.

I am applying to your master’s program in elementary education for the Fall 20XX semester. After earning my undergraduate degree in elementary education from University at Buffalo, I worked for seven years as a fourth grade teacher ABC Elementary School in Buffalo, NY.

I have wanted to be a teacher since third grade, inspired by my experience with my own teacher. As a student, I struggled to understand multiplication. I remember feeling frustrated, helpless, and sad. My teacher recognized my problem and spent months tutoring me in the subject after school. It took a lot of time and a great deal of patience on her part! But one day it just clicked. Suddenly, I understood what I was doing. The joy and pride I felt was unmatched by any other moment in my past nine years.

I learned much more than multiplication during our study sessions. My teacher taught me to believe in myself. She taught me about the value of hard work. I also learned the joy one experiences when helping others. Even at nine, I knew I wanted to share those lessons. For the past seven years, I have been fortunate enough to do so, with great success. Last year, I was selected from a pool of thirty teachers as the school’s “Most Liked Teacher,” an award conferred by student opinion.

I have chosen to apply to the University at Buffalo to pursue a master’s degree in elementary education because I am passionate about building upon the success and fulfillment I have already experienced as a teacher. My academic and career goals include exploring cutting-edge teaching techniques. Coupled with integrating the latest technology within my classroom. The University at Buffalo’s reputation for excellence in developing new teaching technologies is the catalyst for my decision to attend graduate school in the first case. I am particularly interested in pursuing the New Teaching Models track, and I’m considering writing a thesis on the topic.

Thank you for your considering my application. It would be an honor to continue my studies and pursue my passion at the University at Buffalo.

Sincerely,  
Victor E. Bull  
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