

**Professional Staff Senate Executive Meeting
March 5, 2015**

Convener: Ann Marie Landel

Recorder: Kathleen M. Kielar, Ph.D.

Agenda:

1. Approval of previous meeting minutes to February 5, 2015
2. Chair Report
 - a. SUNY Faculty Senator Elections Results
 - b. Women in STEM Event
 - c. Anna's Retirement
 - d. New PSS Officer transition
 - e. Question on rescheduling November GM meeting
3. Vice Chair Report
 - a. Committee Report
 - b. Welcoming Committee Chair Needed
4. Guest Speakers: Jeff Brady, Executive Director of Dining Services, FSA, Campus Dining and Shops
5. Old/New Business
 - a. Next General membership meeting on March 26th will have Laura Hubbard
 - b. The April 2nd Executive Committee Meeting will have Dean Andrew Stott presenting
 - c. The April 9th General Membership Meeting will have University Police and Student Life to present on Emergency Planning
6. Adjournment

1) Meeting called to order by Ann Marie Landel

2) Approval of past minutes from February 5, 2015

<http://www.pss.buffalo.edu/committees/executive.php> Minutes were approved.

3) Chair Report

a) SUNY Faculty Senator Election Results.

Health Sciences: Mr. Robert Van Wicklin will represent the Health Sciences for the term starting July 1, 2015 – June 30, 2018. At the moment, no alternate has been chosen

Academic/Core Campuses

Professor Ezra B.W. Zubrow will represent the Academic/Core Campuses for the term starting July 1, 2015 – June 30, 2018. At the moment, no alternate has been chosen

- b) **Women in STEM Event** – PSS will be sponsoring a STEM event for students, faculty, and staff on April 23rd in the Student Union from 8:30 AM – Noon. Women in STEM: Inspire Grow, and Connect is the title of the event. Please look for it on the PSS Website soon for more information.
- c) **Anna will be retiring** – After 48 years of service, Anna Kedzierski will be retiring from the Professional Staff Senate. Anna has served the Professional Staff and Faculty Senate Office as office manager allowing for many of the events that take place between the two offices to come to fruition. PSS Officers and the Faculty Senate Officers are working together to find a replacement for Anna before she leaves so that a smooth transition of duties can occur.
- d) **Transition of New PSS Officers** – The current PSS officers are currently working with the new incoming officers to ensure an easy transition of PSS leadership. We’ll continue to meet regularly with the officers
- e) **Question about November General Membership Meeting Being Cancelled:** There was a question that came up to determine if we needed to reschedule the November General Membership meeting as it was cancelled due to the weather. The Bylaws were consulted which states that the Senate needs to hold at least 4 meetings. Given the currently scheduled 5 other meetings, it was determined that we meet the Bylaw specifications.

When consulting the Bylaws, we noticed a change we may want with the Executive Committee meetings. The Bylaw states “Meetings of the Executive Committee shall be held at regular intervals, not less frequently than once a month September through June”. The Executive Committee has never met in January. Do we need to change the Bylaws to reflect this?

Further, we are now questioning if we should have an addendum to the Bylaws to address cancelled meetings if they do not meet the ByLaw criteria.

- f) **Discussion on how to get more Senators involved:** There were some discussions with the current officers and the new officers about how to get Senators more involved. Perhaps with the new employees coming onboard.
- 4) **Vice Chair Report** – Committee reports are available on the table.
- a) Committee reports were emailed to everyone. Committees have been very active.
 - b) Key events coming up include:
 - i) March 10 – Sustainable Living Lunch/Tour of Greiner Hall and the Culinary Crossroads Center in Red Jacket
 - c) We are interested in receiving nominations for the Welcoming Committee Chairperson.

5) Presentation by:

- a) **Jeff Brady, Executive Director of Dining Services, FSA, Campus Dining and Shops and Ray Kohl, Marketing Manager**

This presentation can be found at:

<http://www.pss.buffalo.edu/committees/minutes/executive/2014-15/CampusDiningShops.pdf>

Jeff and Ray informed the Executive Senate of some great things going on in Campus Dining & Shops. These include:

- UB has the #1 ranked Dining Services of all SUNY University Centers
- Crossroad Culinary Center (c3) has one several dining awards including the Loyal E. Horton Dining Award
- Goodyear Dining Center has been renovated to include six action cooking stations along with touch-screen ordering.
- Campus Dining and Shops continue to grow from their success and showed this through the percentage of gross sales
- Meal Plan participation has increase by 20% along with a 65% increase in overall revenue
- UB continues to exceed the National Benchmark results in all 16 benchmark categories ranging from food taste to helpful staff
- It is the largest single employer on campus
- It will contribute almost \$4 million back to campus
- They owe their success to continued and integrated training programs at all levels of their operation
- The FlexiBull Bucks allows for Faculty & Staff to utilize dining services by putting money on your UB card
- Last year came out with a food truck called “Big Blue”
- Perk’s is being renovated to a Starbucks
- Capen Library Café will also be a Starbucks

6) Old/New Business

- a) **General Membership meeting is March 26th.** Laura Hubbard, Vice President of Finance & Administration, Office of the Vice President of Finance and Administration, will be presenting
- b) **Executive Committee meeting for April 2** – Dean Andrew Stott, Dean of Undergraduate Education, will be presenting on the newly adopted General Education Program
- c) **General Membership meeting April 9** – Presentation by the University Police and Student Life on Emergency Planning

7) Adjournment



PROFESSIONAL STAFF SENATE

University at Buffalo *The State University of New York*

E3515

| Executive | 3/5/2015 | | | Area |
|------------------|-----------------|-------------------|---------|-------------|
| Candy | Morris | Executive Senator | EXCUSED | 1 |
| Christine | Stumm | Executive Senator | A | 1 |
| Domenic | Licata | Executive Senator | A | 2 |
| David | Love | Senator | A | 2 |
| Marianne | Sullivan | Executive Senator | ABSENT | 2 |
| Arlene | Kaukus | Alternate | A | 3 |
| Kathleen | Kielar | Officer | A | 3 |
| Michael | McManaman | Executive Senator | A | 3 |
| Sarah Ann | Piraino | Executive Senator | EXCUSED | 3 |
| Kirkshinta | Turnipseed | Executive Senator | EXCUSED | 3 |
| Janiece | Jankowski | Executive Senator | A | 4 |
| Jason | Parker | Senator | A | 4 |
| Denise | Wolfe | Alternate | A | 4 |
| Laura | Barnum | Officer | A | 5 |
| Ann Marie | Landel | Officer | A | 5 |
| Joe | Mantione | Senator | A | 5 |
| Linwood | Roberts | Executive Senator | ABSENT | 5 |
| Susan | Steck | Executive Senator | EXCUSED | 5 |