



Student Center: How to Access and Read Your Bill

How to Access and Read Your Bill

Your statement (eBill) is available in two formats- HTML and PDF. Students will access the statement by going to their HUB Student Center, under the Finances section and clicking on the “payment options” link. Upon doing this you have left HUB and entered the QuikPAY Message Board located within Nelnet Business Solutions.

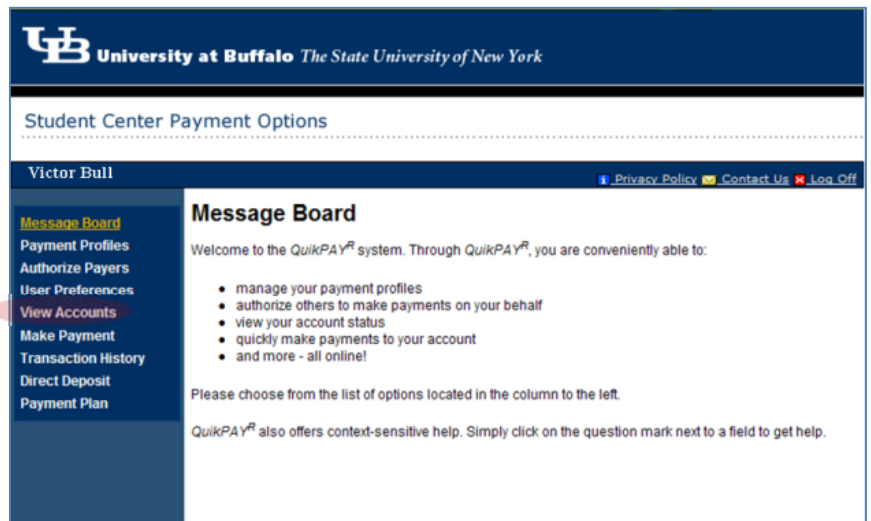


Authorized payers will access the statement by logging into the Authorized Payer website (Payment Options): <https://quikpayasp.com/buffalo/studentaccounts/authorized.do>. For more information on how to become an Authorized payer please visit <http://studentaccounts.buffalo.edu/billing/authorizedpayers.php>

Payment plan participants will not receive an eBill as long as the payment plan is active. Payments are automatically deducted from the designated bank or credit card account on the dates prescribed in your contract. Account activity can be monitored in your HUB Student Center >Finances >My Account>Account Inquiry – Activity or in the QuikPAY Student Center Payment Options >View Accounts>Account Status.

The Student or Authorized Payer will be taken to the Message Board where you are welcomed to the QuikPAY system.

From there, click on the “View Accounts” link on the left side navigation bar.



Account Status

When you click the View Accounts link, you will automatically be taken to the Account Status screens.

NOTE: This screen is comparable to the Account Inquiry – Activity screen in HUB Student Center.

University at Buffalo The State University of New York

Student Center Payment Options

Victor Bull Privacy Policy Contact Us Log Off

Account Status

Below is your recent account status.

Account: Student Accounts Account Actions: Select Action

This information is accurate up to Mon, Oct 10, 2011 at 10:29:07 AM, EDT

Current Balance: \$13,721.00

Current Activities

Charges and Payments							
Posted Date	Bill Date	Item Description	Term	Charge	Payment	Refund	
07/05/11	07/21/11	Campus Life Fee	Fall 2011	100.25	0.00	0.00	
07/05/11	07/21/11	College Fee	Fall 2011	12.50	0.00	0.00	
07/05/11	07/21/11	Health Service Fee	Fall 2011	130.75	0.00	0.00	
07/05/11	07/21/11	Law Student Activity Fee	Fall 2011	80.00	0.00	0.00	
07/05/11	07/21/11	Technology Fee	Fall 2011	341.50	0.00	0.00	
07/05/11	07/21/11	Transcript Fee	Fall 2011	5.00	0.00	0.00	
07/05/11	07/21/11	Transportation Fee	Fall 2011	161.00	0.00	0.00	
07/05/11	07/21/11	Tuition NY State Resident	Fall 2011	8,725.00	0.00	0.00	
07/13/11	07/21/11	Tuition NY State Resident	Fall 2011	785.00	0.00	0.00	
07/22/11	09/13/11	Student Medical Insurance	Fall 2011	2,000.00	0.00	0.00	
05/12/11	05/16/11	Flint Village Apartment Rent	Summer 2011	1,340.00	0.00	0.00	
07/25/11	09/13/11	Late Payment Fee	Summer 2011	40.00	0.00	0.00	
Total				13,721.00	0.00	0.00	

To see your statement (eBill), you must continue your navigation to either “Current Statement” or “Statement History”. In the drop down box titled “Account Actions”, click on either “Current Statement” or “Statement History”.

