

FACULTY SENATE EXECUTIVE COMMITTEE

Minutes of April 14, 2004

(unapproved)

The Faculty Senate Executive Committee (FSEC) met at 2:00 p.m. on Wednesday, April 14, 2004, in 567 Capen Hall to consider the following agenda:

1. [Approval of the minutes of March 31, 2004](#)
2. [Report of the Chair](#)
3. [Report of the President/Provost](#)
4. [Presentation and discussion about Judicial Affairs – E. Lidano](#)
5. [Report on Student Health – F. Carnevale](#)
6. [Report of the FS Student Life Committee – P. Nickerson](#)
7. [Old/New business, including approval of the 2004/05 FS Calendar](#)
8. [Executive session \(if needed\)](#)
9. [Adjournment](#)

Item 1: Approval of the minutes of March 31, 2004

The minutes were approved as distributed.

Item 2: Report of the Chair

Chair Peter Nickerson reported:

- He's the Faculty Senate (FS) representative on the Student Union Committee. That committee assigns space to student organizations on campus. Space is limited, so many organizations get squeezed into small quarters.

- He also represented the FS on the Council on International Studies and Programs. The Council discussed evaluating their current activities and establishing a scholarship in memory of Tim Rutenber.
- The Research & Creative Activities Committee met with Vice President Turkkan. They talked about how to stimulate interdisciplinary research, how centers are funded, and the sunset provision that's in effect for the centers.
- The Affirmative Action Committee met and continued working on a handbook for the recruitment and retention of underrepresented faculty.

Item 3: Report of the President/Provost

None

Item 4: Presentation and discussion about Judicial Affairs – Elizabeth Lidano

Liz Lidano, Director of UB's Office of Judicial Affairs, described their duties and procedures. Judicial Affairs oversees campus regulations, disciplinary processes, informational programming, and intervention efforts.

The Student Wide Judiciary (SWJ) is UB's student court system. They have the authority to impose sanctions when students violate the rules set forth in "Student Conduct Rules, University Standards, and Administrative Regulations," which are updated and distributed to students annually. They are also available online at <http://www.ub-judiciary.buffalo.edu/rulereg.shtml>.

The Office of Judicial Affairs becomes aware of most student violations through university police reports, but some incidents are reported by other law enforcement agencies or concerned individuals. Judicial Affairs then issues tickets informing students that they must attend an SWJ hearing.

Most SWJ hearings are dealt with by an appellate board, which is usually comprised of UB law students who listen to the cases and ask whether the cited individuals are pleading

“responsible” or “not responsible.” An alternative to the student board is to have a case heard by an administrator.

Sanctions ranging from warnings to community service to suspension/expulsion may be recommended depending on the nature of the violation. A panel of student justices then reviews all sanctions to ensure fairness and consistency.

Questions & comments:

- How are student justices selected? (Nickerson)
- They submit applications and are interviewed by a panel of their peers. Each selected students must sign a confidentiality oath. Applicants are usually students who are interested in law, mediation, or problem solving. (Lidano)
- Does the Family Educational Rights to Privacy Act (FERPA) allow Judicial Affairs to contact parents of cited students? (Brazeau)
- FERPA allows schools to notify parents about drug or alcohol violations. For other types of misconduct, students are asked to sign a form giving Judiciary Affairs permission to contact parents. (Lidano)
- Does UB have an effective academic integrity program? (Nickerson)
- Policies on plagiarism and cheating are covered at orientation and in the “Rules,” but there are still cases involving academic integrity every semester. Judicial Affairs works closely with Dr. Beth Del Genio in Academic Affairs in handling these cases. (Lidano)
- UB should consider investing in a software program that’s designed to detect plagiarism. (Brazeau)
- It doesn’t seem fair that students who are apprehended and charged for an off-campus incident should also be penalized by UB’s judiciary system. They’re being punished twice for the same thing. (Schack)
- We don’t go looking for off-campus violations, but we don’t ignore it when it comes to our attention. The “Student Conduct Rules” explain that illegal off-campus behavior can be prosecuted on campus. (Lidano)

Item 5: Report of Student Health – Frank Carnevale

Dr. Frank Carnevale, Director of UB's Student Health Services, explained the NYS public health law requiring all college and university students to be educated about meningococcal disease and the availability of preventive vaccine. Colleges and universities must be able to show that all students taking more than six credit hours have been educated by having them sign a form indicating either (1) that they've been immunized against meningococcal meningitis within the past 10 years, or (2) they've read the meningitis fact sheet or had it explained to them.

