Instructions for International Undergraduate Students
Seeking Summer-Only Non-Degree Study on an F-1 Student Visa

1. Complete and submit (by mail, fax or scanned attachment) the “Undergraduate International Student Application Form for Non-Degree Summer Study” to the International Admissions Office.
2. Applications received without the $50 Application Fee cannot be processed.
3. International students enrolled in summer-only non-degree study must be registered full-time (defined as six credits in the student’s first Standard Summer Session).
4. Submit a copy or scanned attachment of your secondary school and/or university transcripts, school-leaving examinations and/or certificates.
5. English language proficiency must be sufficient so that you can successfully complete university classes. In the application form, answer the questions about your English proficiency and submit the required documentation. When you arrive at UB, the University may test your English language proficiency if you are having language problems and you may be required to register for an English class if your language proficiency is determined to be inadequate to successfully function in a university academic setting. You must submit or document one of the following:
   a. TOEFL score report (no minimum score for summer-only study).
   b. IELTS score report (no minimum score for summer-only study).
   c. SAT I Critical Reading section score report.
   d. GCE O level or A level Results Slip with a passing grade in English.
   e. IB passing grade in English or Literature.
   f. AP passing grade in English or Literature.
   g. Any other recognized test that demonstrates English language proficiency (for example, STEP, CEFR, CET, PTE, TOEIC, GRE Verbal score, MELAB, Cambridge ESOL CPE and CAE, iTEP, etc.).
   h. Citizenship of a country where English is the official / legal language.
   i. Citizenship of a country where English is the medium of instruction (for example, some Caribbean countries, some African countries, India, Singapore, some European countries, and others); to be determined on a case-by-case basis by International Admissions as part of the application review process.
   j. Successful completion of an English language program.
   k. Successful completion of at least one term of academic study in a country where the official medium of instruction is English (regardless of citizenship or native language of the applicant).
   ➢ Applicants who cannot demonstrate English language proficiency as noted above cannot be admitted and will not be issued an I-20 or DS-2019.
6. If you require a Certificate of Visa Eligibility for a Student Visa (Form I-20 or DS-2019), complete the International Applicant Financial Form and submit it with the required financial documentation.
7. Complete the “Summer Class Registration Planner” in the application. You will be required to register for at least 6 credits (2 classes) in your first summer session. But please list four (4) classes (in rank order) in case your first two choices are not available. Visit http://registrar.buffalo.edu/schedules/index.php for the summer class schedule.
8. You will be required to attend a short international summer orientation program conducted by the Office of International Student and Scholar Services. An Orientation fee will be charged to your student account.
9. It will be your responsibility to contact Brian Waldrop, Senior Academic Advisor in the UB College of Arts and Sciences Student Advisement and Services, at: bwaldrop@buffalo.edu to confirm your enrollment and register for your classes.
10. Tuition eBills are e-mailed after summer class registration has occurred.
   • If you register before mid-June, your bill will be e-mailed to you in mid-June and will be due in mid-July.
   • If you register after mid-June, your bill will be e-mailed to you in mid-July and will be due at the end of August.
12. On-Campus Employment is not permitted.
13. UB does not provide airport pick up. Taxis, shuttles and public transportation are available. Information will be sent with the I-20 packet.
Undergraduate International Student Application Form for Non-Degree Summer-Only Study

This application is intended for international students: non-U.S. citizens, non-Permanent Residents, and others educated outside the U.S. It is for summer-only non-degree study. If you plan to complete a degree at the University at Buffalo or engage in non-degree study in a regular academic term (fall or spring), you must complete the appropriate application form (www.buffalo.edu/intadmit/formgeneral).

The application fee is $50. Payment methods:
1) Enclose a bank draft drawn on a U.S. bank payable to the “University at Buffalo”; or
2) Pay online through our secure payment website: https://inted.oie.buffalo.edu/intappfeepay.asp and enclose a copy of the payment receipt which you will receive by email upon submitting your payment.

Please print in ink or type.

1. Name  (Your name must match your passport; enclose a copy of your passport biographical page.)

__________________________  /  __________________________
Family Name / Surname    Given Name(s)

2. Date of Birth   ___  ___ / ___  ___ / ___  ___  ___
Month    Day    Year

3. Sex  ☐ Male  ☐ Female

4. Current Mailing Address
(List your complete current mailing address exactly as it should appear on an envelope.)

___________________________________________________________
___________________________________________________________
___________________________________________________________

City    State/Province    Country    Postal Code

Email Address: _____________________________________________

Telephone: ________________________________________________

5. If you will move from your Current Mailing Address within the next 12 months, please indicate the date after which we should send all correspondence to your permanent Foreign Address.