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Student Center Payment Options

Victor Bull Privacy Policy Contact Us Log Off

Account Status

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Account: Student Accounts Account Actions: Select Action

This information is accurate up to Mon, Oct 10, 2011 at 10:29:07 AM, EDT

Current Balance: \$13,721.00

Current Activities

Charges and Payments							
Posted Date	Bill Date	Item Description	Term	Charge	Payment	Refund	
07/05/11	07/21/11	Campus Life Fee	Fall 2011	100.25	0.00	0.00	
07/05/11	07/21/11	College Fee	Fall 2011	12.50	0.00	0.00	
07/05/11	07/21/11	Health Service Fee	Fall 2011	130.75	0.00	0.00	
07/05/11	07/21/11	Law Student Activity Fee	Fall 2011	80.00	0.00	0.00	
07/05/11	07/21/11	Technology Fee	Fall 2011	341.50	0.00	0.00	
07/05/11	07/21/11	Transcript Fee	Fall 2011	5.00	0.00	0.00	
07/05/11	07/21/11	Transportation Fee	Fall 2011	161.00	0.00	0.00	
07/05/11	07/21/11	Tuition NY State Resident	Fall 2011	8,725.00	0.00	0.00	
07/13/11	07/21/11	Tuition NY State Resident	Fall 2011	785.00	0.00	0.00	

Statement History

By clicking on “Statement History”, you will be taken to a similar screen as the one illustrated to the right. To view a specific statement, click on the icon related to the statement that is found under the “Detail” column.

The screenshot shows the 'Statement History' page for Victor Bull. The page title is 'Statement History' and it includes a navigation menu on the left with options like 'Message Board', 'Payment Profiles', 'Authorize Payers', 'User Preferences', 'View Accounts', 'Account Status', 'Current Statement', 'Statement History', 'Make Payment', 'Transaction History', 'Direct Deposit', and 'Payment Plan'. The main content area displays a table with columns for 'Billing Date', 'Balance', 'Due Date', 'Amount Due', and 'Notification'. A red circle highlights a PDF icon in the 'Notification' column for the first row.

Billing Date	Balance	Due Date	Amount Due	Notification
07/21/2011	\$10,341.00	08/23/2011	\$11,681.00	

Statement (eBill)

The statement as seen on the right is in HTML format for viewing. You will see a PDF icon that you can click to open and view/or print a statement.

The screenshot shows the 'Statement' page for Victor Bull. The page title is 'Statement' and it includes a navigation menu on the left with options like 'Message Board', 'Payment Profiles', 'Authorize Payers', 'User Preferences', 'View Accounts', 'Account Status', 'Current Statement', 'Statement History', 'Make Payment', 'Transaction History', 'Direct Deposit', and 'Payment Plan'. The main content area displays account information for 'Student Accounts' and a 'Summary' table. A red circle highlights a 'Printable Statement' PDF icon.

Item Description	Term	Date	Amount
Comprehensive Fee	Fall 2011	07/05/2011	\$751.00
Law Student Activity Fee	Fall 2011	07/05/2011	\$80.00
Tuition NY State Resident	Fall 2011	07/05/2011	\$8,725.00

For demonstration purposes, the HTML statement has been broken down by sections A-E.

Section A

Section A contains your identifying information: name and student identification number (person number) career and term. In the upper right hand corner, you will find the date of your invoice and the date the payment is due.

Section B – Summary

Your statement includes a summary of the account activity for the period in time that the statement was generated.

- Prior Invoice Amount - represents any amounts that remain outstanding as of the last billing statement
- Payments and Financial Aid- represents a summary of any payments received and actual financial aid posted to your account for the period covering the invoice date. See detail in section D
- Charges, Adjustments, and Refunds- represent a summary of those transactions that have occurred for the period covering the invoice. See detail in section C
- Current Invoice Amount – the sum of section C and D
- Anticipated Financial Aid- the summary includes an amount for any anticipated financial aid. This is aid that has not yet been posted to the student account. This amount is used to reduce the amount due. The detail supporting anticipated aid can be found in your HUB Student Center >Finances >My Account>Account Services>Pending Aid or in the QuikPAY Student Center Payment Options>View Accounts> Account Status.

