

# Meeting of the PSS Executive Committee

**February 2, 2017**

**567 Capen Hall, 2:30–4:30p.m.**



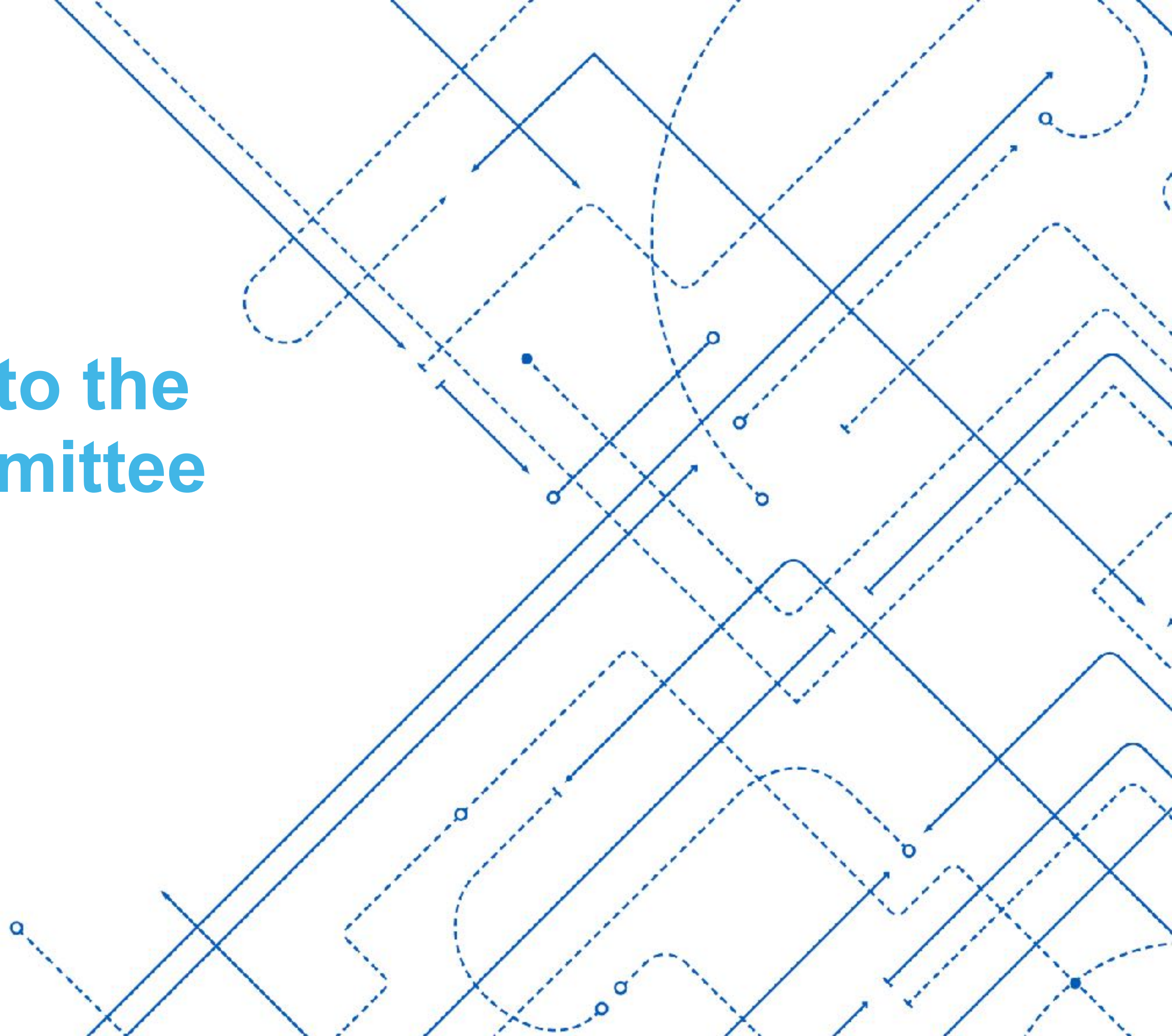
2017-02-02 Professional Staff Senate Executive Committee Meeting 2:30–4:30 p.m., 567 Capen				
Time	Item	Leader	Links	Action Needed
2:30–2:35PM	<b>Call to Order</b>	Dom		Call to Order
	Adoption of Agenda	Dom		Approval
	Approval of Minutes from 12/01/16	Sarah		Approval
<b>Reports</b>				
2:35–3:15PM	Chair’s Report	Dom		Receive
	Vice Chair’s Report	David		Receive
	Report from the Budget Oversight Committee	Kat		
	Report from the Special Committee on Senator Engagement	Tim		
<b>Unfinished Business</b>				
<b>New Business</b>				
3:15–4:00 PM	Redefinition of Professional Staff in response to “Overtime-Eligible” Rules	Dom		
	Appointment of Matt Deck to Health Sciences (Area I), nominated by Kat Kielar	Dom		Appoint
	Appointment of Eileen Fleischmann to Core Academic Units (Area II), nominated by Ryan Taughrin	Dom		Appoint
	Appointment of Maribeth Tamsen to Core Academic Units (Area II), nominated by Ryan Taughrin	Dom		Appoint
	Appointment of Hugh Jarvis to University Administration (Area V) by Kesha Lanier	Dom		Appoint
	Appointment of Daniel Kelly to University Administration (Area V) by Fran Fiscus	Dom		Appoint
	Appointment of Donna Malecki to University Administration (Area V), nominated by Fran Fiscus	Dom		Appoint
	Review of committee rosters and charges	David		
	Amend resolution: Day of Shared Governance	Dom		
	Appointment of Student Leader to Executive Committee			
	UBBreathe Free Now Committee & Charge			
	Set agenda for Feb 16 Senate and GM meeting			
	<b>Program – Tentative</b>			
4:00–4:30 PM	Scott Weber, Christina Hernandez and Barb Ricotta on the 1Capen project.			
4:30PM	<b>Adjournment</b>			

