# STATE UNIVERSITY OF NEW YORK VOLUNTARY SAVINGS PLAN



# **OPEN YOUR RETIREMENT ACCOUNT**

NEED HELP? Call 800 TIAA-CREF		FILL OUT YOUR ENROLLMENT FORM
(800 842-2273) Monday to Friday from 8 a.m. to 10 p.m., and Saturday from 9 a.m.	STEP 1	<b>CHOOSE YOUR INVESTMENTS</b> Select from the list of investment choices available under your employer's plan. Please review the prospectuses for the investment choices before making your selections. See next page for how to access the prospectuses.
to 6 p.m. (ET) or visit tiaa-cref.org.	STEP 2	TELL US ABOUT YOURSELF Provide basic information to establish your account.
<b>;HABLA ESPAÑOL?*</b> Llame al <b>800 842-2252</b> y marque 9 si desea	STEP 3	LIST ANY EXISTING CONTRACTS See instructions to determine if applicable.
atención en español,	STEP 4	NAME YOUR BENEFICIARIES
de lunes a viernes de 8:00 a 22:00 hrs. y sábados de 9:00 a 18:00 hrs. (hora del Este). Go to tiaa-cref.org/guide		<b>SPOUSAL WAIVER (IF APPLICABLE)</b> This section may or may not appear on your form, depending on the provisions of your employer's plan. If it does appear on your form, and if you are married and name someone other than your spouse as beneficiary for more than 50% of the death benefit, your spouse will need to complete and sign this section.
to view a web tutorial	STEP 5	SIGN YOUR FORM
that will walk you through the decision- making process.		<b>RETURN YOUR COMPLETED FORM</b> Return your completed form to your employer's HR/Benefits office. You may need to complete a salary deferral agreement with your employer.

### **IMPORTANT INFORMATION**

Whenever a new account is opened, federal law requires all financial institutions to help the government fight the funding of terrorism and prevent money laundering activities by obtaining, verifying and recording information that identifies each person who opens an account. For this reason, we request your name, physical address (a P.O. Box alone is insufficient), date of birth, Social Security number (or taxpayer identification number), telephone number and other information that will allow us to identify you. Without this information, we may not be able to open an account or process any transactions for you. State regulations require that you provide information on any existing annuity or life insurance contracts that would be replaced by the TIAA-CREF account for which you are applying. If your new TIAA-CREF account is going to replace more than one existing contract, please include that information. FOR EMPLOYEES APPLYING FOR A GROUP SUPPLEMENTAL RETIREMENT ANNUITY CERTIFICATE FOR AN EMPLOYER LOCATED IN THE STATE OF ARIZONA: 30-Day Right to Examine Your Group Certificate. TIAA is required, upon written request, to provide you, within a reasonable time, reasonable factual information regarding the benefits and provisions of the group annuity certificate. You have 30 days from the day you receive the group certificate to examine it and to cancel it if you decide not to keep it. To cancel the group certificate, return it to us at the address shown below. Upon receipt of such request, TIAA will refund all premiums allocated to the Traditional Annuity plus the current accumulated value of all premiums allocated to the variable annuity accounts, plus any expense charges or premium taxes deducted from premiums. The group certificate will be void as of the date of issue and no benefits will be provided.

\*Todos los contratos están redactados en inglés. Al hacer cualquier trato con nosotros, usted declara comprender nuestros documentos si los lee en inglés o que cuenta con algún asesor de su confianza que se los interprete. All contract documents are in English. When you do business with us, you represent that you can read and understand our English documents or have your own trusted advisor who can interpret them for you.

You should consider the investment objectives, risks, charges and expenses carefully before investing. Please call 877 518-9161 or log on to tiaa-cref.org for a prospectus that contains this and other information. Please read the prospectus carefully before investing. To have copies of paper prospectuses sent to you at no charge, please call TIAA-CREF at 877 518-9161. TIAA-CREF Individual & Institutional Services, LLC and Teachers Personal Investors Services, Inc. distribute securities products. TIAA (Teachers Insurance and Annuity Association of America) and CREF (College Retirement Equities Fund), 730 Third Avenue, New York, NY 10017 issues annuities.

