Presentations Power: Part 1

December 19, 2013

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**Attendance**

Attendance was low, with 12 people from CIT signed in.

**Feedback**

A feedback form was distributed to attendees with four questions:

1. Did this event meet your expectations? If not, why not?
2. What did you learn? That is, what are your take-aways?
3. What would you like to see CITPD offer next?
4. How would you like to be notified of future CITPD events?

Following are brief summaries of the 7 responses:

1. ***Did this event meet your expectation? If not, why not?***7 out of 7 respondents said the event met, or exceeded, their expectations. (3 respondents indicated that the event exceeded their expectations).
2. ***What did you learn? That is, what are your take-aways?***

Most indicated that the presentation outline was their top takeaway. Others included tips to keep audience involved, tips to handle distractions in the audience, and how to use Powerpoint most effectively.
3. ***What would you like to see CITPD offer next?***

1 responded indicated that they would like to attend a session on Wiki documentation tips.
4. ***How would you like to be notified of future CITPD events?***

100% said Email.