Items in Red are amendments added since the initial distribution of the agenda.

**Notice of Audio Recording:** All meetings of the PSS Senate and the Executive Committee are recorded and archived by the UB Office of University Shared Governance.



# Chair's Report to the Executive Committee



## **UB Office of University Shared Governance: Staff Assistant**

Ms. Maribeth Tamsen, new position as Assistant to the Chair of the Department of Sociology.

Ms. Lindsay Allen, temporary appointment as of January 30 in the Office of Shared Governance.

Position will be posted when HR system comes back online.

## **Report from 175th Plenary at Old Westbury, Jan 19–21, 2017**

**Sanctuary Campus status for  
the SUNY system**

**Transgender health care  
education**

**Tolerance on campuses**

**Civil discourse and campus  
climate**

**DACA & Pomona Statement**

**UFS Social Media**

**SUNY Chancellor (Zimpher)**

**SUNY Provost (Cartwright)**

**SUNY Budget**

**by SUNY CFO E. Mccloughlin**

**SUNY Research and Economic**

**Development Officer**

**(Grace Wang)**

**SUNY's Office of Academic**

**Health and hospital Affairs**

**(Ricardo Azziz).**

## Resolutions

- 175-01-1 Resolution on "Petition to Make All SUNY Locations Sanctuary Campuses"
- 175-02-1 Resolution to Create Transgender Health Care Education at SUNY Campuses
- 175-03-1 Resolution on Contact Hours  
Memorandum to Presidents-Credit/Contact Hour Relationship
- 175-04-1 Resolution on Assessment Practices



## Endorsed Statements

Statement on Tolerance

Joint Statement on Civil Discourse and Campus Climate

Statement in Support of DACA (Deferred Action for Childhood Arrivals) and the Pomona Statement (College & University Presidents Call for U.S. to Uphold and Continue DACA)

## Plenary Presentations

Grace Wang	SUNY Research and Economic Development
Ricardo Azziz	Office of Academic Health and Hospital Affairs
Eileen McLoughlin	Chief Financial Officer Report
Alex Cartwright	Provost Office Report Winter 2017
Philp Glick	SUNY Faculty Senate Social Media



## **SUNY Budget Requests**

- State Budget will be enacted April 1. Advocacy needed now.
- Five-Year Extension of NY-SUNY 2020
- Increased and Sustained Direct Investment
- Multi-Year Capital Budget Investment

## Governors Budget Proposal

- State-operated Campuses: Maintenance of Effort not included
- Investment Fund Stays flat from 2016/17
- University-wide Programs: Loss of EOP (\$5.4M), EOC (\$5.0M), ATTAIN (\$2.0M), SBDC (\$1.5M), Graduate Diversity Program (\$0.6M)
- The Board of Trustee is empowered to raise undergraduate tuition by maximum of \$250. The Board of Trustee has this authority from 2017/18 to 2021/22
- Excelsior Scholarship to allow resident undergraduate students who have a household income under the threshold (\$100,000 raised to \$110,000 for 2018 and \$125,000 in 2019) to receive free tuition from SUNY or CUNY
- Foundation Oversight: The Inspector General would oversee implementation and enforcement of financial control policies at SUNY and all affiliated nonprofit organizations and foundations.