______________________________________________________________

6. Foreign Address
(List a permanent foreign address if it is different from your Current Mailing Address above. If it is the same write “same”.)

___________________________________________________________
___________________________________________________________
___________________________________________________________

City    State/Province    Country    Postal Code

Email Address: _____________________________________________

Telephone: ________________________________________________

7. Are you a U.S. citizen?  ☐ Yes  ☐ No

8. City and Country of Birth:

City  Country

9. Country of Citizenship:

______________________________________________________________

10. Are you a permanent resident of the U.S.?  ☐ Yes  ☐ No

11. If you are not a permanent resident, have you applied for permanent resident status?  ☐ Yes  ☐ No

12a. If you are currently holding a U.S. visa, indicate your visa type and attach a copy of your current visa (and I-20, if F-1).

☐ F-1    ☐ J-1    ☐ H-4    Other: __________________

Please specify

12b. If you are currently holding a U.S. visa, indicate the visa expiration date.  ___  ___ / ___  ___  ___

Month    Year
13. What is your native language / mother tongue?  

14. If English is not your first language, is your English language proficiency sufficient to participate successfully in an American university?  

   Yes  No

   Required Documentation:  
   
   ☐ TOEFL or IELTS.  
   Test Date:  ___  ___ / ___  ___  ___  ___  
   Test Score:  _______________

   Be sure to request that official test scores be sent to UB. The UB school code for TOEFL is 2925 (SUNY U at Buffalo). For information about IELTS and how to send your score to UB, please visit www.ielts.org.

   ☐ Other (see instructions):  _____________________________________________________________________________________

EDUCATIONAL DATA

Secondary School:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Dates Attended From - To</th>
<th>Age</th>
<th>Name of School</th>
<th>City / Country</th>
<th>Certificates, Diplomas, Standardized Exams Earned</th>
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University:

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<th>Grade Level</th>
<th>Dates Attended From - To</th>
<th>Age</th>
<th>Name of School</th>
<th>City / Country</th>
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</table>

I CERTIFY THAT ALL INFORMATION ON THIS APPLICATION FORM IS TRUE TO THE BEST OF MY KNOWLEDGE. I understand that withholding / omitting information requested on this application or providing false or misleading information may make me ineligible for admission or subject to dismissal.

Further, I understand that my English language proficiency may be assessed when I arrive on campus and that I may be required to register for an English class if my language proficiency is determined to be inadequate to successfully function in a university academic setting.

Applicant’s Signature:  ____________________________________________________________ Date:  __________________________

Mail the completed application form and supporting documentation to:  

International Admissions  
University at Buffalo  
17 Capen Hall  
Buffalo, NY 14260  USA

For more information:  

Web:  www.buffalo.edu/intadmit  
Tel:  (716) 645-6121  
Fax:  (716) 645-3240  
Email:  intadmit@buffalo.edu
All international applicants must document their ability to meet all educational and living expenses for the entire period of their intended study before this university can issue a Certificate of Visa Eligibility (Form I-20 or DS-2019). Read the following instructions carefully before completing and submitting this form.

Instructions

Part I: Answer questions 1 – 7 completely.

Part II: Indicate which summer session(s) you plan to attend, indicate the sources of your funding, the amounts available for each funding source, indicate the total amount available, and have the sponsors verify their support by signing this form. Include required supporting documentation (see below).

Each applicant must document financial support equal to or greater than the amounts indicated below, depending on the number of registered credit hours. (These figures are estimated costs and are subject to increase without notice.)

Estimated Summer 2012 Budget

Summer-Only Non-Degree Undergraduate-Level International Students

(Tuition is charged at the rate applicable to each course as determined by the course level.)

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Required Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal / Family Savings</td>
<td>Signatures of sponsors on this form. Bank verification in a separate statement of account documenting that funds are available in liquid assets; salary statements, accountant summaries and property cannot be used.</td>
</tr>
<tr>
<td>Scholarship</td>
<td>Official scholarship award letter from the institution awarding the scholarship. The award letter must contain the name of the applicant, the amount of money available for each session / year of study, the duration of the award (including beginning and ending dates), the degree and major field of study for which the award is tenable, and the name of University at Buffalo as the institution to which the award is applicable.</td>
</tr>
<tr>
<td>Government or Employer</td>
<td>Official letter indicating amount of support and containing the same information as for “Scholarship” described above.</td>
</tr>
<tr>
<td>Loans</td>
<td>Official letter from credit institution indicating approval of the loan and the amount approved.</td>
</tr>
</tbody>
</table>

- Bank statements carry no liability on the part of the bank.
- All documentation must be dated within one year of the date of initial enrollment at the University at Buffalo and translated into U.S. dollars.
- This information is required for visa eligibility determination only.
- The University at Buffalo reserves the right to require additional financial documentation from applicants whose countries impose currency exchange restrictions or other obstacles to the transfer of currency. Applicants from such countries will be notified of specific requirements when they have submitted completed applications.
Undergraduate International Financial Form for Summer-Only Non-Degree Study – Summer 2012

Please print in ink or type.

