

Human Resources

**State Regular, Salaried, Biweekly PT Faculty TA/GA
Payroll Calendar
Due Dates for 2020 - 2021**

Period No.	Period		Personnel Transaction		Paycheck Distributed	Human Resources Contacts
	From	To	Form (PTF)	Due Dates		
1	4/2/2020	4/15/2020	Thursday	4/2/2020	4/29/2020	<u>Appt Processing</u> Lisa Battle 645-8156 Angela Kuc 645-4427 Lynn Phalen 645-8158 Betty Wolf 645-4428 Dana Moore 645-8157 (Manager)
2	4/16/2020	4/29/2020	Thursday	4/16/2020	5/13/2020	
3	4/30/2020	5/13/2020	Thursday	4/30/2020	5/27/2020	
4	5/14/2020	5/27/2020	Thursday	5/14/2020	6/10/2020	
5	5/28/2020	6/10/2020	Thursday	5/28/2020	6/24/2020	
6	6/11/2020	6/24/2020	Thursday	6/11/2020	7/7/2020	
7	6/25/2020	7/8/2020	Thursday	6/25/2020	7/22/2020	
8	7/9/2020	7/22/2020	Thursday	7/9/2020	8/5/2020	
9	7/23/2020	8/5/2020	Thursday	7/23/2020	8/19/2020	
10	8/6/2020	8/19/2020	Thursday	8/6/2020	9/2/2020	<u>State Payroll</u> <u>Letters they Process</u> Elaine Hines 645-4425 A - CHA Kathy Maziol 645-5202 CHB - F Roseann Brzozowii 645-4449 G - J Kathy Sears 645-4450 K - MCCA Cheryl Delano 645-4446 MCCB - QP Melissa Barone 645-4445 QU - STEE Joanne Intorre 645-4424 STEF - Z Karen Bauer 645-4448 (Manager)
11	8/20/2020	9/2/2020	Thursday	8/20/2020	9/16/2020	
12	9/3/2020	9/16/2020	Thursday	9/3/2020	9/30/2020	
13	9/17/2020	9/30/2020	Thursday	9/17/2020	10/14/2020	
14	10/1/2020	10/14/2020	Thursday	10/1/2020	10/28/2020	
15	10/15/2020	10/28/2020	Thursday	10/15/2020	11/11/2020	
16	10/29/2020	11/11/2020	Thursday	10/29/2020	11/25/2020	
17	11/12/2020	11/25/2020	Thursday	11/12/2020	12/9/2020	
18	11/26/2020	12/9/2020	Thursday	11/26/2020	12/23/2020	
19	12/10/2020	12/23/2020	Thursday	12/10/2020	1/6/2021	
20	12/24/2020	1/6/2021	Thursday	12/24/2020	1/20/2021	
21	1/7/2021	1/20/2021	Thursday	1/7/2021	2/3/2021	
22	1/21/2021	2/3/2021	Thursday	1/21/2021	2/17/2021	
23	2/4/2021	2/17/2021	Thursday	2/4/2021	3/3/2021	
24	2/18/2021	3/3/2021	Thursday	2/18/2021	3/17/2021	
25	3/4/2021	3/17/2021	Thursday	3/4/2021	3/31/2021	
26	3/18/2021	3/31/2021	Thursday	3/18/2021	4/14/2021	

Retroactive payments may be processed for up to five pay periods NOT including the current payroll. If more than 5 pay periods late a justification letter will be required. This is a state (OSC) directive and therefore no exceptions are allowed.

Transaction Effective and End Dates by Semester

	<u>Spring 2020</u>	<u>Fall 2020</u>	<u>Spring 2021</u>
21P	01/6/20 - 08/19/20	08/20/20 - 01/13/21	01/14/21 - 08/18/21
	Academic year obligation paid over 21 pay periods		
CAL	03/02/20 (noon) - 08/31/20	09/01/20 - 03/02/21 (noon)	03/02/21 (noon) - 08/31/21
	Academic year obligation paid on an annual salary basis over 12 months		
BIW	01/9/20 - 05/27/20	08/20/20 - 01/06/21	01/07/21 - 05/26/21
	Academic year obligation paid over 20 pay periods, semester obligations paid over 10 pay periods		
TA/GA	01/9/20 - 05/27/20	08/20/17 - 01/06/21	01/07/21 - 05/26/21
	Academic year obligation paid over 20 pay periods, semester obligations paid over 10 pay periods		