## Questions from the CGLs to the Chancellor

24 campuses represented

Topics discussed: Chancellor's search, request to become official documented observers of UFS with the convener having a vote on the EC, applied learning, microcredentialling, general education.

Respect for Chancellor's commitment to shared governance and to promoting and advancing the tenets of shared governance.

Shared Governance Doctrine: we have begun to work on a draft and firmly established a working group of CGLs, the leaders of UFS, FCCC with requests out to have the Fredonia President among others join the conversation. We look forward to putting this forward as your legacy document in April.

## Chancellor's Responses

What would you have found useful on a “post-it note” from the leaders of all campus governance organizations around SUNY?

I think what you have to worry about in the succession process is where you're going to start with the new chancellor. I was IN faculty governance, it's in the story. If you get someone who has participated, on the faculty side, half the battle is won.



## Chancellor's Responses

Many campuses are reporting that a major impediment to advancing applied learning initiatives is the lack of resources. What supports, financial and otherwise, are being instituted at the system level to support applied learning?

If you think of free tuition, the governor could have gone back to mandate to say that you needed to engage in applied learning in order to get the free tuition. I don't know other than our investment fund that we're investing directly in applied learning beyond that.

## Chancellor's Responses

Regarding the mentoring of new administrative teams, what incentives have you given, and will you give, to the Presidents and Provosts to attend the shared governance conference on April 27-28 on shared governance in times of leadership change?

They'll come if they have a role. They aren't gonna come to be educated. We all have only so much time. When you make a decision to go, it's because you have an active role in the conference. So if we want to have a preliminary round table with 6 presidents and 2 governance leaders, then we'd have better luck.

## **Universal Evaluation Period for All Permanent Staff**

**Binghamton Model: All permanent staff are evaluated in during the same month on an annual basis**

## **Ideas from Chats with Senators (Two of Five so far)**

- **Periscope**
- **Create opportunities and action items to contribute at senate and general membership meetings**
- **Hold more social events to build interest, then engage members in discussions of governance and other issues**
- **Include a workshop as part of a social event. Folks more likely to attend workshops than meetings**
- **Coalition building and recruitment. Be more welcoming. Contact new employees and senators.**



## **Member Outreach: Weekly Email**

**Staff Spotlight**

**Committee Spotlight**

**Events**

**Opportunities to participate**

**FlashFile service**

**Analytics**

**Separate database, ability to opt-out of just weekly email**

## **Executive Committee Members**

- **Each meeting feature a report from an electoral area on senator activity and constituent concerns.**
- **Area Meeting or event, at least once per semester.**

## **Committee Spotlight at Executive Committee Meetings**

**Each meeting feature a report from a PSS Committee on current issues and activities.**

## Meeting with Provost Cartwright, December 9, 2016

- Summarized Performance Improvement Program
- Concern with undergrad male percentage up to 54%, wants to move it to 50%
- 36 new students will be added to medical school, 144 to 180 students
- Continuing to restructure law program, national drop in interest in law school
- Steady growth in STEM enrollment
- Dropped 50% enrollment in humanities in the last few years
- Growth in total number of students, partly due to affordability, which will impact infrastructure, up 11% last year, 7% this year
- Desire to grow international student pop. Global focus - helps our domestic students to reach globally. Now 21% of the student body. 1/3 of tuition and fees come from internationals. Concern over possible immigration law changes



# **Day of Shared Governance: March 7, 2017**

## **Special Meeting Announcement**

## **Faculty and Staff Handbook Revision**

**Opportunity to institutionalize professional staff role in shared governance.**

## Upcoming

February 16, 2017, CFT

Meeting of the Senate and General  
Membership

March 16, 2017, CFT

Day of Shared Governance

The background features a complex network of blue lines and arrows. Some lines are solid, while others are dashed. The arrows point in various directions, creating a sense of movement and connectivity. The overall aesthetic is clean and modern, typical of a professional report cover.

