

University at Buffalo Child Care Center, Inc, February 13th, 2017 - UBCCC South Campus				Time: 5:00-7:00 <i>Called to Order by Goodman at 5:05pm. Dicerbo motioned to adjourn. Heyward seconded. Meeting adjourned at 6:27 pm.</i>	
In Attendance: Balcom, Bittar, Cich, DiCerbo, Goodman, Hagenbuch, Haremza, Hartmann, Heyward, Milizia, Rothfuss, Tjandra, James, Vidal, Bennett, Smith					Absent/Excused: Ludtka, Racsummerberger, Hartmann
Topic	Person/ Time	Purpose	Supporting Documents	Dialogue	Outcomes:
Approval of Minutes	Goodman 5:00	VOTE	(1) - Draft of December meeting minutes		Approval - Heyward Second - Tjandra All in favor - (minus, balcom, bittar, hartmann) Abstain - hagenbuch, Cich, Haremza
Committee Reports; <i>Leadership Development</i>	Tjandra 5:05	Information Update	NO REPORT	<ul style="list-style-type: none"> Welcome new board members Board member profile directory Board Committee structure 	Next Meeting:
Program Coordinators Report	Smith/Bennett	Information Update	NO REPORT		
Directors Reports	James/ Vidal	Information Update	(2) North and South Campus report / .pdf	<p>North center Quality Star - 6.14/7 - goal was 3.5/7. Provisional rating is 4 pushing into 5 (3 years reevaluation</p> <p>Jason G.- updates on Business Manager, Kathi J. and Jenilyn V. assisting to address void of business manager tasks/responsibilities.</p> <p>Kathi J. - updates on over enrollment of preschool on North. Opening up a temp preschool class to address 9 move ups in middle of March.</p> <p>Mixed age (3-5 year olds) classrooms at North beginning Fall. Understanding the philosophy of mixed age groups</p>	Kathi J. -communication to families. Organizing a panel discussion/information night for

				<p>and to also address enrollment and placement. A mixed age class would consists of 14 children in a mixed age group with 2 adults.</p> <p>Jenilyn V. shared about challenges with mixed age classroom at south. (enrollment landscape and Bornhava ratios)</p> <p>Katy C. - what kind of quality measure to be applied and outcomes?</p> <p>Kathi J - referring to TSG gold strategies for assesment & parental feedback via surveys.</p>	<p>mixed age classroom taking place in March.</p> <p>Beth B - preschool programming moved up on strategic planning focus.</p> <p>Kathi J - sending list of Q&A/FAQ on mixed age that was previously compiled to BOD</p> <p>kathi J - to draft a letter out for parents about mixed age and to Save the date for panel session.</p>
Committee Reports; <i>Executive</i>	Bittar	Information Update	(3) see attached REPORT	Moving directors from hourly to salary in two weeks time	<p>Next Meeting: Monday, March 6th, 2017</p> <p>- Future meeting dates scheduling</p>
Committee Reports; <i>Finance</i>	Balcom	Information Update	(4) see attached REPORT	<p>february report, the center finances broke even.</p> <p>Budget in April with the goal to introduce decision about tuition increases in May/June to meet July deadline.</p> <p>Center cash flow is at a good spot and we have sufficient savings and investment account as we are still waiting to hear from SUNY grant.</p>	
Committee Reports; <i>Strategic Planning</i>	Bittar	Information update	(5) see attached REPORT	Climate survey targeted for June	

Committee Reports; <i>Audit</i>	Dicerbo	Information Update	NO REPORT	December 21st-Anthony and Beth met with auditors January meeting presentation for 990 attach the meeting minutes that Anthony wrote	Next Meeting:
Committee Reports; <i>By-Laws</i>	Hartmann	Information Update	NO REPORT		Next Meeting:
Committee Reports; <i>Development/Marketing/Enrollment</i>	Milizia	Information Update	(6) see attached REPORT	<ul style="list-style-type: none"> Fun walk marketing 	Next Meeting: Monday, February 20th, 2017
Committee Reports; <i>Program</i>	Racsummerger	Information Update	NO REPORT		Next Meeting: Thursday, February 23th, 2017
Committee Reports; <i>Personnel</i>	Goodman	Information Update	NO REPORT		Next Meeting:
Sub-Committee Reports; <i>Facilities</i>	Ludkta	Information Update	NO REPORT		Next Meeting:
Executive Session (ALL 12 BOARD MEMBERS REMAIN FOR EXECUTIVE SESSION)	Goodman	Voting for new E-Board Committee (effective Feb 2017 to Jan 2018)		Executive committee elections Serving term Feb 2017 to Jan 2018 President Jeff B. nominates Jason G. Heyward seconds, all in favor Vice President Jason G nominates Brian Heyward Second - Beth B, all in favor Treasurer Beth B nominates Jeff B Seconded - Tjandra, all in favor Secretary Tjandra nominates Sherene M second - Jeff B, all in favor	

