

Minutes of the Executive Committee – APPROVED

February 7, 2019

Convener: Dom Licata

Officers Present: Dom Licata, ~~Tim Tryjankowski~~, Hugh Jarvis

Executive Members Present: Cheryl Bailey, Kevin Baron, Charlie Baxter, Don Erb, RJ Multari, Lisa Pano, Ben Poremski, Kevin Westling

Executive Members Absent: Christopher Cheung, Dan Kelly

Members/Guests: Kathy Aiken, Russ Crispell

Parliamentarian: ~~Joshua Wallace~~ (absent)

Staff: Lindsay Allen

Recorder: Hugh Jarvis

Meeting called to order by Dom Licata at 2:36 p.m.

Quorum reached: 6 senators and 2 officers present.

Supporting documents on Box: <https://buffalo.box.com/s/jndri7kx3gzcjfwwayzslx9qqxfayjx6>

PRESENTATION OF AGENDA – Dom Licata

- Change to the order of items.
- **Motion to adopt Agenda: Don Erb (Ben Poremski). Passed.**

REVIEW OF PAST MINUTE(S) – Dom Licata

- **Motion to approve Minutes from Dec 6, 2018: Charlie Baxter (Lisa Pano). Passed.**

REPORT FROM RECREATION & WELLNESS CMT - Kathy Aiken, Co-Chair

- very few staff: 5 FT employees + 1 support person, 8 graduate students
- athletic trainer, chiro, personal training, massage therapy, aerobics, spinning (all fee-based)
- club sports can include employees
- no advertising in building but two named rooms (e.g. golf simulator)
- facilities for team-building (e.g. climbing walls, soccer, hockey)
- dining hall (all you can eat)
- warm colors, lots of windows



- meeting spaces (collapsible walls)
- 100% separate from intercollegiate athletics
- free for employees, students & retirees (can purchase spouse/dependent/alumni memberships)
 - pay for programming
 - no outside community membership
 - vs. no consistency around SUNY for membership fees
- used as an employee/student recruiting tool, Cortland values retention and it had an impact
- 857 staff have used
- online rental and card swipe to enter facility and programming (no cash)
- building is four years old, Silver LEED (applying for gold)
- extended conversation followed about possibility of pulling this off at UB
 - Gunner Haberl (SA Pres) was on trip, was very excited
 - Rep from Scott Weber's taskforce was on trip, very excited
 - Cortland has a more integrated wellness umbrella
 - Nb. Scott Weber & Christina Hernandez will present to EC on our planned center in March
- **Motion to receive: Don Erb (Kevin Westling). Passed.**
 - **Will go to full senate and then be shared with Christina Hernandez & Scott Weber**
 - Discussion, don't over-emphasize retention.

CHAIR'S REPORT – Dom Licata

- SUNY UFS Plenary, Cobleskill (Jan 17-19)
 - Resolution to change length of service for distinguished professorships
 - Resolution for creation of SUNY ombudsperson for shared governance bodies (failed)
 - Resolution about CUNY
 - Resolution from Upstate Medical Center supporting undocumented students to med school (back to committee)
 - Advocacy for higher ed funding, employees should introduce themselves as citizens not SUNY/campus reps
 - Governor's budget to fund two years of salary increase but liable to be cut
 - Consensual Relationship Policy, our concerns mirrored SUNY-wide, being handled quite differently among different campuses
 - Terri Miller / PRODI-G funding first two years of salary for diverse hires SUNY wide (pilot)
 - SUNY has set a goal of 40,000 exclusively online enrollments to reach top 10 nationwide
- Update on free sanitary product availability, some progress made, being researched, pilot of 20 bathrooms across all campuses; Lisa Pano (McLaughlin) is involved, SA is investing \$5,000
- Bi-Annual Report underway
- Awards Luncheon format
 - 2018 was at Banchettis (off-campus), saving us \$2,000, cost was \$30 per person
 - for 2019, Three Pillars will match Banchettis (50% cost cut)
 - we are considering changing to more of a "champagne reception" format to save further
 - requested input from EC members
 - feedback that it was a bit too formal, but some felt the formality added great value
- nominations still open for PSS awards
- consider other field trips to places that support PSS mission and student involvement
 - comment that UB is very siloed, needs to be better coordinated

Office of University Shared Governance
Faculty Senate and Professional Staff Senate

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- Upcoming
 - Feb 21 – joint senate-general meeting in Athletics Team Room
 - Mar 5, Shared Governance Meeting, joint with Faculty Senate
 - Marc 7, next EC meeting
- **Motion to receive: Don Erb (Kevin Westling). Passed.**