# Vice Chair's Report

**Committee Activity**



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# Unfinished Business



# New Business





## Appointment of Senators to Vacancies

Appointment of Matt Deck to Health Sciences (Area I), nominated by Kat Kielar

Appointment of Eileen Fleischmann to Core Academic Units (Area II), nominated by Ryan Taughrin

Appointment of Maribeth Tamsen to Core Academic Units (Area II), nominated by Ryan Taughrin

Appointment of Hugh Jarvis to University Administration (Area V) by Kesha Lanier

Appointment of Daniel Kelly to University Administration (Area V) by Fran Fiscus

Appointment of Donna Malecki to University Administration (Area V), nominated by Fran Fiscus

## Appointment of Senators to Vacancies

Health Sciences	16/24	(8 vacant)
Core Academic Units	10/20	(10 vacant)
Student Support	<b>16/16</b>	
University Support	<b>11/11</b>	
University Administration	9/20	(11 vacant)

**62 Currently Seated Senators,  
up from 41 in 2015**

## Review Committee Rosters and Charges

Awards Committee

Budget Oversight Committee

Constitution and Bylaws Committee

Continuous Improvement Committee

Elections Committee

Inclusion and Diversity Committee

Marketing and Communications  
Committee

Mentoring Committee

Policy and Governance Committee

Staff Development and Engagement  
Committee

Social & Networking  
Subcommittee

Welcoming Subcommittee

Sustainable Living Committee

Alternative Transportation  
Subcommittee

Plant Exchange Subcommittee

Website Committee

# Day of Shared Governance: Revision of Resolution

Current Resolution: Declaration of “University at Buffalo Day of Shared Governance”

Approved by the Professional Staff Senate Executive Committee, February 12, 2016

Approved by the Faculty Senate Executive Committee, February 10, 2016

**Whereas**, the recognized University at Buffalo governance bodies: UB Faculty Senate and UB Professional Staff Senate; have resolved to inculcate the values of shared governance under the auspices of the renamed University at Buffalo Office of University Shared Governance, and

**Whereas**, the two senates have made significant steps towards meaningful progress in partnering with representatives from student governance, the university administration, SUNY faculty Senate, and other representative bodies across the SUNY system and within the University at Buffalo campus, and

**Whereas**, the University at Buffalo administration has historically demonstrated inclusion from all representative bodies to achieve significant milestones of an improved academic profile; long range planning through UB 2020 and SUNY 2020 efforts; enhanced student quality and diversity; and improved educational offerings, and

**Whereas**, SUNY Chancellor Nancy Zimpher has demonstrated a desire that all SUNY campuses engage in shared governance practices throughout each individual campus, as well as across the SUNY system, through the inclusion of shared governance as a metric in Presidential evaluations and incorporation of the SUNY Faculty Senate representation in the determination of SUNY policy and practice,

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Professional Staff Senate, in conjunction with the UB Faculty Senate and other representative bodies across campus, request that President Tripathi declare the first Tuesday of March henceforth be known as “University at Buffalo Day of Shared Governance”, and therefore be it also

**RESOLVED**, that “University at Buffalo Day of Shared Governance” shall be observed together by all five pillars of shared governance, including faculty, staff, students, administration and councils, as well as our alumni associations, through a series of informative, collegial, and celebratory events.

## Day of Shared Governance: Revision of Resolution

Proposed Revision, at the Request of President Tripathi, to conduct the activity within the confines of the Faculty and Professional Staff Senate:

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Professional Staff Senate, in conjunction with the UB Faculty Senate and other representative bodies across campus, request that President Tripathi declare the first Tuesday of March henceforth be known as “**the Faculty Senate and Professional Staff Senate Day of Shared Governance**”, and therefore be it also

**RESOLVED**, that “**the Faculty Senate and Professional Staff Senate Day of Shared Governance**” shall be observed together by all five pillars of shared governance, including faculty, staff, students, administration and councils, as well as our alumni associations, through a series of informative, collegial, and celebratory events.

## **Appointment of Student Representative to the Executive Committee**

Article V: Executive Committee of the Senate

Section B — Membership

The Executive Committee shall be composed of the following:

9. A representative of the leadership of the UB Student Assemblies, selected by the officers and elected senators on the PSS Executive Committee, who shall serve *ex officio* without vote.