Part I
Important Note: Print your name exactly as it appears in your passport. If your passport lists no Surname or no Given Name, write a dash (-). In order to issue your I-20, we must have a copy of your passport biographical page; please send or fax this to the address below.

1. Name of applicant _____________________________________________ / _____________________________________________
   Family Name / Surname / Given Name(s)

2. Date of Birth ____ ____ / ____ ____ / ____ ____ ____
   Month Day Year

3. Sex  □ Male  □ Female

4. Country of Birth _____________________________

5. Country of Citizenship ___________________________________________

6. Email address (print neatly in BLOCK letters/numbers): ___________________________________________

7. □ I plan to come without dependents (spouse/children).
   □ I plan to come with dependents. The following dependents (spouse/children) will accompany me:

<table>
<thead>
<tr>
<th>Family / Given Names</th>
<th>Date of Birth</th>
<th>Country of Birth</th>
<th>Country of Citizenship</th>
<th>Relationship to Applicant</th>
</tr>
</thead>
</table>

Part II
Applicants are responsible for all costs of attending the university. University costs are subject to change. You and your sponsor must sign verification statements A. and B. at the bottom of this page indicating that you are responsible for paying all costs of attending the university. Tick (check) the appropriate statements below indicating where your funding will come from (multiple sources are acceptable). Attach the appropriate financial documentation showing availability of funding.

Summer Session Selection. I plan to attend (tick/check only one box):
□ A single 6-week session costing approximately $ 6,615. You must document at least this amount.
□ Two 6-week sessions costing approximately $ 13,115. You must document at least this amount.

Source of Funds
Tick (check) the boxes showing where your funding will come from and indicate the amount that will come from that source.

Source:  
□ I will pay from own personal account.  
□ My family will pay for my education.  
□ I will have a scholarship from: _____________________________  
□ I will have a student loan from: _____________________________  
□ My Government/Company will pay for my education.  
□ Other (specify): ____________________________________________

Amount:  
$_____________________
$_____________________
$_____________________
$_____________________
$_____________________

Total: $_____________________

Verification:
A. Sponsor: This is to certify that I (we) the undersigned agree to provide the funds required for summer study at the University at Buffalo and that I (we) are submitting bank statements showing the availability of the necessary funds.

____________________________________________  _________________________  _________________________
Sponsor’s Signature  Date  Relationship to Applicant

B. Applicant: This is to certify that the information given on this form is complete and accurate to the best of my knowledge. I am fully aware that any false or misleading statement will result in an automatic denial of admission and/or could result in termination of a visa obtained with this false or misleading information.

____________________________________________  _________________________
Applicant’s Signature  Date

Return this form with required verification to:
International Admissions  Telephone: (716) 645-6121
University at Buffalo  Facsimile: (716) 645-3240
17 Capen Hall  Email: intadmit@buffalo.edu
Buffalo, NY 14260 USA  Website: www.buffalo.edu/intadmit
Summer 2012 Class Registration Planner

Please review UB’s electronic summer class schedule at http://registrar.buffalo.edu/schedules/index.php and answer the questions below.

1. Which is the earliest summer session in which you plan to begin enrollment? (Check only one below.)

- [ ] May 21 start date
- [ ] June 4 start date
- [ ] June 11 start date
- [ ] June 25 start date
- [ ] July 2 start date
- [ ] July 23 start date

2. List below the courses for which you plan to register. You will be required to register for a minimum of six (6) credit hours (two courses) in your first summer session. In case your first-choice courses are not available, please list four (4) courses in ranked order.

<table>
<thead>
<tr>
<th>Rank</th>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Class Number (#)</th>
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<tbody>
<tr>
<td>1</td>
<td>BIO200LEC</td>
<td>Evolutionary Biology</td>
<td>5</td>
<td>12345</td>
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FOR OFFICE USE ONLY

Name: __________________________________________

Surname / Last Name: __________________________________________

Given Names: __________________________________________

UB Person Number: ________________________________