University at Buffalo
The Graduate School

Petition for a Waiver of Continuous Registration

Per the continuous registration policy, graduate students must register (and pay all tuition and fees not covered by a tuition scholarship) for a minimum of one credit hour each fall and spring term until all requirements for the degree are completed. If continuous registration is impossible at any time, the student must secure an approved leave of absence. Students may not be on a leave of absence during the semester in which a degree is to be conferred.

A student may petition for a waiver of the continuous registration requirement for the semester immediately prior to degree conferral if the student is an approved candidate for degree conferral, will not be using any university services or faculty time and has submitted all required conferral materials to the Graduate School prior to the first day of the semester. Visit buffalo.edu/grad/succeed/graduate/requirements.html for details about required conferral materials.

If the waiver petition is denied, the student is responsible for registering for the semester in question.

Last Name _____ First Name _____

UB Person Number _____ Email _____

Academic Dept. _____ Degree Type: Master's ☐ Doctoral ☐ Adv. Cert. ☐

Expected Graduation Term: Spring (6/1) ☐ Summer (8/31) ☐ Fall (2/1) ☐ Year _____

Justification for waiver request:

Required Approvals

Student _____
Print Name Signature Date

Major Advisor _____
Print Name Signature Date

Chair/Director of Grad. Studies _____
Print Name Signature Date

Submit completed form to the Graduate School at grad@buffalo.edu or 408 Capen Hall.

For Graduate School Use Only

Reviewer: _____ Approved _____ Denied _____ PDB _____ HUB _____ Email _____

Comments: _____ Revised 4/28/20

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