Summer 2016
Instructions for International Undergraduate Students
Seeking Summer-Only Non-Degree Study on an F-1 Student Visa

1. Complete and submit (by email with scanned attachments) the “Undergraduate International Student Application Form for Non-Degree Summer Study” to the International Admissions Office.
2. Applications received without the $50 Application Fee cannot be processed.
3. International students enrolled in summer-only non-degree study must be registered full-time (defined as six credits in the student’s first Standard Summer Session).
4. Submit a copy or scanned attachment of your secondary school and/or university transcripts, school-leaving examinations and/or certificates.
5. English language proficiency must be sufficient so that you can successfully complete university classes. In the application form, answer the questions about your English proficiency and submit the required documentation. When you arrive at UB, the University may test your English language proficiency if you are having language problems and you may be required to register for an English class if your language proficiency is determined to be inadequate to successfully function in a university academic setting. You must submit or document one of the following:
   a. TOEFL score report (no minimum score for summer-only study).
   b. IELTS score report (no minimum score for summer-only study).
   c. SAT I Critical Reading section score report.
   d. GCE O level or A level Results Slip with a passing grade in English.
   e. IB passing grade in English or Literature.
   f. AP passing grade in English or Literature.
   g. Any other recognized test that demonstrates English language proficiency (for example, STEP, CEFR, CET, PTE, TOEIC, GRE Verbal score, MELAB, Cambridge ESOL CPE and CAE, ITEP, etc.).
   h. Citizenship of a country where English is the official / legal language.
   i. Citizenship of a country where English is the medium of instruction (for example, some Caribbean countries, some African countries, India, Singapore, some European countries, and others); to be determined on a case-by-case basis by International Admissions as part of the application review process.
   j. Successful completion of an English language program.
   k. Successful completion of at least one term of academic study in a country where the official medium of instruction is English (regardless of citizenship or native language of the applicant).

   Applicants who cannot demonstrate English language proficiency as noted above cannot be admitted and will not be issued an I-20 or DS-2019.
6. If you require a Certificate of Visa Eligibility for a Student Visa (Form I-20 or DS-2019), complete the International Applicant Financial Form and submit it with the required financial documentation.
7. Please note that you will be required to register for at least 6 credits (2 classes) in your first summer session. Please visit http://registrar.buffalo.edu/schedules/index.php to review the summer class schedule to be sure that your desired classes are available.
8. You will be required to attend a short international summer orientation program conducted by the Office of International Student and Scholar Services. An Orientation fee will be charged to your student account.
9. It will be your responsibility to contact Brian Waldrop, Senior Academic Advisor in the UB College of Arts and Sciences Student Advisement and Services, at: bwaldrop@buffalo.edu to confirm your enrollment and register for your classes.
10. Tuition eBills are e-mailed after summer class registration has occurred.
   • If you register before mid-June, your bill will be e-mailed to you in mid-June and will be due in mid-July.
   • If you register after mid-June, your bill will be e-mailed to you in mid-July and will be due at the end of August.
12. On-Campus Employment is not permitted.
13. UB does not provide airport pick up. Taxis, shuttles and public transportation are available. Information will be sent with the I-20 packet.
Undergraduate International Student Application Form for Non-Degree Summer-Only Study

This application is intended for international students: non-U.S. citizens, non-Permanent Residents, and others educated outside the U.S. It is for summer-only non-degree study. If you plan to complete a degree at the University at Buffalo or engage in non-degree study in a regular academic term (fall or spring), you must complete the appropriate application form (www.buffalo.edu/internationaladmissions/forms).

The application fee is $50. Payment methods:
1) Enclose a bank draft drawn on a U.S. bank payable to the “University at Buffalo”; or
2) Pay online through our secure payment website: https://inted.oie.buffalo.edu/intappfeepay.asp and enclose a copy of the payment receipt which you will receive by email upon submitting your payment.

Please print in ink or type.

1. Name  (Your name must match your passport; enclose a copy of your passport biographical page.)

______________________________ / ________________________________
Family Name / Surname                     Given Name(s)

2. Date of Birth ___  ___ / ___  ___ / ___  ___  ___  ___
   Month     Day                  Year

3. Sex   Male   Female

4. Current Mailing Address
   (List your complete current mailing address exactly as it should appear on an envelope.)

________________________________________________________________________________________
City    State/Province  Country              Postal Code

Email Address:  __________________________________________________________

Telephone:  ____________________________

5. If you will move from your Current Mailing Address within the next 12 months, please indicate the date after which we should send all correspondence to your permanent Foreign Address.  ________________________________

6. Foreign Address
   (List a permanent foreign address if it is different from your Current Mailing Address above. If it is the same write “same”.)

