# **SALLY STRUTHERS**

(716) 555-1111 // [sallystrut@buffalo.edu](mailto:sallystrut@buffalo.edu) // linkedin.com/in/sallystruthers

## **EDUCATION**

### **Bachelor of Arts, Psychology; Minors, Education and Counseling**

#### University at Buffalo, The State University of New York, May 20XX

GPA: 3.64/4.0, *Magna cum Laude*

Dean’s List: (4 semesters), Psi Chi: International Honor’s Society of Psychology

Relevant Courses: Biological Basis of Mental Disorders, Diversity & Human Relations, Rehabilitation, Substance Abuse & Addiction, Civic Engagement

## **TEACHING RELATED EXPERIENCE**

### **Stanley G. Falk School,** Buffalo NY

#### Teacher Aide, Oct 20XX - Present

* Aid in the instruction and management of 8th grade students in a 6:1:1 classroom setting.
* Maintain a learning environment conducive to each student’s intellectual, social, and emotional development; considering the IEP for each student and various mitigating factors.
* Utilize techniques for behavioral management and crisis intervention via Therapeutic Crisis Intervention guidelines.

### **Skies the Limit Childcare & Preschool,** Buffalo NY

#### Director Designate & Assistant Teacher, Aug 20XX – Sept 20XX

Managed and supervise 10-15 employees and 10-25 children and perform administrative duties when director was absent.

* Collaborated with co-teachers in the implementation of curriculum and care of 10-25 children and infants.
* Observed developmental milestones in students and ensure their individual intellectual needs are met.
* Organized working and learning environments to create an effective classroom and workplace for both students and teachers.

### **Something New,** Selma, AL

#### Nonviolence Educator &, Camp Counselor, July 20XX

* Attended a week long nonviolence training and certification about how to effectively utilize nonviolent practices demonstrated by Gandhi and MLK.
* Educated other interns and 30-40 children on the nonviolence principles and concepts introduced in the training program via creative workshops, dance, music, and art.
* Led, counseled, and facilitated art camp for children aging from 4 to 15; including dance class, acting class, various art classes, and creative outdoor adventures.

### **Psychology Department,** University at Buffalo

#### Teaching Assistant, Abnormal Psychology, Sept 20XX - Dec 20XX

* Created and presented a 90 minute lecture on learning disorders, ADHD, and autism disorders to approximately 70 students.
* Led and instructed review sessions before monthly exams.

#### Teaching Assistant, Biopsychology, Jan 20XX - May 20XX

* Managed weekly office hours and meetings with students to answer questions and elaborate on difficult concepts.

## **LEADERSHIP EXPERIENCE**

### **UBReUse: A Student Led Zero-Waste Initiative,** University at Buffalo

#### Program Director, Jan 20XX - Nov 20XX

* Established a re-use program at UB involving the collection of re-usable objects from students and dumpsters at the end of the spring semester.
* Raised $1,800 in a 2 day sale of goods collected from move-out collections.
* Managed the planning and execution of the collection process, refurbishment of goods collected, sale organization, and volunteer recruitment.

### **Alpha Kappa Chi,** The Professional Environmental Fraternity of the University at Buffalo

#### Secretary of the Executive Board, May 20XX - May 20XX

* Coordinated, facilitated, and hosted the WNYEA benefit for the 20XX-20XX academic year, raising over $200.
* Educated surrounding community about the environment and sustainability through film events, guest speakers, and environmental education workshops.
* Guided other members in idea implementation and projects, while overseeing general body meetings and a delegated committee within the fraternity.
* Represented Alpha Kappa Chi on the Students for Sustainability Council, a collective of UB’s environmental groups.

### **Career Services Department,** University at Buffalo

#### Career Peer Advisor, Sept 20XX - May 20XX

* Spearheaded a professional networking event with the goal of bringing UB students and local environmental organizations together to foster positive relationships, job opportunities, and educational development.
* Advised, instructed, and collaborated with students in one on one 20-minute “express” appointments in regards to resume and cover letter writing, job searching, and professional skill building.
* Presented and facilitated workshops about resume writing, interviewing, job searching, and professional development.

## **RESEARCH PROJECTS AND EXPERIENCE**

### **Center for Undergraduate Research and Creative Activities,** University at Buffalo

#### Humor & Depression: Using humor as a coping mechanism against peer victimization, April 20XX

* Won an award for our research from the College of Arts and Sciences.
* Collaborated with 3 research assistants to write an abstract, evaluate peer nomination and self-report data, and present a poster of our findings between the correlation of peer victimization and humor as a coping mechanism in school-age children.

### **Psychology Department,** University at Buffalo

#### Research Assistant, Child and Adolescent Relationships Lab, Sept 20XX - May 20XX

* Contributed ideas, opinions, and observations during weekly lab meetings with professor and graduate students.
* Conducted data entry for peer nomination data, entering between 50 and 100 participant files in a given shift.

### **Smoking Cessation Lab,** University at Buffalo

#### Research Assistant, Jan 20XX - Jan 20XX

* Trained new research assistants in phone screenings and data entry procedures.
* Executed experimental procedures, recorded observations, and updated experimental logs.
* Recruited participants for study through flyers on campus, advertisement at local events, and phone screenings.