

IT Strategic Transformation Committee Meeting – December 7, 2005

Attendees: Dave Costello, Ray Dannenhoffer, Chuck Dunn, Elias Eldayrie, Tom Furlani, Paul Goodman, Voldemar Innus, Mark Karwan, Nancy Kielar, Mike Levine, Scott Morris, Brian Murphy, Jim Nadzbruch, Bruce Pitman, Barb Ricotta, Peter Rittner, Steve Roberts, Mike Ryan, Kathleen Stuber

1. ITST Recommendations

Elias distributed the current draft version of the recommendations entitled *Summary and Overview of the Recommendations* and reviewed. There are seven overall recommendations. (Peter also distributed a version that he composed.)

The goals were reviewed, which include 1) provide for effective IT decision making, 2) support innovation in the academic units, 3) provide an adaptable IT infrastructure and administrative applications, 4) improve end-user support and create capacity. The strategy of preparing the document is to start with these goals, and state what supports them. The group agreed to revise some of the wording.

The group then reviewed the seven recommendations – of how we get to these goals. It was suggested to say exactly what our recommendations are instead of stating general statements. For example, use 'our suggested governance', rather than simply 'governance'.

There was a discussion about what the group feels comfortable endorsing based on the conversations in these meetings.

It was stated that there is no priority order of the items listed in the recommendation document.

VI noted that there was a lot of work that was done in this committee (for example, the white papers), and that these issues should be noted in an attachment of some sort.

It was suggested to incorporate the language from the sub committee recommendations into the final presentation.

Our premise should be 'We think strategic IT can move UB ahead'.

Some suggestions were made to core technologies and IT infrastructure list.

It was suggested that the final recommendations incorporate Peter's version of an executive summary, the best practices final report and the data environment final report.

It was suggested to list our top 15 issues to address, then approximately 5 firm issues to be addressed in the short-term.

Suggestion – governance ownership by our leaders should be emphasized.

Next steps – Tuesdays at 10:30 in 517 Capen Hall is the meeting time to continue working on the recommendations document. Everyone is invited to attend.

2. Positioning IT at UB for the future

Elias hopes to have this document be a part of the final presentation. He asked the committee members to review and provide feedback.

3. **IT Town Hall meeting, December 16**

It was agreed that the recommendations completed by the Town Hall meeting should be shown, as well as the updated list of potential opportunities. A subgroup will meet on Thurs 12/8 at 3:30pm and then again on Thurs12/15 at 8:30am to put the presentation together.

4. **White Paper on security** – was distributed for review.