________________________________________________________________________________________
City    State/Province  Country              Postal Code

Email Address:  __________________________________________________________

Telephone:  ____________________________

7. Are you a U.S. citizen?   Yes   No

8. City and Country of Birth:

City    Country

9. Country of Citizenship:


10. Are you a permanent resident of the U.S.?   Yes   No

11. If you are not a permanent resident, have you applied for permanent resident status?   Yes   No

12a. If you are currently holding a U.S. visa, indicate your visa type and attach a copy of your current visa (and I-20, if F-1).

    F-1   J-1   H-4    Other:  ____________________________

   Please specify

12b. If you are currently holding a U.S. visa, indicate the visa expiration date.  ___  ___ / ___  ___  ___  ___
   Month     Year
13. What is your native language / mother tongue? ________________________________________________________________

14. If English is not your first language, is your English language proficiency sufficient to participate successfully in an American university?  
   ☐ Yes  ☐ No

   Required Documentation:
   ☐ TOEFL or IELTS. Test Date: ___ ___ / ___ ___ ___ ___  Test Score: ______________
               Month Year
   Be sure to request that official test scores be sent to UB. The UB school code for TOEFL is 2925 (SUNY U at Buffalo). For information about IELTS and how to send your score to UB, please visit www.ielts.org.

   ☐ Other (see instructions): ____________________________________________________________________________________

EDUCATIONAL DATA

Secondary School:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Dates Attended From - To</th>
<th>Age</th>
<th>Name of School City / Country</th>
<th>Certificates, Diplomas, Standardized Exams Earned</th>
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University:

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<th>Grade Level</th>
<th>Dates Attended From - To</th>
<th>Age</th>
<th>Name of School City / Country</th>
<th>Certificates, Diplomas, Standardized Exams Earned</th>
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I CERTIFY THAT ALL INFORMATION ON THIS APPLICATION FORM IS TRUE TO THE BEST OF MY KNOWLEDGE. I understand that withholding / omitting information requested on this application or providing false or misleading information may make me ineligible for admission or subject to dismissal.

Further, I understand that my English language proficiency may be assessed when I arrive on campus and that I may be required to register for an English class if my language proficiency is determined to be inadequate to successfully function in a university academic setting.

Applicant’s Signature: __________________________________________ Date: ______________________

Make a scanned copy of the completed application form and all required documents.

Email the scanned documents to: barrett5@buffalo.edu

Learn More About UB At:
Web: www.buffalo.edu/internationaladmissions/summer
Tel: (716) 645-6121
Fax: (716) 645-3240
Email: intadmit@buffalo.edu
2016 INTERNATIONAL APPLICANT FINANCIAL FORM – SUMMER ONLY PROGRAM

International applicants must **affirm** that they are responsible for paying all tuition, fees and living expenses for the entire period of intended study by completing the form on the next page. Applicants must **document** the full cost of the summer program before the university can issue a Certificate of Visa Eligibility (Form I-20 or DS-2019). Students are required to be registered for minimum six (6) credits during the first standard summer session. Please visit [http://registrar.buffalo.edu/schedules/index.php](http://registrar.buffalo.edu/schedules/index.php) to review the summer class schedule to be sure that your desired classes are available.

**Instructions:**

**Part I**

Answer questions 1–7 completely.

**Part II**

Indicate the sources of your funding and the amount available from each source; have your sponsors verify their sponsorship by signing the form. Submit the required documentation as indicated below to show that you and your sponsors have available liquid assets equal to or greater than at least one year’s cost.

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**Estimated Budget for International Undergraduate Students for Six Credit Summer Program**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition</strong>1</td>
<td>$5,388</td>
</tr>
<tr>
<td>**Fees (including health insurance)**2</td>
<td>$900</td>
</tr>
<tr>
<td><strong>Room and Board</strong>3</td>
<td>$5,160</td>
</tr>
<tr>
<td><strong>ESTIMATED TOTAL</strong> (per year of study)</td>
<td><strong>$11,448</strong></td>
</tr>
</tbody>
</table>

1Tuition indicated above is the 2015 tuition rate. Tuition and fees are subject to change. Tuition can increase annually (but doesn’t always). Undergraduate tuition and fees are charged per credit hour and the above estimate is based on the minimum six credits required for summer registration.

2Health insurance is included in the estimate of university fees; fees and insurance are based on three months.

3The Room and Board estimate is based on the least expensive on-campus housing with a minimal food allowance. The university estimates that students will need additional funds for books and supplies, personal expenses and incidental costs.

The above figures are estimated costs and are subject to change without notice. Total costs typically increase 5% - 8% per annum.

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**Dependent Support**

Students wishing to have a spouse or children accompany them to UB must document the following amounts for each family member.