©2010 Teachers Insurance and Annuity Association of America-College Retirement Equities Fund (TIAA-CREF).



Tickor

Charo

#### NEED HELP?

For assistance in choosing an allocation or filling out your form, please call us at **800 TIAA-CREF**.

If your employer's plan offers mutual funds as an investment choice, participants with non-U.S. addresses may be subject to certain investment restrictions, including restrictions on purchases of mutual funds.

# TWO EASY WAYS TO PICK YOUR INVESTMENTS

### **OPTION A: One-Step Investing**

This option is designed for investors who want to keep it simple - by choosing a single TIAA Access Lifecycle Variable Annuity Account to help meet all of their retirement needs. It's a convenient, low-maintenance way to have your retirement investments professionally managed for you - to and through retirement. All you need to do is pick a single TIAA Access Lifecycle Variable Annuity Account.

TIAA Access Lifecycle Variable Annuity Accounts have names that match specific investment time horizons - the year an investor expects to retire. So all you need to do is choose the Lifecycle investment with the name that most closely matches when you think that will be.

### **OPTION B: Pick Your Own Investment Mix**

This option is designed for investors who want to research and evaluate their investment choices and then create their own portfolios. We can give you a head start, by providing some examples of model portfolios that include a mix of different asset classes and represent different levels of tolerance. We can also help you determine how much risk you're comfortable taking as a long-term investor. To find out how to pick your own investment mix, go step by step, through the How to Pick the Right Investments booklet.

Before making your investment choices and completing your enrollment form, please read the prospectuses for the investments you are interested in. To view the prospectuses online, go to **tiaa-cref.org/PRO** and enter your **Prospectus Access Code: 151167**. If you prefer, you can obtain paper copies of the prospectuses by calling **877 518-9161**. Please note that on your enrollment form, you will be asked to confirm that you have received and accessed the relevant prospectus(es) for your investment choices.

# **OPTION A: One-Step Investing**

Pick the TIAA Access Lifecycle Variable Annuity Account that's closest to the year you plan to retire. All of your contributions will go into the account you pick.

In	westment	Туре	Investment #	Symbol	Class
	IAA Access Account - TIAA-CREF Lifecycle 2010 Fund	Variable Annuity	427	N/A	Level 1
	IAA Access Account - TIAA-CREF Lifecycle 2015 Fund	Variable Annuity	428	N/A	Level 1
	IAA Access Account - TIAA-CREF Lifecycle 2020 Fund	Variable Annuity	429	N/A	Level 1
	IAA Access Account - TIAA-CREF Lifecycle 2025 Fund	Variable Annuity	430	N/A	Level 1
	IAA Access Account - TIAA-CREF Lifecycle 2030 Fund	Variable Annuity	431	N/A	Level 1
	1AA Access Account - TIAA-CREF Lifecycle 2035 Fund	Variable Annuity	432	N/A	Level 1



# **CHOOSE YOUR ALLOCATION**

## **OPTION A: One Step Investing (continued)**

Investment	Туре	Investment #	Ticker Symbol	Share Class
TIAA Access Account - TIAA-CREF Lifecycle 2040 Fund	Variable Annuity	433	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2045 Fund	Variable Annuity	1083	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle 2050 Fund	Variable Annuity	1084	N/A	Level 1
TIAA Access Account - TIAA-CREF Lifecycle Ret Income Fund	Variable Annuity	1085	N/A	Level 1



# **OPTION B: Pick Your Own Investments**

Pick your own investments to build a diversified mix that's right for you. Please use only whole numbers and make sure your total allocation equals 100%. **HELPFUL TOOL:** Visit **tiaa-cref.org/calcs** to use our Asset Allocation Evaluator to help you create an allocation.

