



Using the Student Center: How to Create a What-if Advisement Report

The Student Center is a self-service page that provides students an entry to the HUB. Along with MyUB, it provides navigation to tools and information that are important to you. To reach the Student Center click the Student Center tab from MyUB. In this tutorial we will review how to create a what-if advisement report.

In the Academic section of the Student Center, click the My Academic link.

The My Academics page contains links to:

- View your Advisement and What If Reports
- Transfer Credit Evaluation
- Request Enrollment Verification
- Apply for graduation

The My Program section lists your Career, Program and Major.

Academics		
Class/Catalog Search		
Plan		
Enroll		
My Academics		
View My Grades		
other academic... ▾		
Deadlines		
This Week's Schedule		
Class	Schedule	
BIO 200LLB-A LEC (24166)	MoWeFr 11:00AM - 11:50AM Knox 20	
BIO 200LLB-A5 LAB (29908)	Tu 1:00PM - 3:50PM Hoch 210	
CHE 101LBR-P2 REC (36719)	Th 1:00PM - 2:50PM Park 152	
CHE 101LBR-P8 LAB (36723)	Th 3:00PM - 4:50PM Nsc Arr	
CHE 101LEC-D LEC (24637)	TuTh 5:00PM - 6:20PM Nsc 225	
MTH 121LLB-C LEC (24633)	MoWeFr 10:00AM - 10:50AM Cooke 127	
MTH 121LLB-C1 LAB (27927)	Fr 9:00AM - 9:50AM Park 440	
MUS 114LEC-HON LEC (38280)	TuTh 11:00AM - 12:20PM Capen 108	
UE 102SEM-T1 SEM (31531)	Tu 10:00AM - 10:50AM Capen 108	
weekly schedule ▶		
enrollment shopping cart ▶		

To the left of the My Program section, click the What-If Report – Create a what-if scenario link.

Academic Requirements [View my advisement report](#)

What-If Report [Create a what-if scenario](#)

Advisors [View my advisors](#)

On the What-If Report Selection page click the Create New Report link.

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Currently the What-if Scenario is only functioning for Undergraduate programs. If the Career field, located in the Career Scenario section of the page does not default to Undergraduate select Undergraduate.

What-If Report

What-if Report Selection

You may be thinking of changing your program of study and wonder how that change would affect your progress. You can use this component to set up and request a simulated or "what-if" advisement report based on alternate programs of study. Click the Create New Report button to set up your what-if scenario.

[CREATE NEW REPORT](#)

In this example our student's current major is English. We want to run a What-if Advising Report for Business Administration.

In the Program Scenario section, we will need to complete the following steps:

1. Select the appropriate Academic Program from the dropdown menu
2. Select the intended major from the Area of Study (Major or Minor) dropdown menu
3. Select a Concentration for that intended major from the Concentration dropdown menu (not all major have concentrations).

The Academic Program is the School or Decanal unit.

In our example our student wants to run a What-If scenario for International Business so we will need to change his/her current Academic Program from Arts & Sciences Bachelor to Management Bachelor.

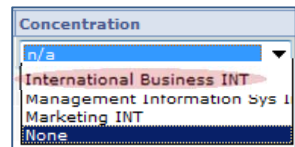
Click the Academic Program list.

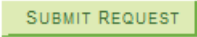
Next we will select a Major or Minor from the Area of Study dropdown list.

When selecting a Major, be sure to select the option that ends with the abbreviation INT (Intended). By selecting a link with INT at the end, your What-If Report will display the "Acceptance Criteria" for the major.

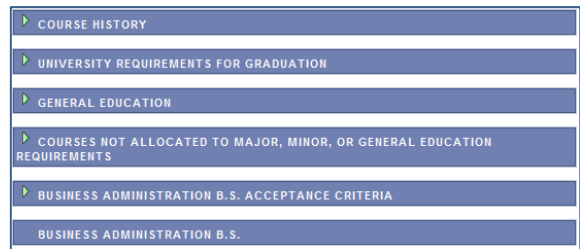
In this example we will select the "Psychology Administration INT" link

Some Majors allow for further specification by allowing you the ability to select a concentration for that major.




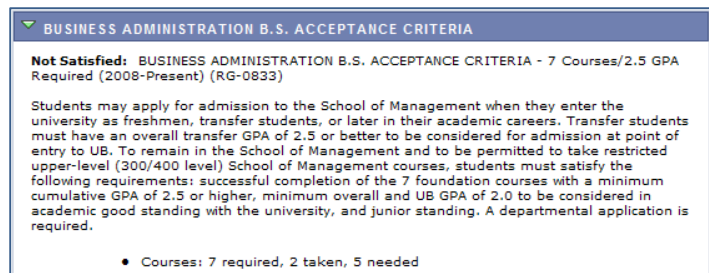
To run the What-if scenario, click the Submit Request button. Click the Submit Request button .

To view the major sections of the report click the collapse all button .



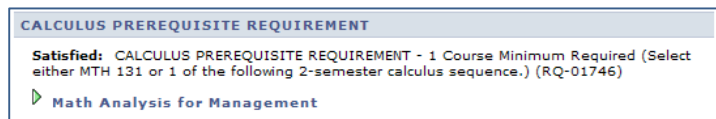
Confirm that the report has run for the major that you selected. Also make sure that you see an “Acceptance Criteria” section.

To expand the Major Acceptance Criteria section click the green triangle  icon to the left of the name of the major.



The Acceptance Criteria section will display which courses you would need to complete, and what type of Grade Point Averages you would need to attain to apply to that Major.

To view which course you would need to take to satisfy an area of the acceptance Criteria for a major, click the expand section.



In our example we want to see what course(s) would satisfy the Math Analysis for Management section.

Within this section, there are three choices. Click the Expand button to see greater detail.



Now we see the detail for this section of the report. Notice in the Description column that the course is hyperlinked. This means that you can click on the link to view the Course Detail, and when the course is offered.

When you are finished reviewing the What-if Report scroll to the top of the page.

To return to you're my Academic page, click the My Academic tab.

CALCULUS PREREQUISITE REQUIREMENT

Not Satisfied: CALCULUS PREREQUISITE REQUIREMENT - 1 Course Minimum Required (Select either MTH 131 or 1 of the following 2-semester calculus sequence.) (RQ-01746)

- Courses: 1 required, 0 taken, 1 needed

▼ **Math Analysis for Management**

Not Satisfied: Math Analysis for Management - 1 Course Required (LN-010)

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
MTH 131LLB	Math Analysis for Management	4.00	Fall, Spring, and Summer		

View All | First of 1 Last

Class/Catalog Search
Plan
Enroll
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View My Grades