Statement

Account: Student Accounts Account Actions:

Student Name: Victor Bull Invoice Date: 09/16/2011
 Student Identification Number: **A** 00000001 Payment Due Date: 10/04/2011

[Printable Statement](#)

Summary

B Prior Invoice Amount:	\$0.00
Payments and Financial Aid:	CR \$2,775.00
Charges, Adjustments, and Refunds:	\$5,740.75
Current Invoice Amount:	\$2,965.75
Anticipated Financial Aid:	\$1,512.50
Amount Due:	\$1,453.25

Charges, Adjustments, and Refunds Detail

Item Description	Term	Date	Amount
Comprehensive Fee	Fall 2011	08/26/2011	\$1,011.00
Undergrad Student Activity Fee	Fall 2011	08/26/2011	\$94.75
Tuition NY State Resident	Fall 2011	08/26/2011	\$2,635.00
Student Medical Insurance	Fall 2011	08/30/2011	\$2,000.00
Charges, Adjustments, and Refunds Total:			\$5,740.75

Payments and Financial Aid Detail

Item Description	Term	Date	Amount
Federal Pell Grant 1	Fall 2011	09/12/2011	CR \$2,775.00
Payments and Financial Aid Total:			CR \$2,775.00

Student Specific Billing Messages

***Failure to pay the amount due will result in a BIL service indicator which will prohibit future registration, and release of academic transcript and diploma.
 ** Actual TAP amounts are not available, this is an estimate only.
 ** For information about the medical insurance charge or to waive online, go to: <http://subboard.com/insurance/>

Message Board

Payment Profiles

Authorize Payers

User Preferences

[View Accounts](#)

Account Services

Make Payment

Transaction History

Direct Deposit

Payment Plan

Account Status

Below is your recent account status.

Account: Student Accounts Account Actions:

This information is accurate up to Thu, Jul 28, 2011 at 12:28:59 PM, EDT
 Current Balance: \$4,630.99

Current Activities

Charges and Payments

Posted Date	Bill Date	Item Description	Term	Charge	Payment	Refund
07/06/11	07/21/11	Athletic Fee	Fall 2011	237.00	0.00	0.00
07/06/11	07/21/11	Campus Life Fee	Fall 2011	100.25	0.00	0.00
07/06/11	07/21/11	College Fee	Fall 2011	12.50	0.00	0.00
07/06/11	07/21/11	Health Service Fee	Fall 2011	130.75	0.00	0.00
07/06/11	07/21/11	Technology Fee	Fall 2011	341.50	0.00	0.00
07/06/11	07/21/11	Transcript Fee	Fall 2011	5.00	0.00	0.00
07/06/11	07/21/11	Transportation Fee	Fall 2011	161.00	0.00	0.00
07/06/11	07/21/11	Tuition NY State Resident	Fall 2011	2,485.00	0.00	0.00
07/06/11	07/21/11	Undergrad Student Activity Fee	Fall 2011	94.75	0.00	0.00
07/13/11	07/21/11	Tuit. Waiver Grad-Afr-Am Study	Fall 2011	0.00	-900.00	0.00
07/13/11	07/21/11	Tuition NY State Resident	Fall 2011	150.00	0.00	0.00
07/13/11	07/21/11	Undergrad Activity Fee Waiver	Fall 2011	0.00	-94.75	0.00
07/22/11		Student Medical Insurance	Fall 2011	2,000.00	0.00	0.00
07/27/11		SUNY Tuition Credit Fall	Fall 2011	0.00	-126.85	0.00
05/24/11	06/16/11	Dorm Room Damage	Spring 2011	20.50	0.00	0.00
06/06/11	06/16/11	Common Area Damage	Spring 2011	14.34	0.00	0.00
Total				5,752.59	-1,121.60	0.00

Anticipated Aid

Term	Item Description	Amount
Fall 2010	TAP Estimate	2,173.50
Spring 2011	TAP Estimate	2,173.50
Total		4,347.00

Section C - Charges, Adjustments and Refunds Detail

Section C represents a detailed listing by item description of the following: term, date and amount of charges assessed to your account, any adjustments to the charges and any refund activity for the invoice period.

The Comprehensive Fee is presented as an individual charge on your statement. The fees that comprise the Comprehensive Fee are technology, athletic (undergraduate only), transportation, health service, campus life, college and transcript fee. The detail supporting the Comprehensive Fee can be found in your HUB Student Center >Finances >My Account>Account Inquiry – Activity or in the QuikPAY Student Center Payment Options >View Accounts> Account Status.

Charges, Adjustments, and Refunds Detail			
Item Description	Term	Date	Amount
Comprehensive Fee	Fall 2011	08/26/2011	\$1,011.00
Undergrad Student Activity Fee	Fall 2011	08/26/2011	\$94.75
Tuition NY State Resident	Fall 2011	08/26/2011	\$2,635.00
Student Medical Insurance	Fall 2011	08/30/2011	\$2,000.00
Charges, Adjustments, and Refunds Total:			\$5,740.75

Payments and Financial Aid Detail			
Item Description	Term	Date	Amount
Federal Pell Grant 1	Fall 2011	09/12/2011	CR \$2,775.00
Payments and Financial Aid Total:			CR \$2,775.00

Student Specific Billing Messages	
**Failure to pay the amount due will result in a BIL service indicator which will prohibit future registration, and release of academic transcript and diploma.	E
** Actual TAP amounts are not available, this is an estimate only.	
** For information about the medical insurance charge or to waive online, go to: http://subboard.com/insurance/	

Section D – Payments and Financial Aid Detail

Section D represents a detailed listing by item description of payments received and financial aid that has been posted to your student account for the invoice period. The detail supporting payments and posted financial aid can be found in your HUB Student Center >Finances >My Account> Account Inquiry – Activity or in the QuikPAY student Center Payment Options>View Accounts> Account Status.


