



University at Buffalo
The State University of New York

FACULTY SENATE EXECUTIVE COMMITTEE
September 24, 2014

CHAIR:

Ezra B. W. Zubrow

SECRETARY:

Cynthia Tysick

ARCHITECTURE & PLANNING:

Ernest Sternberg

ARTS & SCIENCES:

Kenneth Dauber (excused)
Stephen Dyson (absent)
Peter Morgan
Paul Zarembka

DENTAL MEDICINE:

Michael Hatton (absent)

**ENGINEERING & APPLIED
SCIENCES:**

Adly Fam
Joseph Mollendorf

**GRADUATE SCHOOL OF
EDUCATION:**

Lynne Yang

**SCHOOL OF PUBLIC HEALTH &
HEALTH PROFESSIONS:**

Robert Burkard (absent)

LAW:

Martha McCluskey

MANAGEMENT:

Larry Sanders

**MEDICINE & BIOMEDICAL
SCIENCES:**

Michael Chaskes (absent)
Peter Elkin (absent)
Jung Hoon (absent)
Gabriela Popescu

NURSING:

Grace Dean

PHARMACY:

Fred Doloresco (absent)

SOCIAL WORK:

Robert Keefe
Kathleen Kost

SUNY SENATORS:

Henry Durand
Adly Fam
Kathleen Kielar (excused)

UNIVERSITY LIBRARIES:

Glendora Johnson-Cooper

PARLIAMENTARIAN (interim):

Paul Zarembka

GUESTS:

Satish K. Tripathi, President
Charles (Chip) Zukoski, Provost
Andrew Stott, Director and Dean of
Undergraduate Education
Sharon Nolan-Weiss, EDAAA
Ann Marie Landel, Professional Staff
Senate

Sue Wuetcher, THE REPORTER
(absent)

Sara DiNatale, THE SPECTRUM

1. FSEC voted unanimously to appoint Paul Zarembka as the interim Senate Parliamentarian for the current meeting. Until a permanent Parliamentarian is appointed an interim one will be chosen from amongst those in attendance.
2. Minutes for 5/14 and 9/10 were approved. Motioned by Robert Keefe, 2nd by Larry Sanders.
3. President's Report:
 - Semester is off to a great start.
 - He has met with new faculty and students over the last 4 weeks. In the last 3 years UB has added close to 100 additional faculty members to its ranks.
 - SUNY Board of Trustees were on campus this summer (6/16-6/17). We tried to highlight the education and research here at UB, the need for facilities upgrades/repairs, and great programs happening. It was a great success with positive feedback.
 - Alex Cartwright is now the Provost and Executive Vice Chancellor of the State University of New York system and we wish him the best. Dr. Venu Govindaraju will be the Interim Vice President for Research and Economic Development.
 - Thank you to all who had participated in the Middle States review. On June 26th UB received a 10 year reaccreditation. However, we still have a lot of work to do. One thing that they told us to continue to do is the assessment of what we do. The Provost has established an assessment office and it will continue to be an important issue for association reaccreditation. We will work with the schools and colleges to assure it is done correctly.
 - June 30th the Educational Opportunity Center was dedicated to former New York State Assembly Deputy Speaker Arthur O. Eve.
4. Provost's Report:
 - Vice Provost for Faculty Affairs search has been concluded and an announcement will go out tomorrow or Friday.
 - We now have dates set for the review of Communities.
 - i. Preliminary proposals due October 13th
 - ii. Review of proposals by a committee chaired by Scott Weber will happen October 22nd-24th
 - iii. Invitation for full proposals November 3rd.
 - iv. Final proposals due January 20th
 - v. Announce awards on February 16th
 - vi. Another call will happen in the spring
 - Paul Zarembka asked: Is there a mandate to mentor assistant professors or is it just an encouragement to? Is mentoring mandated for assistant professors or just encouraged by your office?

- i. Provost: I believe it's university policy that we mandate it, but I think that came out, my understanding is that it's been mandated.
- ii. President: that came out of the faculty committee
- iii. Ezra: my memory is that it came from the committee. We could check up on it.
- iv. Provost: The definition of mentoring will vary enormously as you go from unit to unit across the campus.
- v. Paul: An assistant professor should have the opportunity to be mentored, not under any obligation to have had it [mentoring].
- vi. President: They may say enough mentoring I'll do my own.

5. Chair's Report:

- He attended the North Campus forum on the Undergraduate General Education reform. And was very pleased with the turn out, the process, the report, and the discussion that followed.
- Working the issue of Jewish Studies department with faculty
- The issue of the academic calendar has come up again.
- Kara's request to amend the course syllabus to include fees was discussed. Ezra has asked University Council if the syllabus a formal contract or an agreement between the student and the professor. He is waiting for their answer and then FSEC will deal with Kara's request at that time.
- He is working with our two budget committees to solve our budget committee conundrum.

6. We are gathering information from all electoral units in regards to how Faculty Senators were chosen to participate on the Faculty Senate. Whether the unit provides text from straight from their bylaws or a simple sentence on the process was discussed and either is fine. The Faculty Senate Secretary will report to FSEC when all the units have responded.

7. Request to reorder the presentation of items on the agenda was made and accepted.

8. Robert Keefe from Social Work presented the "Decanal Review Evaluation" final report of the ad hoc committee formed in May.

