

Acknowledgement of the UB Child Protection Policy and Conduct Requirements

Outside entities using university facilities to host events or activities that include children must conduct themselves appropriately in the presence of children, be aware of the [UB Child Protection Policy](#) and their obligation to follow the policy, and agree to abide by the Conduct Requirements listed below.

Conduct Requirements

Child abuse and inappropriate conduct, including but not limited to the following, is prohibited:

- Engaging in any form of physical (e.g., striking, hitting, shaking, administering corporal punishment) or emotional abuse of a child
- Engaging in sexually inappropriate conduct of any kind toward or in the presence of a child, including but not limited to:
 - Sexual abuse of a child
 - Touching a child in an inappropriate or illegal manner
 - Making pornography or other sexually inappropriate materials in any form available to a child or assisting a child in gaining access to such materials
- Neglecting the duty of care for a child under the adult's supervision, including but not limited to:
 - Failing to protect children's health and safety (e.g., exposure to unreasonable risk of injury or extreme weather)
 - Failing to ensure the use of appropriate protective equipment (e.g., in laboratory or athletic participation)
 - Failing to meet children's basic needs (i.e., food, clothing, shelter)
 - Leaving children consistently unsupervised.
 - Using inappropriate language (e.g., curse words or words discriminatory in nature) in the presence of children
- Engaging in the use of alcohol or illegal drugs, or being under the influence of alcohol or illegal drugs during programs or activities for children
- Enabling, facilitating, or failing to appropriately address a child's use of alcohol or illegal or non-prescribed drugs
- Contacting a child through electronic media, including social media, for the purpose of engaging in any prohibited conduct, including sexual conduct
- Offering or making a gift to a child for the purpose of engaging in any prohibited conduct, including sexual conduct
- Participating in a sleepover under the auspices of the program or activity, unless (1) one of the child's parents or legal guardians is present or (2) one of the child's parents or legal guardians has provided written consent and there is at least one other adult, and the two adults remain in each other's presence at all times.
- Engaging in one-on-one contact with a child unless authorized by the Responsible UB Official for the Covered Activity
- Picking up or dropping off children from their homes (except the driver's child or children) before, during, or after the program or activity
- Releasing a child from a covered activity without a written authorization from the child's parent or guardian

Obligation to Report

- Inappropriate conduct must be reported to the Responsible UB official listed below.
- Individuals who witness or receive a report of child abuse, or who reasonably believe such abuse has occurred must report the abuse to the University Police (645-2222) immediately, and to the Office of Equity, Diversity and Inclusion (645-2266).

I acknowledge that I have received a copy of UB's Child Protection requirements and I agree to abide by these Conduct Requirements.

Outside Entity (visitor, vendor, licensee, permittee, guest): _____

Representative Name: _____

Signature: _____ Date: _____

Sign and forward to Responsible UB Official

Responsible UB Official: _____ Phone _____

Campus Address: _____ Email: _____

Signature: _____ Date: _____

Obtain completed Acknowledgement prior to a Covered Activity or campus visit