Section E – Student Specific Billing Messages

Section E will display timely messages of importance to you. Please be sure to look for and read the messages that appear on each statement.

Printing a Statement

The printable statement (link found in Section A) consists of the same sections as the HTML. It is a two page document with page one mirroring the information presented in the HTML version. Page two includes additional information to assist you in making your payment:

- What forms of payment are accepted
- Online payment options and alternative payment methods
- Where and how to make payments
- SRC (Student Response Center) contact information
- URL to student Accounts website

Statement	
Account: Student Accounts	Account Actions: <input type="button" value="Select Action"/>
Student Name: Victor Bull	Invoice Date: 09/16/2011
Student Identification Number: 00000001	Payment Due Date: 10/04/2011
Printable Statement 	

Commencing with Summer 2011, printed statements are only available via the HUB Student Center- the University no longer mails these to students.

For additional guidance for student account information, please also refer to the "View Financial Account – How To" guide at <http://www.buffalo.edu/hub/>

Invoice Student Identification Number	Fall 2011 00000001	Invoice Date	09/16/2011
		Invoice Number	FALL11UBFLO0000044306
		Amount Due	\$ 1,453.25
		Payment Due Date	10/04/2011
Career:	UGRD	Term:	Fall 2011

Bull, Victor
 123 Main Street
 Buffalo, NY 14260

Online payments can be made in the Hub Student Center via MyUB. In the Student Center under the Finance section, click on the Payment Options link. Online Payment (credit card and eCheck) is UB's preferred payment method. Payments are posted to the student account in real-time. For release of holds, please allow 24-48 hours after payment has been posted.

Summary	
Prior Invoice Amount:	\$ 0.00
Payments and Financial Aid	-\$ 2,775.00
Charges, Adjustments and Refunds:	\$ 5,740.75
Current Invoice Amount:	\$ 2,965.75
Anticipated Financial Aid:	\$ 1,512.50
Amount Due:	\$ 1,453.25

Payments and Financial Aid Detail

Item Description	Term	Posting Date	Amount
Federal Pell Grant 1	Fall 2011	2011-09-12	-\$ 2,775.00
Payment and Financial Aid Total:			-\$ 2,775.00

Charges, Adjustments and Refunds Detail

Item Description	Term	Posting Date	Amount
Comprehensive Fee	Fall 2011	2011-08-26	\$ 1,011.00
Undergrad Student Activity Fee	Fall 2011	2011-08-26	\$ 94.75
Tuition NY State Resident	Fall 2011	2011-08-26	\$ 2,635.00
Student Medical Insurance	Fall 2011	2011-08-30	\$ 2,000.00
Charges, Adjustments and Refunds Total:			\$ 5,740.75

See page 2 for alternative payment methods.

**Failure to pay the amount due will result in a BL service indicator which will prohibit future registration, and release of academic transcript and diploma.
 ** Actual TAP amounts are not available, this is an estimate only.
 ** For information about the medical insurance charge or to waive online, go to: <http://ubboard.com/insurance/>

 **University at Buffalo**
The State University of New York
Student Academic Records & Financial Services
Office of Student Accounts

Invoice	Fall 2011	Invoice Date	09/16/2011
Student Identification Number	00000001	Invoice Number	FALL11UBFLO0000044306
		Amount Due	\$ 1,453.25
		Payment Due Date	10/04/2011
Career:		Term:	
UGRD		Fall 2011	

Bull, Victor
123 Main Street
Buffalo, NY 14260

Online payments can be made in the Hub Student Center via MyUB. In the Student Center under the Finances section, click on the Payment Options link. Online Payment (credit card and eCheck) is UB's preferred payment method. Payments are posted to the student account in real-time. For release of holds, please allow 24-48 hours after payment has been posted.

For detailed payment instructions and financial regulations go to: <http://studentaccounts.buffalo.edu/>

Alternative Payment Methods

Mail (paper check only):

- Make checks payable to: University at Buffalo
- Include your Person number in the memo field of the check
- Allow 7 days for mailing to ensure proper credit.

Mail to:

Student Response Center
232 Capen Hall
Buffalo, NY 14260-1631

In Person (check or cash)

Note: Credit card payments are only accepted online.

Student Response Center
232 Capen Hall
Buffalo, NY 14260-1631

Hours: 8:30am to 4:30 pm Monday through Friday