- Robert: the charge, "...to create a committee to review and evaluate the University's decanal review policy." Most AAU's have next to nothing in regards to Decanal Review. Only Universities of Maryland and Indiana really had anything we could work off of. Robert contacted many of the Provost for top AAU institutions and many evaluate their Deans based on the goals and agenda of the President for that year and determines how well a dean moved that unit towards meeting the President's agenda or goals. A review of the literature came up with nothing so the committee moved to looking at business/organizational literature. The committee proposes the following:

- i. In the 4th year of service the Provost shall begin the process of a full review.
 - ii. Review committee will consist of senior ranking faculty and staff and not be from the unit from which the dean is being evaluated.
 - iii. Maximum of nine members.
 - iv. The Provost and committee identify internal and external participants.
 - v. A survey prepared by the Office of Institutional Analysis would be sent to all unit members. Unit members could also choose to meet confidentially with the committee in lieu of completing the survey.
 - vi. Surveys must be completed within three weeks.
 - vii. The complete full review would be finished in one semester.
 - viii. Initial review for new deans will be done at the beginning of the third year of service.
 - ix. Reviewed the seven domains for assessing deans.
- Robert: Some questions that came up were; 1) does the responses from one group hold more weight than those from another group (i.e. faculty, professional, staff, or external) 2) is a full review the best tool to assess the performance of a dean given that the average length of service for a dean is five years.
 - Martha: Why wasn't the AAUP minimal standards and guidelines for Decanal Review Criteria not included?
 - Robert: The committee did look them but didn't want to be too pro-scripted. The standards and guidelines were consulted and some did make it into the committees report under the seven domains and the review procedures.
 - Ezra formally received the report and requested permission to forward it to the President and Provost for comment.
 - Martha motioned that instead of sending this to the President and Provost for comment we send it to the faculty senate next for discussion.
 - Ernest Sternberg disagreed with moving it to the faculty senate. Given that the we seem to be following normal procedures this isn't something to bother the faculty senate with at this time.
 - Martha McCluskey disagreed
 - Gabriela Popescu felt there if there wasn't something specific in the report that we felt faculty senate should address then we leave it for now.
 - Paul Zarembka 2nd Martha's motion.
 - Larry Sanders: Give the President a month to comment and then bring it to the faculty senate in November.
 - Martha amended her motion to bring the committee report to the faculty senate at the November meeting. **The motion was approved.**

9. Old Business

- Priorities set for 2014-2015 was tabled.
- Decanal interference with the selection of faculty senators.

- i. Martha McCluskey: Motioned to NOT seat faculty senators who were not properly elected by their unit.
 - ii. Ezra: we can't do that because some colleges were unable to have their faculty senators elected in time for the first meeting. Past practice has been to seat last year's senators until new senators could be elected by the effect units.
 - iii. A suggestion was made to have the faculty senate run the elections for each unit but we don't have the personnel nor the funds for that.
 - iv. Martha McCluskey: This body is committed to faculty freedom to participate without interference by the deans. Faculty should be elected not appointed.
 - v. Ezra said he misspoke when he said "appointed" in reference to faculty senators in a recent email and apologized.
 - vi. Paul Zarembka wanted to postpone asking for bylaws that would say how senators were chosen.
 - vii. Cindi Tysick: it's too late, after the request at the last FSEC meeting an email was sent to each unit asking for either the bylaws or a sentence describing how senators were chosen.
 - viii. Ernest Sternberg: some units are so small that they don't have volunteers so you are told you will serve as a senator.
 - ix. A discussion regarding lack of participation from faculty to serve as senators has become an issue that FSEC needs to address.
 - x. Gabriela Popescu motioned to have a task force created to address the lack of faculty participation in the senate.
 - xi. Larry Sanders 2nd the motion. **The motion was approved.**
- Faculty Senate Budget Priorities Committees were tabled for now.
 - The Agenda for the Faculty Senate October meeting was created.
 - i. Paul Zarembka made a motion to put moving the faculty senate meeting times from 3:00p-4:30p to 3:30p-5:00p in order to allow more participation from South and Downtown campus faculty senators onto the October Agenda of the Faculty Senate.
 - ii. Glendora Johnson-Cooper 2nd the motion. **The motion was approved.**
 - Cindi Tysick reported that she was looking to allow virtual meetings to happen at the Center of Excellence downtown and the Center for Tomorrow during the November meeting. Cindi will work on try to make it happen for the October meeting. Cindi made a motion to move forward with scheduling a virtual meeting for the November faculty senate meeting. Gabriela Popescu 2nd the motion. Provost Zukoski would like to see it happen during the October meeting to work out any problems. **The motion was approved.**
 - i. Glendora Johnson-Cooper asked that senators be advised of this option.
 - ii. A suggestion was made to make this an option for South Campus.

- iii. If October went well we would host a virtual meeting for the South and Downtown Campus senators at the November and December meetings.
 - Course Fee Amendment to the Syllabus
 - i. Examples of the fee were given.
 - ii. Gabriela Popescu motioned to accept the recommendation by Kara to add a “Course Fees” line to syllabi. Kathleen Kort 2nd the motion. **The motion was approved.**
 - iii. If Ezra is told by University Lawyers that this not a legal contract then he will bring it back to the FSEC for a vote.
 - iv. Peter Morgan asked whether the syllabus “contract” is a shared liability between the professor and the university.
10. New Business:
- Gabriela Popescu nominated Ann Bisantz to the Standing Committee on Tenure and Promotions. **Nomination approved.**
 - Gabriela Popescu would like to have a process in place to assure that our committees are working. Ezra says that we have FSEC people on each committee and we can simply poll them to see how each committee is doing.
11. FSEC went into Executive Session to nominate members for the Dental School Decanal Review Committee

Submitted by
Cynthia Tysick,
Interim Secretary to the Faculty Senate