	Percentage	Investment	Туре	Investment #	Ticker Symbol	Share Class
EQUITIES	%	CREF Equity Index Account	Variable Annuity	008	N/A	N/A
		CREF Global Equities Account	Variable Annuity	006	N/A	N/A
	%	CREF Growth Account	Variable Annuity	007	N/A	N/A
	%	CREF Stock Account	Variable Annuity	002	N/A	N/A
	%	TIAA Access Account - American Funds EuroPacific Growth Fund	Variable Annuity	435	N/A	Level 1
	%	TIAA Access Account - American Funds Wash Mutual Inv Fund	Variable Annuity	434	N/A	Level 1
	%	TIAA Access Account - T. Rowe Price Inst L-C Growth Fund	Variable Annuity	437	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Equity Index Fund	Variable Annuity	411	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Growth & Income Fund	Variable Annuity	402	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF International Equity Fund	Variable Annuity	401	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Intl. Equity Index Fund	Variable Annuity	408	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Large-Cap Value Fund	Variable Annuity	403	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lg-Cap Growth Index Fund	Variable Annuity	409	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lg-Cap Value Index Fund	Variable Annuity	412	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Mid-Cap Growth Fund	Variable Annuity	405	N/A	Level 1
	<u>%</u>	TIAA Access Account - TIAA-CREF Mid-Cap Value Fund	Variable Annuity	406	N/A	Level 1

CONTINUED ON NEXT PAGE



# **CHOOSE YOUR ALLOCATION**

## **OPTION B: Pick Your Own Investments (continued)**

	Percentage	Investment	Туре	Investment #	Ticker Symbol	Share Class
EQUITIES	<u>%</u>	TIAA Access Account - TIAA-CREF S&P 500 Index Fund	Variable Annuity	410	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Sm-Cap Blend Index Fund	Variable Annuity	417	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Small-Cap Equity Fund	Variable Annuity	407	N/A	Level 1
REAL ESTATE	%	TIAA Real Estate Account	Variable Annuity	009	N/A	N/A
FIXED INCOME	%	CREF Bond Market Account	Variable Annuity	005	N/A	N/A
	%	CREF Inflation-Linked Bond Account	Variable Annuity	010	N/A	N/A
	%	TIAA Access Account - Western Asset Core Plus Bond Port	Variable Annuity	436	N/A	Level 1
MONEY MARKET	%	CREF Money Market Account	Variable Annuity	003	N/A	N/A
GUARANTEED	<u>%</u>	TIAA Traditional Account	Guaranteed Annuity	001	N/A	N/A
MULTI-ASSET	%	CREF Social Choice Account	Variable Annuity	004	N/A	N/A
	%	TIAA Access Account - TIAA-CREF Lifecycle 2010 Fund	Variable Annuity	427	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2015 Fund	Variable Annuity	428	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2020 Fund	Variable Annuity	429	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2025 Fund	Variable Annuity	430	N/A	Level 1
	<u>%</u>	TIAA Access Account - TIAA-CREF Lifecycle 2030 Fund	Variable Annuity	431	N/A	Level 1

CONTINUED ON NEXT PAGE



# **CHOOSE YOUR ALLOCATION**

## **OPTION B: Pick Your Own Investments (continued)**

	Percentage	Investment	Туре	Investment #	Ticker Symbol	Share Class
MULTI-ASSET	%	TIAA Access Account - TIAA-CREF Lifecycle 2035 Fund	Variable Annuity	432	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2040 Fund	Variable Annuity	433	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2045 Fund	Variable Annuity	1083	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle 2050 Fund	Variable Annuity	1084	N/A	Level 1
	%	TIAA Access Account - TIAA-CREF Lifecycle Ret Income Fund	Variable Annuity	1085	N/A	Level 1
	100%	TOTAL				



# **CAMPUS/BRANCH CODES**

**IMPORTANT:** Find your Campus/Branch code below and be sure to include it when completing Section 1 of the Enrollment Form, 'Provide Your Personal Information'.