- **For spouse:** $7,500 per academic year
- **For each child:** $5,500 per academic year

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**Financial Documentation**

<table>
<thead>
<tr>
<th>Type of Documentation</th>
<th>Acceptable/Not Acceptable</th>
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<tbody>
<tr>
<td>Bank Letters</td>
<td>Acceptable</td>
</tr>
<tr>
<td>Bank Statements (Savings or Checking Accounts)</td>
<td>Acceptable</td>
</tr>
<tr>
<td>Certificates of Deposit (CD) Statements</td>
<td>Acceptable - maturity date must be earlier than anticipated enrollment date</td>
</tr>
<tr>
<td>Chartered Accountant Statements</td>
<td>Not Acceptable</td>
</tr>
<tr>
<td>Employer Letters / Salary Statements</td>
<td>Not Acceptable</td>
</tr>
<tr>
<td>Line of Credit Letters</td>
<td>Acceptable</td>
</tr>
<tr>
<td>Loan Letters</td>
<td>Acceptable</td>
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<tr>
<td>Provident (Retirement) Fund Statements</td>
<td>Acceptable - if fund permits early withdrawal; value will be calculated at 75 percent of face value (or as determined by terms of the fund).</td>
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<tr>
<td>Scholarship Letters (Private, Government, School, etc.)</td>
<td>Acceptable</td>
</tr>
<tr>
<td>Stock Market Statements</td>
<td>Not Acceptable</td>
</tr>
<tr>
<td>Valuation Statements (Jewelry, Gold, Property)</td>
<td>Not Acceptable</td>
</tr>
</tbody>
</table>

4This information is required for visa eligibility determination only. All acceptable forms of documentation must be printed on official letterhead paper from the institution that issued the document. Documents must be dated within one year of the anticipated date the student will commence studies. Documents can be clear photocopies, scanned, faxed or original. All documents submitted to UB become the property of UB; they cannot be returned or forwarded to another person/institution.
University at Buffalo Undergraduate International Financial Form – SUMMER 2016

PART I

Important Note: Print your name exactly as it appears in your passport. If your passport lists no Surname or no Given Name, write a dash (—). In order to issue your I-20, we must have a copy of your passport biographical page; please send or fax this to the address below.

1. Name of applicant      ___________________________       _____________________________________________
   Family/Surname         First/Given name

2. Major ____________________________________              3. Date of birth  ___ ___ / ___ ___ / ___ ___ ___ ___
   Month            Day              Year


6. E-mail address (print neatly in block letters): _________________________________________________________

7. □ I plan to come without dependents (spouse/children).
   □ I plan to come with dependents. The following dependents (spouse/children) will accompany me:

<table>
<thead>
<tr>
<th>Surname / Given Names</th>
<th>Date of Birth</th>
<th>Country of Birth</th>
<th>Country of Citizenship</th>
<th>Relationship to Applicant</th>
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PART II

Applicants are responsible for all costs of attending the university. University costs are subject to change and increase an average of 5 to 8 percent annually. You and your sponsor must sign verification statements A. and B. at the bottom of this page indicating that you are responsible for all costs. Tick the appropriate statements below indicating where your funding will come from (multiple sources are acceptable). Attach the appropriate financial documentation showing availability of your funding.

Source of Funds

Tick (✓) the boxes showing where your first year of funding will come from and indicate the amount that will come from that source. The total must amount to at least $11,448.

Source:          Amount:
□ I will pay from my own personal account.     $__________________
□ My family will pay for my education.     $__________________
□ I will have a scholarship from: ___________________________.   $__________________
□ I will have a student loan from: __________________________.  $__________________
□ My Government/Company will pay for my education.   $__________________
□ Other (specify): ______________      $__________________

Total:          $__________________

Verification:

A. Sponsor: This is to certify that I (we) the undersigned agree to provide the funds required for all years of study at the University at Buffalo and that I (we) are submitting bank statements indicating the availability of these funds.

__________________________________     __________     ___________________
Sponsor (1) signature                    Date                   Relationship to applicant

__________________________________     __________     ___________________
Sponsor (2) signature                    Date                   Relationship to applicant

B. Applicant: This is to certify that the information given on this form is complete and accurate to the best of my knowledge. I am fully aware that any false or misleading statement will result in an automatic denial of admission.

__________________________________     __________
Applicant signature                    Date

SCAN and UPLOAD this form with required documentation
barrett5@buffalo.edu

Or MAIL TO:
Office of International Admissions
University at Buffalo
17 Capen Hall
Buffalo, NY 14260-1604   USA

OTHER CONTACT INFO:
Telephone: +1 716-645-6121
Facsimile: +1 716-645-3240
Website: www.buffalo.edu/ApplyUB