UB is dealing with the law by having students submit the form electronically. Around 94% have already complied, and most of the rest are probably graduating so they won't be affected. Although failure to comply prevents current students from registering for future classes, it won't affect graduation, financial aid, or transcript requests. Incoming students will need to deal with the forms before or during their first semester.

Answers to frequently asked questions about the Meningococcal Education Law are available online at <http://www.student-health.buffalo.edu/student-health/menfaq.shtml>. They're also in the "Need to know" section in MyUB.

Meningitis can be fatal and should be taken very seriously. Good hygiene practices such as washing hands and not sharing food/drink are common sense preventives.

Questions and comments:

- Are faculty and staff affected by the meningitis education law? (Kramer)
- There's no pending legislation to expand the law beyond college and university students. (Carnevale)
- What health care issues do faculty need to be aware of as we approach the stressful final weeks of the semester? (Nickerson)
- UB has good facilities for helping students. Counseling and medical services and resources are mostly free because they're covered by student fees. See additional

information and links at the Student Wellness Team Web page at <http://wellness.buffalo.edu>. (Snyder)

- Oral health is also important. Reasonably priced dental services are available at the School of Dental Medicine. (Donley)

Item 6: Report of the FS Student Life Committee – Peter Nickerson

Chair Nickerson, who is also chair of the Student Life Committee, reported that they've been meeting and discussing a variety of topics including the popular complimentary copies of the New York Times and USA Today, housing issues caused by overenrollment, finance management workshops aimed at graduating undergraduates, online voting for student elections, and Greek Life. With regard to the latter, there are concerns that many de-recognized groups still exist and cause problems in the College Heights area.

Item 7: Old/New business

The 2004/05 FS Calendar was approved following an editorial correction changing "The Faculty Senate will meet on Tuesdays..." to "The Faculty Senate will meet on the following Tuesdays..."

Item 8: Executive session (if needed)

None

Item 9: Adjournment

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Will Hepfer

Secretary of the Faculty Senate

Attendance (P = present; E = excused; A = absent)

Chair: P. Nickerson (P)

Secretary: W. Hepfer (P)

Architecture & Planning: GS. Danford (P)

Arts & Sciences: S. Bruckenstein (P), M. Churchill (P), R. Hoeing (P), S. Schack (P), K. Takeuchi (P)

Dental Medicine: M. Donley (P)

Education: L. Malave (A)

Engineering & Applied Sciences: J. Jensen (P), R. Mayne (P)

Informatics: F. Tutzauer (E)

Institutional/General: O. Mixon (A)

Law: L. Swartz (P)

Management: J. Boot (P)

Medicine & Biomedical Sciences: J. Hassett (E), G. Logue (E), B. Murray (A), J. Sellick (A)

Nursing: P. Wooldridge (P)

Pharmacy: G. Brazeau (P)

Public Health & Health Professions: C. Crespo (P)

Social Work: Barbara Rittner (E)

SUNY Senators: J. Adams-Volpe (P), W. Baumer (P), M. Kramer (P), P. Nickerson (P)

University Libraries: CA Fabian (E)

Guests: P. Balzano (Undergrad. Student Assn.), D. Budniewski (Reporter), B. Burke (EDAAA), F. Carnevale (Student Health Services), L. Guzman (Student Affairs), L. Labinski (Prof. Staff Sen.), E. Lidano (Judicial Affairs), S. Nolan-Weiss (EDAAA), B. Ricotta (Student Affairs), S. Snyder (Student Health Services)