



Minutes of the Executive Committee – APPROVED

November 1, 2018

Convener: Dom Licata

Officers Present: Dom Licata, Tim Tryjankowski, Hugh Jarvis

Executive Members Present: Cheryl Bailey, Kevin Baron, Chris Cheung, Dan Kelly, Lisa Pano, Ben Poremski

Executive Members Absent: Charlie Baxter, Don Erb, Tracey Mc Nerney (resigned), Kevin Westling

Members/Guests: none

Parliamentarian: ~~Joshua Wallace~~ (absent)

Staff: Lindsay Allen

Recorder: Hugh Jarvis

Meeting called to order by Dom Licata at 2:36 p.m.

Quorum not reached at meeting start: 2 senators and 3 officers present.

Supporting documents on Box:

<https://buffalo.box.com/s/0sqdwcps2nartcstbb8ugby9e1dejc4b>

PRESENTATION OF AGENDA – Dom Licata

- **Motion to adopt Agenda: (no quorum).**

CHAIR'S REPORT – Dom Licata

- President supports application for shared governance award.
- Members concerned over lack of available EV charging stations.
 - We will encourage Sustainability/Campus Parking to assess need.
 - Chair has invited Campus Parking to speak at an upcoming meeting.
- Shared Governance Office Fund
 - Faculty Senate has established a fund to cover expenses that fall outside Provost's fiscal budget (legal counsel, travel...). Do we wish to join?
 - Would need to be privately funded by members.
 - Might discourage provost from funding the senate.

***** QUORUM REACHED 2:45 p.m. *****

- **Motion to request more information on Shared Governance Office Fund before further deliberation: Lisa Pano (Kevin Baron). Passed.**

- Call for presenters for upcoming senate and executive cmt meetings. Planned upcoming meetings:
 - November general meeting – Pres Tripathi
 - December general meeting – Despina Stratigakos & FSA’s
 - February general meeting – Mark Alnutt / Athletics
 - March general meeting -- open
 - April EC meeting – Provost Zukoski / Academics
 - April general meeting – Laura Hubbard / Budget
 - May general meeting -- open
- Suggestions: Ed Schneider, Tonga Pham, EDI, Jay Roorbach & new UPD chief
- Upcoming meetings
 - Nov 8-9, Syracuse – SUNY Voices Conference (Chair will present on shared governance)
 - Nov 15 -- Joint senate and general meeting with Pres. Tripathi (in our new location 330 Student Union)
 - Dec 6 – EC meeting
- **Motion to receive: Tim Tryjankowski (Ben Poremski). Passed.**

REVIEW OF PAST MINUTE(s) – Dom Licata

- **Motion to approve Minutes from October 4, 2018: Lisa Pano (Kevin Baron). Passed.**

VICE-CHAIR’S REPORT – Tim Tryjankowski

- **Motion to consider full request for \$290 for Recreation Wellness Cmt trip to Colgate to review recreation and wellness efforts: Lia Pano (Dan Kelly).**
 - Questions: does PSS have a seat at the table for our own recreation center (no seat); who will go (unknown); is this an official visit (yes, as PSS cmt); is it appropriate to fund lunch (up to us to decide); how will information be used (unknown, would need to report back to EC).
 - **Amendment: Recreation & Wellness must reach out to Scott Weber’s cmt and require one of their members accompany the trip: Dan Kelly (Cheryl Bailey). Passed.**
 - **Amendment: require formal presentation at Executive Cmt: Ben Poremski (Lisa Pano). Passed.**
 - **Main motion passed as amended twice.**
- Call for officer elections upcoming. Nominations will be requested by Dec 31.
- Tree Inventory: brief overview. Some questions
- Inclusion & Diversity Cmt: Chris Bragdon is stepping down.
 - Many thanks and much gratitude to Chris Bragdon, outgoing chair, for his tireless leadership and advocacy over the past six years. Chair proposed Heather Hagenbuch as his replacement.
 - **Motion to appoint Heather Hagenbuch as new chair: Daniel Kelly (Chris Cheung). Passed.**
- **Motion to receive: Ben Poremski Dan Kelly). Passed.**



SECRETARY'S REPORT – Hugh Jarvis

- Six senators including one EC member have resigned for personal reasons or changes in their workload: Beth Ann Crvellin (Area I), Conor Flynn (Area V), Roseanne Johnson (Area V), Tracey McNerney (Area II and EC), Ryan Taughrin (Area 2), and Donna Malecki (Area V).
- Note, the Executive Cmt is empowered to appoint new senators mid-term.
- **Motion to receive: Chris Cheung (Lisa Pano). Passed.**

NEW BUSINESS

Inclusion & Diversity Cmt: Chris Bragdon stepping down.

- (Addressed above in Vice Chair's report.)

Consideration of SUNY University Faculty Senate Resolutions

1. Gender Neutral Language for all SUNY Communications
2. Support for Lactating Persons and Lactation Space(s)
3. SUNY to Become First Test-Optional System in US
4. Reinstitute the Graduate Fellowship Incentive Program

POI: did the senate already take a position on these. No.

Motion to endorse the resolutions: Ben Poremski (Christopher Cheung). Passed.

POI: these will now go to the full senate for consideration.

UNFINISHED BUSINESS

Days of Special Concern

- Need to decide if these will return as unfinished business. Chair will ask Parliamentarian.

PROGRAM

Discussion of fiscal planning workbook and PSS new initiatives

- Some suggestions
 - Increase in cost of doing business: venue rental, Campus Dining
 - Increase in officer stipends to include UUP raises and match Faculty Senate levels. Historically low, and much less than Faculty Senate, stable for 14 years before 2015. Probably should be equitable in total between FSS and PSS. Approximate values:
 - PSS Chair \$9,300, Vice-Chair \$2,400, Secretary \$2,400, Parliamentarian \$1,100
 - FSS Chair \$14,000, no vice-chair, Secretary \$4,000, Parliamentarian \$1,100
 - Unifying campuses
 - Be able to support other initiatives: e.g. REUSE, Women in STEM, Diversity Summit
 - Professional Staff Appreciation Day or Development Day
 - UB Day of Service or partner in student day of service

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- Student engagement
- Staff day of service
- Common themes from comment cards and August senate brainstorming meeting: more opportunities to network; staff development; recreation & wellness; opening up the campus more to general public; community engagement; retiree engagement; social/recreation activities; staff development
- Note that some offices do not grant release time for participation in Day of Caring or similar events, so this may limit staff participation in additional volunteerism.
- Question: is there risk of our budget being reduced. Answer: not anticipated since we are very transparent, accountable, and show good ROI.
- No action taken.

Motion to Adjourn: Cheryl Bailey (Kevin Baron). Passed. 3:56 p.m.

Attendance sign in sheet(s) housed in the PSS office.

Meeting audio recording available in the PSS office.