

IT Strategic Transformation Committee Meeting – November 30, 2005

Attendees: D. Costello, R. Dannenhoffer, C. Dunn, E. Eldayrie, T. Furlani, P. Goodman, M. Karwan, N. Kielar, S. Morris, B. Murphy, J. Nadzsbuch, S. Peters, B. Pitman, B. Ricotta, P. Rittner, S. Roberts, M. Ryan, K. Stuber

## 1. Potential Opportunities & Recommendation Candidates: Draft Status Report

The updated list was distributed which consists of 58 potential opportunity items. Literacy and Communication have been added since the last version.

Next steps - Add missing items from the subgroups reports/recommendations, identify the immediate candidates, integrate the items into a smaller number of broader implementation sets, consider reordering the items to be easier to comprehend by *capacity created* for example, discuss the creation of subteams, and involve governance structure.

As there is just a few weeks before the Executive Committee presentation, it was decided that this document be put on hold for the time being, to be taken up by the governance structure, focus on the presentation content, and use this document as an appendix to show the detail and work that has been done.

## 2. Sub-group Chairs' Recommendations Status

Bruce reported that the final draft is currently being updated with comments and edits, and will be distributed to the committee by this Friday.

Jim distributed the draft report, which is broken down into the white paper recommendation, the CIO interview outcomes and governance. The three areas of assessment, planning, and security are still being worked on. For the outcome of the white papers, 18 themes were identified, both broad and general. The themes from the interviews are in the white paper summary. The sub-group will be selecting an assessment strategy and moving forward with it. The whole document is to be considered potential recommendations. Jim asked for comments from the committee on the report and hopes to finalize it within a week.

Barb distributed the bottom line recommendations (what the feedback/customers asked for) including increase support for local nodes, increase the number of IT classrooms, minimal level of consistency of equipment should be maintained, create standards for service delivery to off campus access and support, redesign decision-making process for administrative system projects, increase IT training opportunities for faculty and staff, increase wireless access across both campuses, improve printing in student labs, increase 24-hour service for students, improve integration of services for students, improve email systems and decrease amount of spam and viruses, design a communication system to share information across units and disciplines.

There are similar themes throughout the 3 subcommittees.

It was suggested that a 2<sup>nd</sup> category of recommendations that may have not been as overwhelming issues, but still suggested, be included in the final report since these are drivers for the future.

Comment – Some of the recommendations are problems for people from lack of training/communication, not necessarily with the issue itself. This should be taken into consideration.

There was a discussion on the venue and report size of the executive committee presentation.

**3. Update on the Information Technology Bill of Rights**

Peter distributed the 2 updated versions of the IT Bill of Rights and reviewed for later voting. It was suggested to bold the 5 bullets (bill of rights) to have them stand out and to change the word 'perfect' to 'refine'. The vote resulted in the short version being selected.

**4. Update on Positioning UB First Draft**

This was moved to next week's meeting agenda.

Elias stated that next week's meeting will be dedicated to discussing the recommendations and positioning UB for the future.

Elias stated that the Executive Committee meeting is scheduled for 12/22 and that he will find out how many committee members are appropriate to attend/present.

Elias is hoping to have a 'thank you' get-together shortly after 12/22.