UNIVERSITY CENTERS	NUMBER
State University of New York at Albany	K096
State University of New York at Binghamton	K098
State University of New York at Buffalo	K097
State University of New York at Stony Brook	K112
State University of New York at Stony Brook Hospital	DQ34
State University of New York College of Environmental Science and Forestry	K113
State University of New York College of Optometry	K093
State University of New York Downstate Hospital (Hospital Employees)	QU07
State University of New York Downstate Medical Center	K095
State University of New York Health Science Center at Syracuse - Upstate Medical	M198
State University of New York Health Science Center at Syracuse - Upstate Medical (Hospital Employees)	QU40

#### UNIVERSITY COLLEGES

State University College at Brockport	K099
State University College at Buffalo	K120
State University College at Cortland	K100
State University College at Fredonia	K102
State University College at Geneseo	K103
State University College at New Paltz	K104
State University College at Old Westbury	K105
State University College at Oneonta	K106
State University College at Oswego	K107
State University College at Plattsburgh	K108
State University College at Potsdam	K109
State University College at Purchase	K111
State University of New York Empire State College	K114

#### TECHNOLOGY COLLEGES

State University of New York College of Technology at Alfred	K077
State University of New York College of Technology at Canton	K079
State University of New York College of Agriculture and Technology at Cobleskill	K084
State University of New York College of Technology at Delhi	K086
State University of New York College of Technology at Farmingdale	K091
State University of New York Maritime College	K115
State University of New York College of Agriculture and Technology at Morrisville	K087
State University of New York Institute of Technology at Utica/Rome	K092

COMMUNITY COLLEGES	NUMBE
Adirondack Community College	P644
Broome Community College	P645
Cayuga County Community College	P646
Clinton Community College	P649
Columbia-Greene Community College	P647
Corning Community College	P648
Dutchess Community College	P650
Erie Community College	P651
Fashion Institute of Technology	P679
Finger Lakes Community College	P673
Fulton-Montgomery Community College	P652
Genesee Community College	P653
Herkimer County Community College	P654
Hudson Valley Community College	P655
Jamestown Community College	P657
Jefferson Community College	P658
Mohawk Valley Community College	P659
Monroe Community College	P660
Nassau Community College	P661
Niagara County Community College	P662
North Country Community College	P663
Onondaga Community College	P664
Orange County Community College	P665
Rockland Community College	P666
Schenectady County Community College	P667
Suffolk County Community College	P668
Sullivan County Community College	P669
Tompkins-Cortland Community College	P670
Ulster County Community College	P671
Westchester Community College	P672
STATUTORY COLLEGE	
New York State College of Ceramics at Alfred University	K078
SUNY SYSTEM ADMINISTRATION	
SUNY System Administration	K16:
OTHER PARTICIPATING ORP EMPLOYERS	
New York State Education Department	P677
NYC Health and Hospital Corporation- Kings County Hospital Center	P680
Roswell Park	V445
State University of New York Construction Fund	R082



Construction Fund





# Teachers Insurance and Annuity Association of America-College Retirement Equities Fund, New York, NY 10017

**ENROLLMENT FORM** 

FOR TIAA & CREF GROUP SUPPLEMENTAL RETIREMENT ANNUITY (GSRA) CERTIFICATES

Please print in capital	TELL US ABOUT YOURSELF
letters and only use black or dark blue ink.	Title First Name Middle Name
	Social Security or Tax ID Number Gender Birth Date (mm/dd/yyyy)
	Male Female
	Your Spouse's Name E-mail Address
	Daytime Phone Evening Phone
	Residential Address (No PO Boxes please.)
	Address
	City State Zip Code Country
	Mailing Address (If different from your residential address.)
	Address
	City State Zip Code Country
	Employment Information
	Employer
	Campus/Branch Plan ID
	1 5 1 6 7
	Your Investment Allocation
Important >	Please be sure to provide instructions on how to allocate your contributions to the investments offered under the retirement
Information	plan on the "Choose Your Allocation" form. If your asset allocation is missing or incomplete in any way, your contributions will be automatically invested in accordance with the plan's Qualified Default Investment Alternatives or otherwise applicable defau

investment, which can be located in the plan's Summary Plan Description available from your employer.





