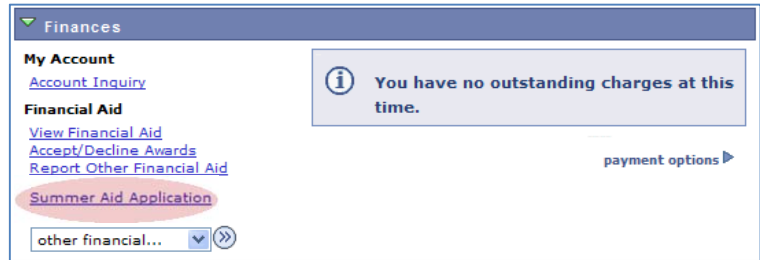




Using the Student Center: Complete a Summer Financial Aid Application

The Student Center is a self-service page that provides students an entry to the HUB. Along with MyUB, it provides navigation to tools and information that are important to you. To reach the Student Center click the Student Center tab from MyUB. In this tutorial we will review how to submit a Summer Financial Aid Application using the HUB Student Center.

In the Finances group box, under the Financial Aid heading, select the Summer Aid Application link.

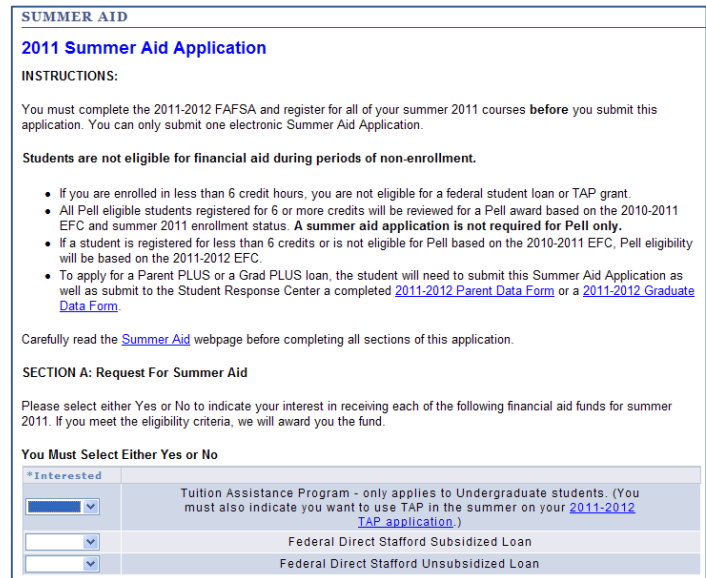


Use the Summer Aid page to complete the electronic Summer Aid Application.

Read all information on the Summer Aid Application page and be sure to choose and answer for each option in Section A (TAP, Sub Loan, Unsub Loan).

For more information click the Summer Aid link.

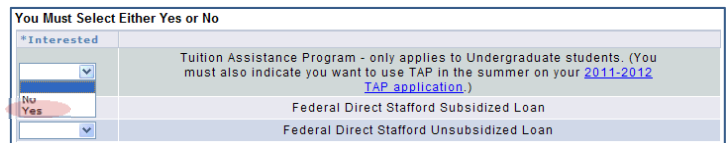
If you are borrowing a PLUS or GRAD PLUS loan, go to the Office of Financial Aid website at <http://financialaid.buffalo.edu>, click the Forms link, and choose either the PLUS or GRAD PLUS form. Complete the form and return it to the Student Response Center, 232 Capen Hall.



*Please be sure you choose the correct Aid Year (2011-2012 for Summer 2011).

Choose an answer for each option in Section A: Request for Summer Aid.

In Section A, in the *Interested column, click the Interested drop-down list for the Tuition Assistance Program.



Click the Yes link, or if not interested click No.

If you indicate "Yes" for TAP (Tuition Assistance Program), you still need to complete a TAP application at <http://www.tapweb.org/totw/>

Be sure to include UB's TAP School Code for summer (1010).

Click the Interested drop-down list for the Federal District Stafford Subsidized Loan. Click the Yes link, or not interested click No.

You Must Select Either Yes or No	
*Interested	Tuition Assistance Program - only applies to Undergraduate students. (You must also indicate you want to use TAP in the summer on your 2011-2012 TAP application .)
Yes	Federal Direct Stafford Subsidized Loan
No	Federal Direct Stafford Unsubsidized Loan

Click the Interested drop-down list for the Federal Direct Stafford Unsubsidized Loan. Click the Yes link, or if not interested click No.

You Must Select Either Yes or No	
*Interested	Tuition Assistance Program - only applies to Undergraduate students. (You must also indicate you want to use TAP in the summer on your 2011-2012 TAP application .)
Yes	Federal Direct Stafford Subsidized Loan
No	Federal Direct Stafford Unsubsidized Loan

If you are receiving additional Financial Aid sources for the Summer Term, please indicate the type and amount in Section B.

SECTION B: Indicate Below Any Additional Sources By Term
(e.g. VESID, Private Scholarships, Employee Benefits, Other)
Employee Benefits, \$500

Enter the desire information in to the Section B: Indicate Below Any Additional Sources by Term field.

In Section C: Student Confirmation, read the student confirmation text and select the checkbox to the left of the text.

SECTION C: Student Confirmation
<input type="checkbox"/> By checking this box, I attest to the accuracy of the information provided on this Summer Aid Application and that I have read and agree to the information on the Summer Aid webpage. I understand that if any of the information I provide above changes, I need to notify the Office of Financial Aid immediately and my aid eligibility may change.

Click the Submit button  when done.

After you Submit your application, you will be brought to the Application Submitted Successfully page.

Application Submitted Successfully!
Your application was submitted successfully. You will receive an electronic notification to log into the HUB Student Center to view your Summer 2011 Award Package when it becomes available.

The University at Buffalo will package you with your summer aid eligibility. Once you have received notification to visit the HUB Student center regarding your summer Financial Aid, you can accept and/or decline loan funds (refer to HUB How Tos: Accept/Decline Financial Aid Awards at <http://www.buffalo.edu/hub>).

Grants and scholarships will automatically be processed for you, based upon eligibility.

You can only submit one Summer Aid Application. You may visit the HUB Student Center, Summer Aid Application page to review your responses to each section.

If you need to make a change to what you have accepted or decline, please schedule an appointment with a Financial Aid advisor. During that appointment, you may be required to complete a Direct Loan Revision Request.