**Almos A. Doctor**

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# EDUCATION

**University at Buffalo**, **The State University of New York**

Bachelor of Science in Biomedical Sciences, May 20XX

Bachelor of Arts in Mathematics, May 20XX

GPA: 3.8/4.0

# RELEVANT EXPERIENCE

**University at Buffalo Department of Behavioral Medicine,** Buffalo, NY   
*Senior Research Assistant***,** September 20XX - July 20XX

* Conducted approximately 5 laboratory sessions weekly investigating predictors of weight gain
* Measured height, weight, and body fat percentage in participants during sessions
* Input data utilizing details from experimental sessions into databases
* Trained new laboratory staff in running participants in sessions and entered data into databases

**Sisters of Charity Hospital, Intensive Care Unit**, Buffalo, NY   
*Health Services Volunteer,* February 20XX - May 20XX

* Utilized organizational skills to ensure that patient charts were complete and up to date
* Conversed with patients and their families in order to provide emotional support
* Answered phone calls from doctors and patient families and directed them to correct source

# TEACHING EXPERIENCE

**University at Buffalo Department of Mathematics,** Buffalo, NY

*Teaching Assistant for Survey of Calculus I,* September 20XX - December 20XX

* Ran 2 weekly recitations for approximately 25 students to review course concepts
* Held weekly office hours for students facing difficulty with course material

**University at Buffalo Department of Biology,** Buffalo, NY

*Teaching Assistant for Evolutionary Biology,* September 20XX - December 20XX

* Directed a laboratory session once a week for approximately 20 students
* Collaborated with 3 other Teaching Assistants weekly to create quizzes to test student’s understanding of course material

# LEADERSHIP EXPERIENCE

**National Residence Halls Honorary (NRHH),** Buffalo, NY *President,* May 20XX - August 20XX

* Elected as leader of top 1% of leaders living in residence halls
* Organized 2 induction ceremonies for incumbent members of honor society
* Attended regional and national conferences to discuss new organization and legislate laws
* Vice President of Recognition, May 20XX - May 20XX
* Appraised and relayed “Of the Month” award nominees to the Review Committee

# HONORS

**University Honors College and Provost Scholar**, September 20XX - Present

**Outstanding Service and Leadership Pin,** January 20XX - June 20XX

**Phi Beta Kappa**, February 20XX - May 20XX

**Dean’s List**, September 20XX - June 20XX, September 20XX

# SKILLS

**Computer:** Microsoft Office (Word, Excel, PowerPoint, Publisher), Windows (XP, Vista, 7)

**Certifications:** American Heart Association BLS for Healthcare Providers for **CPR and AED** (June 20XX), American Heart Association Heart-saver **First Aid** (June 20XX)