

Change Expected Graduation Term or Amend the ATC (PhD Students)

PhD students should file this form to:

- Change your expected graduation term in HUB. Students who are beyond the degree time limit (seven years from matriculation in the PhD program) should instead file an Extension of Time Limit form (buffalo.edu/grad/forms/extension.html).
- Change your major advisor and/or dissertation committee members.

Student information:

Last Name: _____ First Name: _____

UB Person Number: _____ Email: _____

Department: _____

Requested Action:

Update expected graduation term to:

June 1 (spring) Aug 31 (summer) Feb 1 (fall) Year _____

Reason for change: _____

Student Oath: With my signature below, I confirm that I am aware of all required graduation materials and the submission deadline for my new graduation date (buffalo.edu/grad/succeed/graduate/requirements.html). If I fail to submit the required materials on time, I understand that my degree will not be awarded on that date and I will need to file another form to update my HUB record. I understand that continuous registration is required each fall and spring term until my degree is awarded. Students in F-1 or J-1 visa status who are graduating Aug. 31 may be required by immigration regulations to also register in the summer preceding graduation and are urged to contact International Student Services.

Is full-time certification needed? Yes No

If yes, indicate reason:

Immigration status Assistantship Financial Aid Loan Deferral

Change major advisor and/or dissertation committee members(s):

Required Approvals (Print Name, Sign and Date)

Student: _____

Major Advisor: _____

Dir. Of Grad. Studies/Dept. Chair: _____

Submit complete form to the Graduate School: grad@buffalo.edu or 408 Capen Hall.

For Graduate School Use Only: Approved _____ Denied _____ PDB _____ HUB _____ Email _____

Comments _____ Revised 7/21