



**THE RESEARCH FOUNDATION OF THE STATE UNIVERSITY OF NEW YORK AT BUFFALO
CALENDAR OF PAYROLL DUE DATES FOR BI-WEEKLY SALARIED PERSONNEL**

2019-2020

BI-WEEKLY

PAYROLL PERIOD	APPOINTMENT, EMPLOYEE CHANGE FORMS DUE IN RF HUMAN RESOURCE SERVICES & FELLOWSHIPS DUE IN SPS	**APPTS. & SALARY INCREASES CAN BE RETROACTIVE WITHOUT JUSTIFICATION TO:
06/22-07/05/19	Thursday 06/20/19	04/27/19
07/06-07/19/19	Wednesday 07/03/19	05/11/19
07/20-08/02/19	Friday 07/19/19	05/25/19
08/03-08/16/19	Friday 08/02/19	06/08/19
08/17-08/30/19	Thursday 08/15/19	06/22/19
08/31-09/13/19	Friday 08/30/19	07/06/19
09/14-09/27/19	Friday 09/13/19	07/20/19
09/28-10/11/19	Friday 09/27/19	08/03/19
10/12-10/25/19	Friday 10/11/19	08/17/19
10/26-11/08/19	Friday 10/25/19	08/31/19
11/09-11/22/19	Wednesday 11/06/19	09/14/19
11/23-12/06/19	Friday 11/22/19	09/28/19
12/07-12/20/19	Thursday 12/05/19	10/12/19
12/21-01/03/20	Wednesday 12/18/19	10/26/19
01/04-01/17/20	Friday 01/03/20	11/09/19
01/18-01/31/20	Friday 01/17/20	11/23/19
02/01-02/14/20	Friday 01/31/20	12/07/19
02/15-02/28/20	Friday 02/14/20	12/21/19
02/29-03/13/20	Friday 02/28/20	01/04/20
03/14-03/27/20	Friday 03/13/20	01/18/20
03/28-04/10/20	Friday 03/27/20	02/01/20
04/11-04/24/20	Friday 04/10/20	02/15/20
04/25-05/08/20	Friday 04/24/20	02/29/20
05/09-05/22/20	Friday 05/08/20	03/14/20
05/23-06/05/20	Friday 05/23/20	03/28/20
06/06-06/19/20	Friday 06/05/20	04/11/20

**Appointments or salary increases which are effective prior to this date require a letter of explanation regarding the reasons for the late submission. These explanations should accompany the Assignment, Employee Change, Labor Distribution or Fellowship form so the appropriate approval may be obtained.