

**Minutes**

**October 26, 2011**

**Present:**

**Chair**

Ezra B. W. Zubrow

**Secretary**

Edward Herman

**Architecture & Planning**

Despina Stratigakos

**Arts & Sciences**

William H. Baumer

Melvyn Churchill

Stephen Dyson

**Dental Medicine**

Mine Tezal

**Engineering & Applied Sciences**

Ann Bisantz

Joseph Mollendorf

**Graduate School of Education**

Suzanne Miller

**School of Public Health & Health Professions**

John Wilson

**Management**

Larry Sanders (Excused)

**Medicine & Biomedical Sciences**

Ranjiv Singh

Teresa Quattrin

**Nursing**

Mary Carey

**Social Work**

Kathleen Kost

**SUNY Senators**

Adly Fam (Excused)

Jennifer Gottdiener

Donald Grinde

Peter Nickerson

**University Libraries**

Michael R. Lavin

**Parliamentarian**

William H. Baumer

**Guests**

EDAAA --Sharon Nolan-Weiss

Undergraduate Student Association

Robert Golitely

Amanda Horn

President--Satish K. Tripathi

Professional Staff Senate –

Ann Marie Landel

Provost (Interim)--Harvey G. Stenger Jr.

**Other Guests**

Ward Manuel

- **Minutes of October 12, 2011**

Approved as submitted.

- **Report of the Chair** (Ezra Zubrow)
  - Zubrow said that he continues to visit different schools to learn how they operate and to understand their interaction with the University.
  - Zubrow spoke about the Faculty Senate Fall Plenary session, October 20-22, 2011
  - Chancellor Zimpher told Zubrow that administrative costs of small campuses that have fewer than 5,000 students are far higher per student than larger campuses. Her goal is to attempt to consolidate administrative costs among groups of schools to reduce related expenditures. See Appendix A for a graph that illustrates administrative costs compared to enrollment. The Chancellor said that all savings will be applied towards education funds, but it is unclear if the money will return to the same campuses.
  - Today's technologies make sharing of services far more cost effective than in the past.
  - Although administrative costs at larger campuses, such as UB and Buffalo State College, are not nearly as expensive per student, savings can probably still be possible through cooperation. President Tripathi noted that UB and Buffalo State have discussed cooperative purchasing arrangements.
  - Zubrow stated that the Chancellor would like Faculty Senate Representatives on committees that discuss cooperative administrative services.
  - Jennifer Gottdiener, a SUNY Senator, said that the Chancellor hopes to keep all campuses open.
  - The attached Appendix B summarizes the Plenary session.
- **Interim Provost's Report** (Harvey Stenger)

- Stenger thanked the FSEC for its nominations to the 3E committees and the deans' advisory committees. Zubrow will forward the names of nominees to the entire faculty once the committees are formalized.
  - 3E committees are looking for good ideas that advance UB's stature. Proposals can be returned to the schools for re-shaping if the review committees determine that the ideas are worth pursuing but a bit differently than proposed originally. Developing good projects is the ultimate goal.
  - The Interim Provost asked deans to prepare 3-year plans for future spending. 3E grants will be blended into the plans.
  - Three million dollars of anticipated additional revenue is not yet guaranteed. The 4 University Centers can charge an additional \$75.00 student fee in lieu of differential tuition. University centers must submit SUNY 2020 planning documents for the Governor's approval before the money is allocated. The Governor approved UB's documents, but not those of all four centers. Stenger does not anticipate a problem obtaining the money, but it is not yet a done deal.
  - UB anticipates \$15 million additional revenue from the tuition increase. This includes the \$3 million discussed immediately above.
  - The full effects of the tuition increase will not be felt until next year because SUNY cut the University budget \$28 million dollars last year. UB must still save \$13 million dollars this year. (\$28 million - \$15 million tuition increase)
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- **Report of the Vice-President and Director of Athletics** (Ward Manuel)
    - Recreating the Faculty Senate Athletics Committee is an important step.
    - Five hundred and twenty student athletes participate on 20 teams.
    - The \$21 million Athletics budget supports approximately 130 full time equivalent staff. Allocation towards tuition, salary, and teams is \$7 million each. Football is the most expensive sport requiring \$3-\$3.5 million annually. Other sports cost between \$300,000 and \$600,000 each.

- Recent budget cuts cost Athletics \$3 million. Although team travel is necessary, as a cost-saving measure, Manuel attempts to compete as close to Buffalo as possible.
- Two hundred and forty-seven athletes maintain a GPA of least 3.0. The 65-66% graduation rate is higher than that of the general university. (Note—the most current graduation rates reflect 2004). NCAA rules require that students complete 40% of graduation requirements by the end of their second year, 60% by the end of their third year, and 80% by the end of their fourth year.
- Freshmen athletes must pass a writing analysis. If necessary, tutoring includes strategies for note taking and writing. UB provides tutors for other subjects as necessary. Top students, as well as those requiring help, take advantage of tutoring services.
- Manuel said that he hopes to renovate Clark Hall for recreation, and he hopes to create a fitness/recreation facility on the Medical Campus.
- When asked about possibilities for a division 1 hockey team, Manuel noted that it is an expensive sport that averages \$1.4 - \$1.5 million annually. He will not consider this unless finances are in order. Alumni Arena can accommodate an ice surface, but the building would need extensive renovation. Ice maintenance requires refrigeration and air conditioning. If UB considers hockey seriously, Manuel would like to see both men and women teams.
- Edward Herman commented that the Alumni Arena fitness facility is the most well equipped gym he ever used. The staff is exceptionally knowledgeable.