VICE-CHAIR'S REPORT – Tim Tryjankowski

- Marketing Cmt -
 - December newsletter: 2322 received, 29% opened and read, 678 unique clicks, 147 clicks on Tripathi remarks article.
 - No January newsletter, promotional video on track for late spring delivery, met to discuss a few final shoots.
 - February newsletter went out 2/5 already 336 unique clicks in first 30 minutes it was out!
 - Karlen will be stepping down as chair
- Professional Development & Engagement Cmt -
 - held 9 open cornhole sessions over winter (north and south campus) each had attendance between 5 and 12 members, comments ranged from fun, to let's have a league to lets set this up outside in spring. Bottom line PSS members met, talked, engaged. win win win..
 - will look to offer more cornhole events in spring
 - PSS development resources links now being posted on PSS website, list of professional development resources and links
 - also working with Diversity Committee on sponsorships for their upcoming conference
- Social and Networking Sub-Cmt -
 - New chair Becky Burke, new members Dylana Thompson, Frank Tierney, Stephen Hart
 - working on PSS lunch club to encourage new interaction points
- Welcoming Sub-Cmt -
 - April 12, 2019 new hire breakfast Center for Tomorrow
 - VOYA to sponsor a \$1,000 table
 - invitations out soon, to anyone hired in 2018 calendar year
- Sustainability Cmt -
 - looking into trip to Colgate to see nationally recognized landscape work
 - plant exchange coming in late May
 - Ken Kern looking at ways to utilize PSS funds and volunteers towards UB Reuse project
 - Jim Gordon appointed to Citizens for a regional transit committee. Jim will share meeting dates and updates via PSS listserv to educate and welcome input on a project that will greatly impact residents and PSS members on and near the proposed route to North Campus
- AN ASIDE: first ever Professional of the Game is happening. Kudos to Ed Brodka our first honoree, and a big thank you to Kelly Crittenden and AD Marc Alnutt in athletics for helping us make this a reality. Ed to be honored at PSS General meeting and then at the basketball game the next night.
- Awards Cmt -
 - Discuss luncheon vs cocktail toast/reception and costs to PSS and to honorees (for family tickets-meals)
 - Multiple submissions for SUNY Chancellors award. Closed now, in deliberations, great increase from years passed



- Deadlines to nominate for Outstanding Service and Outstanding Service to PSS are due by March 13th. Please think to nominate those deserving such recognition. Application and rules on the PSS website under AWARDS COMMITTEE heading
- Rec and Wellness Cmt -
 - Big thank you to them for assisting each week with the cornhole set-up
 - also, Russ to present earlier on their trip ... again great use of PSS time and funds
- Diversity & Inclusion Cmt -
 - EC watch for a request soon for spring funding of a Diversity Conference. Group is planning several brown bag events then a capstone half day conference to explore, digest (get it) and better understand ethnic food diversity. Idea is to work with FSA and speakers to discuss and educate on diversity and inclusion through food...a great pre-cursor to the International Food Cafe planned for next year near Capen Hall.. so request for funding and details soon
- Budget Advisory Cmt -
 - worked on next year's budget request submission, and encourages all committees to apply for remaining fund use for 18-19 budget year
 - We have some \$ still earmarked for each committee and about \$2000 left for general requests. Please reach out directly to Charlie Baxter committee chair for any info or guidance
- Elections Cmt -
 - Ballot out in mid-February; we have had nominations for all upcoming openings, nominations are now closed. Please vote!

- **Motion to receive: Don Erb (Kevin Westling). Passed.**

SECRETARY'S REPORT – Hugh Jarvis

- Five senators have missed too many meetings this year and have lost their status per our bylaws. The EC can re-appoint them if desired:
 - Karen Anderson, Area I (3 meetings)
 - Cheryl Bailey, Area V (3 meetings)
 - Matt Deck, Area I (3 meetings)
 - Lynn Emminger, Area I (4 meetings)
 - Kevin Westling, Area I (3 meetings)
- **Motion to reappoint all five on condition they unless they indicate they wish to step down. Ben Poremski (Kevin Westling). Passed.**

UNFINISHED BUSINESS

None.

NEW BUSINESS

Special Committee on Parliamentarian Appointment – Dom Licata

- We normally re-approve or replace the position in the spring. Joshua Wallace will not be continuing.

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- Special consideration is always given to PSS members.
- Cmt membership: a new PSS officer, member of EC selected by the EC, current PSS chair.
- Suggestion made to consider reaching out to the Law School for an ongoing student position.
- Volunteer requested. Matt Deck nominated by Kevin Baron.

Shared Governance Doctrine – Dom Licata

- Drafted by Phil Glick and Dom Licata to continue momentum built towards realizing true shared governance.
- Hope to ratify at the Annual Shared Governance Day
- Propose joint special committee to review the document with Faculty Senate
 - Kevin Westling has agreed
 - Joe Helfer has agreed to serve as co-chair and will seek out a third member
 - Will discuss before bringing to full senate later this month
- **Motion to convene special joint committee to review the document and put forward to the Annual Shared governance meeting: Lisa Pano (RJ Multari). Passed.**

Joint PSS/General Meeting Agenda – Dom Licata

- Request for new meeting business - none

** Brief off-topic discussion about changing our process so new officers are elected earlier so the transition is stronger (e.g. through a shadowing current officers).

PROGRAM – Revisiting PSS Electoral Area Designations – Dom Licata

- To increase engagement, representation and accountability
- Create perceived value in becoming a senator, meaningful activity
- More outreach (newsletter) and activities (road shows and events)
- More active recruitment (mixed success)
 - Area I Health Sciences 14/16
 - Area II Core Academics 7/20
 - Area III Student Support 12/18
 - Area IV University Support 10/11
 - Area V University Admin 11/16
- Past proposal by Dom Licata/ David Love to align representation with actual administrative areas
 - Issue - more active areas will be over-represented! and will actually turn away people
 - Compensate by having at-large senators, with and w/o a portfolio
- Discussion
 - Is this worth pursuing? Yes.
 - Can we mirror Faculty Senate model? Probably not, is a part of their service, are even appointed by each decanal area.
 - Could we state the tactical challenges (e.g. represent each campus equally) to map this out
 - Facilities planning officers (from each division) might be a useful group to reach out to



University at Buffalo

Professional Staff Senate

University Shared Governance

- **Motion to charge governance committee to seek ways to better represent the university: Don Erb (Cheryl Bailey). Passed**

ADJOURNMENT

Adjourned: 4:36 p.m.

Attendance sign in sheet(s) housed in the PSS office.

Meeting audio recording available in the PSS office.