# **ENROLLMENT FORM**

FOR TIAA & CREF GROUP SUPPLEMENTAL RETIREMENT ANNUITY (GSRA) CERTIFICATES

Regulations require
that we ask if you are
replacing an existing
annuity contract/
certificate or life
insurance policy with
this enrollment.

**DEFINITION:** Primary

beneficiaries are

# LIST ANY EXISTING CONTRACTS /CERTIFICATES (IF APPLICABLE)

Do you own any annuity contracts /certificates or life insurance policies?

Yes		No
-----	--	----

Does this enrollment replace, discontinue or change an existing annuity contract /certificate or life insurance policy? If yes, provide contract /certificate number and company name below.

If no, skip this step and proceed to 'Name Your Beneficiaries'.

### Contract / Certificate Number

Company Name

oontract/ oontineate Number	oompany Name

# NAME YOUR BENEFICIARIES

# **Primary Beneficiaries**

individuals who are entitled to receive the	Name (Title, First Name, Middle Name, Last Name)				
benefits of your plan if you die.	Percentage	Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)		
Make sure the percentages for	Relationship				
your primary and contingent beneficiaries each totals 100%.					
		st Name, Middle Name, Last Name)			
	Percentage	Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)		
	Relationship				

CONTINUED ON NEXT PAGE



# **ENROLLMENT FORM**

FOR TIAA & CREF GROUP SUPPLEMENTAL RETIREMENT ANNUITY (GSRA) CERTIFICATES

<b>DEFINITION:</b> Contingent
beneficiaries are individ-
uals who are entitled to
receive the benefits of
your plan if the primary
beneficiary(ies) die(s)
before you.

To choose more than two primary or contingent beneficiaries, include an additional page with your name, Social Security or Tax ID number, and the information for the additional beneficiaries.

# **Contingent Beneficiaries**

Percentage	Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	
Relationship			
	t Name, Middle Name, Last Name)		
	t Name, Middle Name, Last Name)		
	t Name, Middle Name, Last Name) Social Security or Tax ID Number	Birth Date (mm/dd/yyyy)	



# SIGN YOUR FORM

If your employer's plan contains a vesting requirement, your employer exercises all rights to your accumulations under the TIAA and CREF annuities and the mutual funds until you become vested under the plan. If your employer's plan does not contain a vesting requirement or if you have met the vesting requirement of your employer's plan, you exercise these rights yourself.

Your employer's plan may offer mutual funds as an investment choice in addition to the TIAA and CREF annuities. All contributions must be remitted under the terms of your employer's plan. Under federal law, distributions before age 59<sup>1</sup>/<sub>2</sub> or before termination of employment may be prohibited, limited, and/or subject to substantial tax penalties. The TIAA and CREF certificates and amounts in any of the mutual funds cannot be assigned.

Your ability to take loans and make transfers and withdrawals may be limited by the terms of your employer's plan. Otherwise, you may transfer among any of the available annuity accounts and non-annuity mutual funds. Loans are only available from the TIAA Traditional Annuity. Cash withdrawals and transfers from the TIAA Traditional Annuity are not currently subject to a surrender charge. If such a charge is imposed in the future, you would receive three months' advance notice, and the charge would only apply to subsequently remitted premiums including any amounts transferred from the CREF accounts, the TIAA Variable Annuity Separate accounts, or the mutual funds after the charge is imposed. The amount and value of any accumulation units transferred from any account within a TIAA Variable Annuity Separate account may be affected by redemption charges imposed by the investments in which the account invests. The accumulations in and benefit payments from the CREF accounts, the TIAA Variable Annuity Separate accounts, and the mutual funds are variable and not guaranteed; they depend on the investment performance of these accounts.