- **Executive Session**

- **Athletics Committee**

The FSEC approved a motion appointing Fred Stoss, University Libraries, Chair of the Athletics Committee.

- **Privacy Policy**

- FSEC discussed the Wisconsin situation where the public requested through the state's freedom of information law copies of emails written by William Cronin, a history professor and labor activist.
- Ann Marie Landel, Chair of the Professional Staff Senate, said that Chuck Dunn is UB's Information Security Officer.
- Following 9/11, the University Libraries destroyed all circulation records for books upon their return. Authorities asking to see this information are told the data does not exist.
- The various University at Buffalo Information Technology (IT) Policies is at <http://policy.business.buffalo.edu/Pages/TechnologyPolicies.aspx>. See also the CIT Privacy Policy at <http://www.itpolicies.buffalo.edu/privacy>.
- **Academic Integrity**
  - FSEC had a brief discussion of plagiarism and other issues affecting academic integrity and agreed to discuss the issue in more detail at a subsequent meeting.
  - William Baumer stated that UB has policies in place.
  - Zubrow spoke about a student who continued to plagiarize after a warning. He attempted to have the student expelled from the University but was overruled.

The meeting adjourned at 4:15

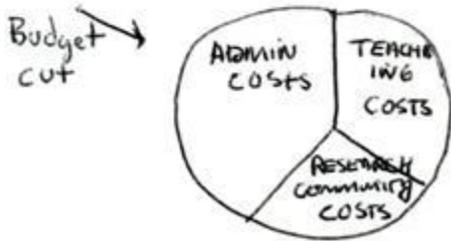
Prepared by  
Edward Herman  
Secretary, Faculty Senate

**Appendix A**

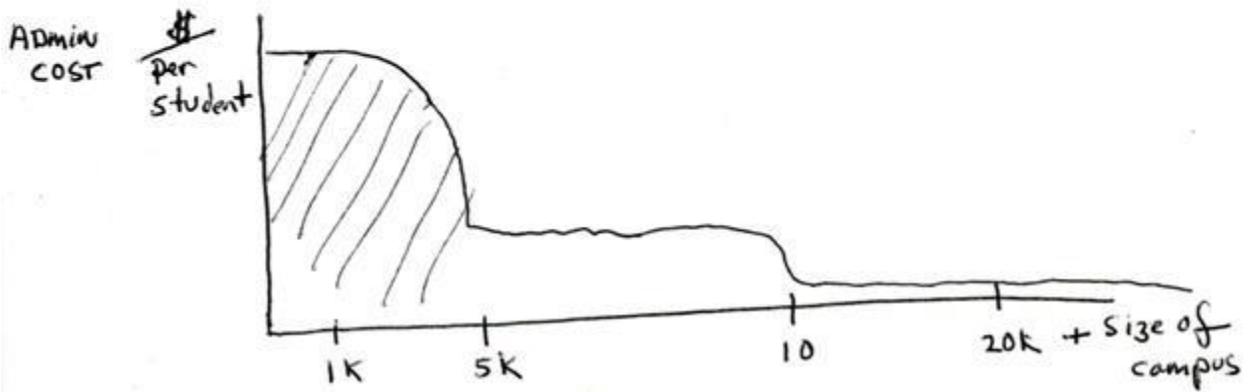
Zubrow ---sharing graphs

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Graph 1 -allocation



Graph 2-sharing



## Report on Faculty Senate Fall Plenary, Oct. 20 – 22, 2011

The most important issue that dominated the plenary was that of Shared Services and Governance:

- There is need for metrics and benchmarks to identify what is saved as a result of Shared Services and Governance, and what are these savings targeted for.
- Shared Services and Governance should be applied not only between campuses, but also within each campus.
- The faculty, faculty and staff senates should participate with the administration in committees for identifying shared services and governance. The Chancellor will send letters to campus presidents to this effect. This is in addition to similar letters from the Faculty Senate President, Kenneth O'Brien to the presidents of UB and Buffalo State College as a result of a discussion with our UB Faculty Senate President, Ezra Zubrow.
- As observed by the Chancellor, campuses with 5,000 or fewer students tend to be top-heavy in their administration. It is recommended to formulate guidelines for, at least a range, of the appropriate size of the administration based on the size and mission of each campus.
- The financial issues underlying the need for increased efficiencies from initiatives such as Shared Services are believed to be systemic and are not transient.
- Concern was expressed about targeting General Education programs, citing recent reduction in foreign language offering in some campuses as an example.

Also discussed in the plenary:

- Why the need for secrecy in recruiting for leadership positions?
- Issues related to privacy of information and the conditions under which the information on their computers and University server accounts could be copied and accessed. It recommended that SUNY prepares a policy in this regard.

Professor Adly T Fam  
Department of EE  
University at Buffalo  
The State University of New York  
332 Bonner Hall, Buffalo, NY 14260-1920  
email: afam@buffalo.edu  
Phone: (716) 645-1149