## COAL: Council of Advocacy Leaders

“The Council of Advocacy and Leadership is an organization consisting of all seven student government Presidents, the Chief Justice of the Student Wide Judiciary, and the UB Council Student Representative at the University at Buffalo. Our purpose is to provide resolutions on key issues at every level of the University hierarchy affecting any and all student governments and their constituencies. Collectively, we represent all 30,000 students at UB.”

Membership:

Tanja Aho, President, Graduate Student Association

Connor Arquette, President, Medical School Polity

**James Corra, UB Council Student Representative (COAL Chair)**

Nicholas D’Angelo, President, Student Bar Association

Jacob Henning, Chief Justice, Student Wide Judiciary

Jeffrey Morrissey, President, Graduate Management Association

Sara Perrone, President, American Student Dental Association

Matthew Rivera, President, Undergraduate Student Association

Taylor White, President, School of Pharmacy Student Association

## **UBreathe Free Now Committee & Charge**

Examine the status of the UBreathe Free policy and recommend improvements and strategies to maximize compliance, helping UB become a truly Smoke-Free, Tobacco-Free and Vape-Free Campus.

The focus of the committee is not to infringe on any individual rights, but rather to assert the right of all UB community members to be free from second- and third-hand smoke, to promote clean air and a clean environment, to promote health and wellness as core values, and to educate community members in a way that minimizes smoking and maximizes smoking cessation.

## UBreathe Free Now Committee & Charge

Mr. Connor Arquett, UB JSMBBS student, Polity

Mr. Prasad Balkundi, Faculty of the School of Management

Mr. Anthony Billoni, Director, Tobacco-Free Western New York

Dr. Gale Burstein, Erie County Department of Public Health

Mr. Javier Bustillos, UB CFA

Dr. Helen Cappuccino, RPCI, UB Alumnus

Mr. James Corra, President of COAL (Council of Advocacy & Leadership)

Mr. Raymond Dannenhoffer, UUP Health Sciences

Ms. Sherri Darrow, UB Wellness

Dr. Beth Del Genio, Liaison to the President's office

Ms. Mary Garlick Roll, UB Alumni Association

Dr. Gary Giovino, School of PH and HP

Dr. Philip Glick, Chair of the UB Faculty Senate

Ms. Amanda Gross, UB Athletics

Ms. Joanna Jacob, Director, Community Engagement at American Cancer Society

Prof. Maureen Jameson, UB Faculty

Mr. Jim Jarvis, UB Legal

Mr. Domenic Licata, Chair of the UB Professional Staff Senate

Mr. Scott Ludtka, UB Facilities

Mr. Rob Mayer, UB Government Affairs

Ms. Joanne McNeice, BNMC

Mr. Ryan McPherson, UB Chief Sustainability Officer

Mr. Tonga Pham, UB Facilities

Mr. Chris Putrino, UB EA, HR

Ms. Barbara Ricotta, UB Student Life

Ms. Carol Schmeidler, UB Environmental Health & Safety

Mr. Gerald Schoenle, UB Police Chief

Ms. Missy Stolfi, Community Member & works for Am Cancer Society

Mr. Brian Stuhlmiller, UB Student

Ms. Cindy Todd, UB Communications

Mr. Michael Udin, UB Student

Deputy Chief Joshua Sticht, UB PD

Ms. Kimberly S. Walitzer, UB Research Institute on Addictions

Ms. Angie Zito, CSEA Local 602 Chapter President

Mr. Steve Jeter, CSEA Local 602 Executive VP

## **UBreathe Free Now Committee & Charge**

### Subcommittees

- Enforcement
- Culture Change & Education
- Legal, Labor & Financial Risks
- Wellness and Sustainability
- Communication, Marketing & Volunteer Organization

## **Agenda for Upcoming Senate and General Membership Meeting**

Article V: Executive Committee of the Senate


Section C — Powers and Duties

4. Set the agenda for meetings of the Senate and general membership.

**February 16, 2017**

Program: Jay Roorbach



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# Program: 1Capen

**Scott Weber**

Vice President for Student Life

**Christina Hernandez**

Associate Vice President, Student Life

**Barbara Ricotta**

Associate Vice President for Student Affairs



# Adjournment