Your beneficiary designation will apply to your TIAA and CREF annuities and to the mutual fund accounts.

Special Notice: Pursuant to Section 3 of the federal Defense of Marriage Act ("DOMA"), same-sex marriages currently are not recognized for purposes of federal law. Therefore, the favorable income-deferral options afforded by federal tax law to an opposite-sex spouse under Internal Revenue Code sections 72(s) and 401(a)(9) are currently NOT available to a same-sex spouse. Same-sex spouses who own or are considering the purchase of annuity products that provide benefits based upon status as a spouse should consult a tax advisor. To the extent that an annuity contract or certificate accords to spouses other rights or benefits that are not affected by DOMA, same-sex spouses remain entitled to such rights or benefits to the same extent as any annuity holder's spouse.

### PROSPECTUS AND OTHER DOCUMENTS ACKNOWLEDGMENT

Please check the box below acknowledging your receipt of the following documents: Prospectuses for the investment options available to you TIAA-CREF Business Continuity Policy Intermediary Frequent Trading Policy TIAA-CREF Privacy Policy

### Please check the box below to acknowledge electronic receipt of prospectuses and other required documents.

I acknowledge that I consent to receiving and have received the above-referenced documents for my plan by means of either the TIAA-CREF website (tiaa-cref.org), the website from which this form was downloaded, a CD accompanying my enrollment form, or at the special web address tiaa-cref.org/PRO using the Prospectus Access Code provided in my enrollment materials. I further acknowledge that I am able to access these documents via one of these sources. I understand that this acknowledgment applies only to this initial enrollment.

To select this acknowledgment and consent, you must either have access to the websites noted above or a computer with a CD drive and Internet access. In either case, you must also be able to download, view and print the documents. You will need Adobe Reader to view and print electronic PDF documents. If you don't have Adobe Reader, go to www.adobe.com to download a free copy. To request assistance with accessing these documents electronically, please contact us toll-free at 800 842-2273. You understand and acknowledge that accessing documents electronically may involve additional costs, including but not limited to, subscription access fees from an Internet service provider and printing costs.

Paper versions of the above documents can be ordered free of charge, both now and in the future, by calling toll-free 877 518-9161 or go to tiaa-cref.org. If you are unable to acknowledge that you have received and accessed these documents on the website or CD, please call 877 518-9161 for paper prospectuses at no charge.

Note: Unless indicated above, I acknowledge that I have received paper copies of the above-referenced documents.

Under penalties of perjury, you certify that the taxpayer identification number shown on this form is your correct Social Security number. The Internal Revenue Service does not require your consent to any provision of this document.

I have read and acknowledge all provisions of this form.

Please sign in	Signature	Date (mm/dd/yyyy)
only black or dark		
blue ink.		



### FOR YOUR PROTECTION, WE PROVIDE THIS NOTICE / WARNING REQUIRED BY MANY STATES

This notice/warning does not apply in New York.

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance or a statement of claim for insurance benefits containing materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may be subject to criminal penalties, including confinement in prison, and civil penalties. Such action may entitle the insurance company to deny or void coverage or benefits. Also:

**CO:** Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

DC, VA: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

### FOR TIAA AGENT USE, IF APPLICABLE

Agent Name (Title, First Name, Middle Name, Last Name)		Agent CRD Number
Replacement requirements:	Exempt	Subject to Replacement Requirements
To the best of my knowledge and belief, the applicant owns existing life insurance policies or annuity contracts.	Yes	No
To the best of my knowledge and belief, the applicant is replacing, discontinuing, or changing existing life insurance policies or annuity contracts.	Yes	No

#### For contracts to be issued in North Carolina

I did not record the applicant's information on the enrollment form. The information on the enrollment form was recorded by the applicant.

I recorded the information on the enrollment form and certify that the information I recorded completely and accurately represents the information provided by the applicant.

Agent Signature (Title, First Name, Middle Name, Last Name)	Date (mm/dd/yyyy)	